

MEETING MINUTES
GRAND COUNTY BOARD OF COUNTY COMMISSIONERS
GRAND COUNTY DEPARTMENT OF SOCIAL SERVICES
GRAND COUNTY HOUSING AUTHORITY

January 2, 2018

Present: Commissioner Richard D. Cimino, Commissioner District 1 - (Acting Chair)
Commissioner Merrit S. Linke, Commissioner District 2
Commissioner Kristen Manguso, Commissioner District 3

Also Present: Clerk and Recorder Sara Rosene
County Attorney Alan Hassler
County Manager Lee Staab

Those present recited the Pledge of Allegiance.

Commissioner Linke moved to approve the minutes of the Board of Commissioners meeting of October 24, 2017 with a correction.

The motion passed unanimously.

Commissioner Linke moved to approve the minutes of the Board of Commissioners meeting of November 14, 2017 as presented.

The motion passed unanimously.

Commissioner Linke moved to approve the minutes of the Board of Commissioners meeting of November 21, 2017, with corrections.

The motion passed unanimously.

Commissioner Linke moved to approve the minutes of the Board of Commissioners meeting of December 5, 2017 as presented.

The motion passed unanimously.

Commissioner Linke moved to approve the minutes of the Board of Commissioners meeting of December 12, 2017, with corrections.

The motion passed unanimously.

Commissioner Linke moved to approve the minutes of the Board of Commissioners meeting of December 19, 2017, with corrections.

The motion passed unanimously.

Commissioner Manguso moved to approve the minutes of the Board of Commissioners meeting of November 7, 2017 as presented.

The motion passed unanimously.

Commissioner Linke moved that because he is not physically at the meeting to appoint Commissioner Cimino as acting Chair.

The motion passed unanimously.

Commissioner Manguso moved to approve Resolution No. 2018-1-1, "A RESOLUTION OF ACTIONS NECESSARY TO BEGIN THE WORK OF GRAND COUNTY FOR THE YEAR 2018"

The motion passed unanimously.

Commissioner Manguso moved to approve Resolution No. 2018-1-2, "A RESOLUTION APPOINTING THE COUNTY MANAGER TO SERVE AT THE PLEASURE OF THE BOARD OF COUNTY COMMISSIONERS OF GRAND COUNTY"

The motion passed unanimously.

Commissioner Manguso moved to approve Resolution No. 2018-1-3, "A RESOLUTION APPOINTING THE COUNTY ATTORNEY TO SERVE AT THE PLEASURE OF THE BOARD OF COUNTY COMMISSIONERS OF GRAND COUNTY"

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| Commissioner Cimino | no |
| Commissioner Linke | yes |
| Commissioner Manguso | no |

The motion failed.

Commissioner Manguso moved to approve Resolution No. 2018-1-4, "A RESOLUTION SETTING FORTH CERTAIN STATUTORY REQUIREMENTS BY THE BOARD OF COUNTY COMMISSIONERS, GRAND COUNTY, COLORADO, TO-WIT, ACTIONS CONCERNING MEETING DATES; BUILDING CLOSURE AND MEETING SCHEDULES FOR THE YEAR OF 2018; LEGAL NEWSPAPER AND PLACE OF POSTING MEETING NOTICES"

The motion passed unanimously.

Commissioner Manguso moved to approve Resolution No. 2018-1-5, "A RESOLUTION AUTHORIZING THE COUNTY ASSESSOR TO REVIEW FOR ABATEMENTS OR REFUND AND TO SETTLE BY WRITTEN MUTUAL AGREEMENT ANY SUCH PETITION FOR ABATEMENT OR REFUND IN AN AMOUNT OF FIVE THOUSAND DOLLARS OR LESS PER TRACT, PARCEL OR LOT OF LAND OR PER SCHEDULE OF PERSONAL PROPERTY"

The motion passed unanimously.

Commissioner Manguso moved to approve Resolution No. 2018-1-6, "A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING A RECOMMENDATION TO SET THE STANDARD MILEAGE RATE REIMBURSEMENT FOR 2018 AND TO SET THE MAXIMUM EMPLOYEE DAILY ALLOWANCE FOR MEALS AND INCIDENTAL EXPENSES FOR 2018 AND TO SET THE MONTHLY REIMBURSEMENT AMOUNT FOR USE OF PERSONAL CELL PHONES FOR 2018"

The motion passed unanimously.

Acting Chair Cimino announced that the Board is sitting as the Board of Board of Health.

Commissioner Manguso moved to approve Resolution No. 2018-1-7, "A RESOLUTION RATIFYING THE ESTABLISHMENT AND CREATING CERTAIN OFFICES FOR THE EFFICIENT MANAGEMENT OF THE BUSINESS AND CONCERNS OF GRAND COUNTY, AND APPOINTING CERTAIN INDIVIDUALS TO SAID OFFICES TO SERVE AT THE PLEASURE OF THE GRAND COUNTY BOARD OF HEALTH"

The motion passed unanimously.

Acting Chair Cimino announced that the Board is sitting as the Board of County Commissioners.

Commissioner Manguso moved to approve Resolution No. 2018-1-8, "A RESOLUTION CREATING CERTAIN OFFICES FOR THE EFFICIENT MANAGEMENT OF THE BUSINESS AND CONCERNS OF GRAND COUNTY AND APPOINTING CERTAIN INDIVIDUALS TO SAID OFFICES TO SERVE AT THE PLEASURE OF THE BOARD OF COUNTY COMMISSIONERS OF GRAND COUNTY"

The motion passed unanimously.

Acting Chair Cimino announced that the Board is sitting as the Board of Human Services.

Commissioner Manguso moved to approve Resolution No. 2018-1-9, "A RESOLUTION RATIFYING THE ESTABLISHMENT OF THE OFFICE OF THE GRAND COUNTY DEPARTMENT OF HUMAN SERVICES, AND APPROVING THE GRAND COUNTY DEPARTMENT OF HUMAN SERVICES TO SERVE AT THE PLEASURE, OF THE GRAND COUNTY BOARD OF HUMAN SERVICES"

The motion passed unanimously.

Acting Chair Cimino announced that the Board is sitting as the Board of County Commissioners.

Finance Department

Commissioner Manguso moved to authorize acting Chair Cimino to sign the W9 for the tax identification for 2018.

The motion passed unanimously.

Finance Director Curtis Lange presented the Check Register and Expenditure List to be paid on January 3, 2018, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Manguso moved to approve the checks presented on January 2, 2018 for payment on January 3, 2018 for the Grand County Housing Authority.

The motion passed unanimously.

Finance Director Curtis Lange presented the Warrant Register and Expenditure List to be paid on January 3, 2018, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Manguso moved to approve the vouchers presented on January 2, 2018, for payment on January 3, 2018 for the Grand County Board of Social Services.

The motion passed unanimously.

Commissioner Manguso moved to approve the wires payments, interfund transfers and vouchers payments presented on January 2, 2018, for payment on January 3, 2018 for Grand County.

The motion passed unanimously.

Road and Bridge Update

Commissioner Manguso moved to approve and authorize the acting Chair to sign the Services Contract between Grand County and J & M Unlimited Inc. for the capture and removal of beavers from sites identified by Grand County in an amount not to exceed \$4,000 as presented by Road and Bridge Superintendent Chris Baer.

The motion passed unanimously.

Commissioner Manguso moved to approve and authorize the acting Chair to sign the Services Contract between Grand County and Kristina Consulting Group, LLC dba KCG Drug Alcohol Solutions for DOT drug and alcohol testing services for the employees of the Grand County Department of Road and Bridge in an amount not to exceed \$3,500 as presented by Road and Bridge Superintendent Chris Baer.

The motion passed unanimously.

Mr. Baer apologized for the decisions he made with regard to plowing over the weekend of Christmas. Mr. stated that a number of people called in sick and a person quit on Christmas Day.

Mr. Baer stated that when there are concerns over the roads, he would appreciate contact from the public.

Commissioner Cimino stated that the roads were pristine on Christmas Eve. Around 6:30 am, there was between 6 and 8 inches of snow.

Once the crews were contacted, they were on the roads immediately.

Using hindsight, Commissioner Cimino would like to error on the side of caution.

Commissioner Cimino stated that the public has a good handle on what is happening on the roads. He encouraged the public to contact Road and Bridge on line or contact commissioners.

Mr. Baer provided an update on Bighorn Park Subdivision. Mr. Baer stated that Bighorn Park is a gated private subdivision. Road and Bridge plowed to assist the fire department because of the house fire.

Commissioner Cimino stated that the County Roads to the gate were passable by emergency vehicles. It was the private area that was impassable.

Commissioner Manguso moved to approve the Designation of Authority of Authorized Agency to Grand County for limited pile burning permitting as presented by Natural Resources Superintendent Amy Sidener.

The motion passed unanimously.

Commissioner Manguso moved to approve the Grand and Cooperative Agreement between Grand County and the BLM as presented by Natural Resources Superintendent Amy Sidener. This allows Grand County to collect \$50,000 for weed work done in 2017.

The motion passed unanimously.

Hot Sulphur Springs Town Mayor Robert McVay presented the following letter:

The Town of Hot Sulphur Springs Board of Trustees would like further explanation on the continue closure of Grand County Library Hot Sulphur Springs Branch.

The Town has received a vague updated from Stephanie Ralph, but there continues to be confusion with the town of Hot Sulphur Springs residents as to why the repair process is taking so long. Town Staff, Board members and I are receiving questions about the length of closure and details of building construction. The Town of Hot Sulphur Springs Board of Trustees is asking the BOCC to follow up with Grand County Library Staff and Board of Directors to provide the Town with a timeline of construction and an explanation of why this process has taken such a substantial amount of time. We are asking that the Grand County Board of County Commissioners holds the Grand County Library responsible for an answer as to why our Town citizens have had to be without their library for so long.

Commissioner Manguso stated that the Library District is its own taxing authority. The only authority the Board of Commissioners has is to appoint Board members only after the District sends the information to the Board of Commissioners.

Mr. McVay stated that the Town has attempted several contacts to resolve this. He asked for action on this.

Commissioner Cimino committed to discussing the matter with Library Board members.

Commissioners Manguso moved to approve Resolution No. 2018-1-10, "A RESOLUTION DIRECTING THE GRAND COUNTY TREASURER TO DISBURSE FUNDS FROM THE ESCROW 'COLORADO RIVER CA ESCROW' ACCOUNT" from a request received from Winter Park Water and Sanitation for payment of work completed by URS Corporation in the amount of \$12,635.25

The motion passed unanimously.

Commissioner Manguso reported that the Treasurer received \$1.7 million in prepaid taxes.

Departmental Contracts, Comments, Issues

commissioner Manguso moved to approve Resolution No. 2017-7-37, "A RESOLUTION APPROVING THE AMENDED FINAL PLAT, HURST FILING, VAL MORITZ VILLAGE SECOND FILING, 1ST AMENDED BLOCK 6, A REPLAT OF LOTS 2 AND 3, BLOCK, VAL MORITZ VILLAGE 2ND FILING, LOCATED IN SECTION 21, TOWNSHIP 1 NORTH, RANGE 76 WEST OF THE 6TH PM, COUNTY OF GRAND, STATE OF COLORADO" and authorize the acting Chair to sign all applicable documents.

The motion passed unanimously.

Commissioner Manguso moved to approve Resolution No. 2017-7-38, "A RESOLUTION APPROVING THE AMENDED FINAL PLAT, KELLER FILING, VAL MORITZ VILLAGE SECOND FILING, 2ND AMENDED BLOCK 6, A REPLAT OF LOTS 8, 9, AND 10, BLOCK 6, VAL MORITZ VILLAGE 2ND FILING, LOCATED IN SECTION 21, TOWNSHIP 1 NORTH, RANGE 76 WEST OF THE 6TH PM, COUNTY OF GRAND, STATE OF COLORADO" and authorize the acting Chair to sign all applicable documents.

The motion passed unanimously.

Commissioner Manguso moved to approve Resolution No. 2017-10-26, "A RESOLUTION GRANTING APPROVAL OF A VARIANCE TO THE ONSITE WASTE WATER TREATMENT SYSTEM ("OWTS")

REGULATIONS SECTION 43.4, IN THE RESIDENTIAL ZONE DISTRICT FOR LOT 26, BLOCK 7, BUSSEY HILLS SUBDIVISION, COUNTY OF GRAND, STATE OF COLORADO”

The motion passed unanimously.

Commissioner Manguso moved to approve Resolution No. 2018-1-11, “A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO DIRECT THE GRAND COUNTY TREASURER TO DISTRIBUTE FUNDS TO THE GOREWOOD OWNERS GROUP IN THE AMOUNT OF \$1,085.67”

The motion passed unanimously.

Commissioner Manguso moved to authorize the acting Chair and Board to sign the Colorado Department of Transportation Grand County Signature Sheet for HUTF funds for 156.21 miles of arterial streets, 612.84 miles of local streets with a total of 769.05 miles of HUT eligible streets. There are 59.62 miles of non-eligible streets maintained by others and 36.84 miles of non-eligible streets not maintained.

The motion passed unanimously.

Commissioner Manguso moved to authorize the acting Chair to sign Approved Task Order Contract Waiver #154 between Board of County Commissioners of Grand County for the use and benefit of the Grand County Public Health Agency to establish an Environmental Health Officer as presented by Public Health Nurse Brene Belew-LaDue.

Discussion: This is the hiring and training of an Environmental Health professional to provide regulatory oversight of retail food establishments, child care facilities, and schools. The County will receive \$15,000 from the State Health Department from January to June to do the hiring and to send the person to the State Health Department boot camp

The motion passed unanimously.

Commissioner Manguso moved to approve the Services Contract between Grand County and Xdata Corporation for back-up solution in the amount of \$113,595 as presented by Information Technology Director Kirk Magnusson.

The motion passed unanimously.

Commissioner Manguso moved to approve and authorize the acting Chair to sign the Hangar Lease for Hangar No. 2 with Independence Enterprises, LLC for \$2,853.72 for 2018 as presented by Assistant County Manager Ed Moyer.

The motion passed unanimously.

Commissioner Manguso moved to approve between Grand County Board of Commissioners and Lana Frankenfield until December 31, 2018 for \$200 as presented by Assistant County Manager Ed Moyer. This approval is conditional based on the insurance being provided pursuant to the terms of the lease prior to executing the resolution.

The motion passed unanimously.

Commissioner Manguso moved to accept the Letters of Engagement from White and Jankowski LLP and Sullivan Green Seavy LLC for outside council for water and environmental issues.

The motion passed unanimously.

Commissioner Manguso moved to approve the renewal of the Tavern Liquor License for PIFGB, Inc. doing business as Parshall Inn as presented by Clerk and Recorder Sara Rosene.

The motion passed unanimously.

Commissioner Manguso moved to approve signing the letter to the Town of Kremmling thanking the town for its support of the six inch fire suppression line at Cliffview.

Discussion: The town has agreed to own and operate the fire suppression service lines.

The motion passed unanimously.

Commissioner Manguso moved to authorize the County Manager to sign the fee waiver request from the Colorado Department of Transportation for the CDOT safety meeting to be held on May 29 and 30, 2018 at the Middle Park Fairgrounds.

The motion passed unanimously.

County Manager Lee Staab presented the weekly report.

Resolution No. 2017-12-49, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING A CAPITAL RELEASE FOR THE PURCHASE OF A GALVANIZED STEEL CORRUGATED BRIDGE STRUCTURE FROM BIG "R" MANUFACTURING, LLC DBA BIG R BRIDGE"

Resolution No. 2017HA-12-50, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO, ACTING IN THE CAPACITY AS THE GRAND COUNTY HOUSING AUTHORITY BOARD, APPROVING AN EXEMPTION FROM THE AFFORDABLE HOUSING TRANSFER FEE OF THE RESTRICTIVE COVENANTS, COYOTE CREEK AT WINTER PARK SUBDIVISION, GRAND COUNTY, COLORADO"

Resolution No. 2017HA-12-51, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO, ACTING IN THE CAPACITY AS THE GRAND COUNTY HOUSING AUTHORITY BOARD, DENYING AN APPLICATION FOR EXEMPTION FROM THE AFFORDABLE HOUSING TRANSFER FEE OF THE RESTRICTIVE COVENANTS, COYOTE CREEK AT WINTER PARK SUBDIVISION, GRAND COUNTY, COLORADO"

Resolution No. 2017HA-12-52, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO, ACTING IN THE CAPACITY AS THE GRAND COUNTY HOUSING AUTHORITY BOARD, TO EXECUTE A WATER SERVICE AGREEMENT BY AND BETWEEN THE BOARD OF TRUSTEES OF THE TOWN OF KREMMLING, COLORADO AND THE GRAND COUNTY HOUSING AUTHORITY"

Resolution No. 2017-12-53, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING A CAPITAL RELEASE BY THE GRAND COUNTY SHERIFF FOR THE PURCHASE OF AN UNMANNED AERIAL SYSTEM"

Resolution No. 2017-12-54, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A SOFTWARE AGREEMENT BETWEEN OPENGOV, INC. AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO FOR FINANCIAL SOFTWARE"

Resolution No. 2017-12-55, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A PROPOSAL FROM CORVINUS GROUP LLC TO THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO FOR CAMERA INSTALLATION"

Resolution No. 2017-12-56, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING CERTAIN EXTENSIONS OF TIME SET FORTH IN RESOLUTION NO. 2012-10-43 AND THE SERVICE PLAN OF RED HAWK RANCH WATER AND SANITATION DISTRICT: EXTENDING THE TIME ALLOWED TO ACQUIRE A SERVICE AGREEMENT AND THE TIME ALLOWED TO FILE FOR FINAL PLAT APPROVAL"

Resolution No. 2017-12-57, "A RESOLUTION RELATING TO A LEASE AGREEMENT FOR CERTAIN EQUIPMENT TO BE USED BY GRAND COUNTY'S DEPARTMENT OF INFORMATION SYSTEMS; AUTHORIZING THE EXECUTION OF THE LEASE AGREEMENT AND OTHER DOCUMENTS RELATED THERETO; AUTHORIZING OFFICIALS OF THE COUNTY TO TAKE ALL ACTIONS NECESSARY TO CARRY OUT THE TRANSACTION CONTEMPLATED HEREBY; AND PROVIDING FOR OTHER MATTERS RELATING THERETO"

Resolution No. 2017-12-58, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING THE APPOINTMENTS OF THE 2018 CCI STEERING COMMITTEE PROXIES"

Commissioner Manguso moved to approve the Consent Agenda.

The motion passed unanimously.

County Attorney Hassler stated that the County needs to assure that it has a Building Board of Appeals. The Board directed the County Manager to advertise for positions on the Building Board of Appeals.

Mr. Hassler stated that during the Building Code fee hearings, there was a disconnect between what was in the drop box, what was presented to the Board in the public hearing file, and what was presented on the screen at the meeting.

The County Manager will work with the Community Development Director to determine what has been provided and what was approved.

Calendar

- January 3 Commissioner Cimino will attend the Rural Health Network meeting at 6:30 p.m. at Mountain Parks Electric
- January 3 Town of Grand Lake is having a community discussion regarding housing
- January 8 Commissioner Manguso will attend the Grand County Council on Aging meeting at 10:00 a.m. in Granby
- January 8 Celebration for the promotion of Aaron Trainor as Sergeant in the Grand County Sheriff's Office

The Board received a letter of acknowledgment for Ed Moyer and Katherine Morris for their help to the town staff regarding the river bank erosion.

The County received \$1.7 million prepaid in taxes. The County Manager will send an email to the towns and special districts letting them know that the money was received in 2017.

There being no further business to come before the Board, the meeting was adjourned at 9:55 a.m. The minutes were prepared by Clerk and Recorder Sara L. Rosene. Approved this _____ day of January 2018.

Merrit Linke, Chair

Attest:

Sara L. Rosene, Clerk and Recorder