

**MINUTES – SPECIAL MEETING  
GRAND COUNTY HOUSING AUTHORITY**

February 23, 2016

Present: Commissioner E. Jane Tollett, Commissioner District 1 – Chair  
Commissioner Merrit Linke, Commissioner District 2  
Commissioner Kristen Manguso, Commissioner District 3  
County Attorney Alan Hassler  
Interim County Manager Ed Moyer  
Interim Finance Director Cathy Henderson

Finance Director

Cathy Henderson, Acting Finance Director, presented the Warrant Register and Expenditure List to be paid on February 24, 2016 for vendor payments for the Grand County Housing Authority. The list for this period was verified for the Board's approval.

Commissioner Linke moved to approve and sign the warrants of the Grand County Housing Authority to be paid on February 24, 2016.

The motion passed unanimously.

Board Business

Grand County Housing Authority Coordinator Sheena Darland informed the Board that Commissioner Tollett was not yet been signed up for her secure pin to wire funds. Ms. Darland asked the Board to make a motion for either Commissioner Manguso or Commissioner Linke to administer the wire at noon today that was passed last week.

Commissioner Manguso moved to authorize Commissioner Linke to authorize the wire transfer for Bank of the West for the down payment assistance that was approved last week.

The motion passed unanimously.

Commissioner Manguso moved to approve Resolution No. 2016HA-2-31, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO, ACTING IN THE CAPACITY AS THE GRAND COUNTY HOUSING AUTHORITY, APPROVING A LOAN FROM THE GRAND COUNTY HOUSING AUTHORITY DOWN PAYMENT ASSISTANCE PROGRAM, AND AUTHORIZING THE CHAIRMAN OF THE BOARD TO EXECUTE A WIRE TRANSFER REQUEST"

There being no further business to come before the Board, the Regular meeting was reconvened. The minutes were prepared by Clerk and Recorder Sara L. Rosene. Approved this \_\_\_\_\_ day of May 2016.

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E. Jane Tollett, Chair

Attest:

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Sara L. Rosene, Grand County Clerk and Recorder