

MEETING MINUTES
GRAND COUNTY BOARD OF COUNTY COMMISSIONERS
GRAND COUNTY DEPARTMENT OF SOCIAL SERVICES
GRAND COUNTY HOUSING AUTHORITY

February 27, 2018

Present: Commissioner Richard D. Cimino, Commissioner District 1
Commissioner Merrit S. Linke, Commissioner District 2 - Chair
Commissioner Kristen Manguso, Commissioner District 3

Also Present: Clerk and Recorder Sara Rosene
County Attorney Robert Franek
County Manager Lee Staab

Those present recited the Pledge of Allegiance.

Commissioner Cimino moved to approve the minutes of the meeting of February 13, 2018, with corrections.

The motion passed unanimously.

County Manager Staab identified and congratulated employment anniversaries of Grand County employees.

Commissioner Linke announced that the Board is sittings as the Grand County Housing Authority.

Commissioner Manguso moved to accept the bid from Williford LLC in the amount of \$68,000 contingent upon contributions from the towns of Kremmling, Granby, and Grand Lake as presented by Operations Manager Sheena Darland of the Grand County Authority and authorize the Chair to sign outside the meeting.

The motion passed unanimously.

Commissioner Linke announced that the Board is sittings as the Grand County Board of Commissioners.

Finance Department

Finance Director Curtis Lange presented the Check Register and Expenditure List to be paid on February 28, 2018, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Cimino moved to approve the checks presented on February 27, 2018 for payment on February 28, 2018 for the Grand County Housing Authority.

The motion passed unanimously.

Finance Director Curtis Lange presented the Warrant Register and Expenditure List to be paid on February 28, 2018, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Cimino moved to approve the vouchers presented on February 27, 2018, for payment on February 28, 2018 for the Grand County Board of Social Services.

The motion passed unanimously.

Commissioner Cimino moved to approve the wires payments, interfund transfers, and vouchers payments presented on February 27, 2018, for payment on February 28, 2018 for Grand County.

The motion passed unanimously.

Road and Bridge Update

Commissioner Manguso moved to approve the Services Contract between Grand County and Miller Engineers, Inc. dba Souder Miller & Associations to obtain professional consultation services for the post-closure activities at the Kremmling Landfill and the Granby Landfill in an amount not to exceed \$71,000 a presented by Road and Bridge Superintendent Chris Baer.

The motion passed unanimously.

Commissioner Cimino moved to approve the USFS Agreement Modification for 2018 Noxious Weed work in the amount of \$8,000 as presented by Natural Resources Foreman Amy Sidener.

The motion passed unanimously.

Commissioner Cimino moved to approve the First Amendment to the Services Contract between Grand County and Meditology Services, LLC so that deliverables associated with the HIPAA/HITECH Act Security Gap and Privacy Gap Analyses and Reports, and with the HIPAA Security and Privacy Policy Development and Set shall be completed and provided on or before March 31, 2018 as presented by Tina Strang of the Public Health Department.

Discussion: This is a no fee amendment.

The motion passed unanimously.

Commissioner Cimino moved to approve the Request for Advance or Reimbursement regarding the Rural Business Development Grant as presented by Economic Development Director DiAnn Butler.

The motion passed unanimously.

Commissioner Manguso moved to approve the application for the federal assistance with Grand County's portion of \$16,667 and authorize the Chair to sign outside the meeting. The total amount of the grant is \$333,334.

Discussion: This is an FAA grant.

The motion passed unanimously.

County Manager Staab stated that he received 20 applications for the Health Inspector job. Mr. Staab reviewed six of the applications with the Colorado Department of Public Health and Environment. Mr. Staab stated that the County will be re-advertising because there is no one CDPHE would recommend to accept.

County Manager Staab presented his weekly report.

Mr. Staab is working on the cost of paving Mulligan. The citizens on a portion of the road are willing to pay to have it paved. The Board agreed to participate financially and gave direction to staff to cover the cost of level of effort to an amount not to exceed \$13,000.

Consent Agenda

Resolution No. 2018-2-35, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO, SITTING AS THE GRAND COUNTY BOARD OF HUMAN SERVICES, TO EXECUTE A CONTRACT AMENDMENT #1 BY AND BETWEEN THE STATE OF COLORADO, DEPARTMENT OF HUMAN SERVICES AND THE GRAND COUNTY BOARD OF HUMAN SERVICES CONCERNING EMPLOYMENT VERIFICATION SERVICES"

Resolution No. 2018-2-36, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE AN EQUIPMENT SALES ORDER BETWEEN PEAK PERFORMANCE COPIER & SUPPLY, INC. D/B/A PEAK PERFORMANCE IMAGING SOLUTIONS AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO AND RELATED DOCUMENTS FOR THE LEASE OF TWO (2) SAVIN MP C307SPF"

Resolution No. 2018-2-37, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE THE 14TH JUDICIAL DISTRICT'S COLORADO YOUTH DETENTION CONTINUUM JUVENILE SERVICES PLAN FOR FISCAL YEAR 2018-2019 IN THE CAPACITY OF FISCAL AGENT"

Resolution No. 2018-2-38, "A RESOLUTION RELATING TO A LEASE/PURCHASE AGREEMENT FOR CERTAIN EQUIPMENT TO BE USED BY GRAND COUNTY'S DEPARTMENT OF ROAD AND BRIDGE; AUTHORIZING THE EXECUTION OF THE LEASE/PURCHASE AGREEMENT AND OTHER DOCUMENTS RELATED THERETO; AUTHORIZING OFFICIALS OF THE COUNTY TO TAKE ALL ACTIONS NECESSARY TO CARRY OUT THE TRANSACTION CONTEMPLATED HEREBY; AND PROVIDING FOR OTHER MATTERS RELATING THERETO"

Resolution No. 2018-2-39, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING A CONTRIBUTION OF AFFORDABLE HOUSING FUND MONIES TO GRAND COUNTY HOUSING AUTHORITY"

Resolution No. 2018-2-40, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A LETTER AUTHORIZING QWEST COMMUNICATIONS COMPANY, LLC D/B/A CENTURYLINK QCC TO CHANGE THE COMMERCIAL SERVICE LONG DISTANCE CARRIER FOR THE GRAND COUNTY CORONER'S OFFICE"

Resolution No. 2018-2-41, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING THE WAIVER OF THE USE FEE FOR THE USE OF THE CSU EXTENSION HALL BY THE UPPER COLORADO RIVER WILD AND SCENIC ALTERNATIVE STAKEHOLDER GROUP"

Resolution No. 2018-2-42, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A 2018-2019 VAG GRANT APPLICATION TO THE COLORADO DEPARTMENT OF MILITARY AND VETERANS AFFAIRS FOR THE PROVISION OF ASSISTANCE TO VETERANS WITHIN GRAND COUNTY, SUMMIT COUNTY, AND JACKSON COUNTY"

Resolution No. 2018-2-43, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE AN ASSIGNMENT OF HANGAR GROUND LEASE FOR AIRPLANE HANGAR NO. 3 LOCATED AT THE KREMMLING-MCELROY AIRFIELD"

Resolution No. 2018-2-44, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE AN AFFIDAVIT FOR THE DEPARTMENT OF JUSTICE AND DEPARTMENT OF TREASURY EQUITABLE SHARING AGREEMENT AND CERTIFICATION"

Resolution No. 2018-2-45, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING AND AUTHORIZING GRAND COUNTY'S SPECIAL COUNSEL TO EXECUTE A STIPULATION FOR CONSOLIDATED WATER COURT CASE NO. 2014CW3097"

Commissioner Manguso moved to approve the Consent Agenda.

The motion passed unanimously.

Board Business

February 21	Commissioners Manguso and Cimino attended the Legislative Breakfast in Idaho Springs
February 21	Commissioner Linke attended the Colorado Rural Workforce Consortium Webinar
February 21	Commissioners Linke and Cimino attended an Olympic meeting
February 22	Commissioner Manguso attended the TPR meeting in Steamboat Springs. The group is looking at redefining priorities.
February 26	Commissioner Cimino went to the Capital in support of House Bill 18-1125. The bill was postponed indefinitely.
February 26	All three commissioners attended the Mayor and Manager meeting

Calendar

February 28	The Hot Sulphur Springs Library is reopening at 10:00 a.m. Commissioners Linke and Manguso will attend the reopening
March 1	All three commissioners will attend the Republican Central Committee meeting at 6:30 p.m. at Mavericks in Granby
March 5	Commissioner Linke will attend the Economic Development meeting at Granby Library at 9:00 a.m.
March 5	Commissioner Linke will attend the Grand Enterprise Board meeting 5:00 p.m. at the Granby Library

Commissioner Manguso moved to approve a letter in support of HB 18-1242 for Grand, Jackson, Rio Grande and Saguache to change County Salary Classification changes and authorize the Chair to sign outside the meeting.

Discussion: The Board would like the letter to go the sponsors and Senator Baumgardner.

The motion passed unanimously.

Strategic Planning Update

Mr. Staab reported that the interviews for the strategic planning process are underway. Once the interviews are complete, the results will be provided to the Board in a workshop.

Marijuana Fee Schedule Public Hearing

The public hearing scheduled to begin at 10:30 a.m. was called to order by Commissioner Linke at 10:31 a.m. County Attorney Franek set the record.

Exhibit A	Public Notice – Middle Park Times, February 15, 2018
Exhibit B	Proof of Publication – Middle Park Times, February 15, 2018
Exhibit C	Public Review Sheet(s) – no signatures
Exhibit D	Draft Resolution
Exhibit E	Print-out of the fees at the state level
Exhibit F	Certificate from the Grand County Clerk and Recorder

County Clerk and Recorder Sara Rosene stated that the fees were set based on the amount of work anticipated. The work is not the same as liquor licenses; it is significantly more. The biggest cost to the County is time.

The Board held a fee hearing and approved the fees to be identified in the ordinance. One of the fees (renewal fee) was inadvertently left off the ordinance.

Ms. Rosene reviewed fees in other jurisdictions and found that Grand County's fees are in line with other jurisdictions.

Ms. Rosene presented the fees posted by Ft. Collins, Aurora, and Lafayette.

Commissioner Linke asked for and received no public comment.

Commissioner Manguso moved to approve the fee schedule as presented by staff by approving Resolution No. 2018-2-46, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING AND ADOPTING A FEE SCHEDULE FOR THE LICENSING OF RETAIL MARIJUANA ESTABLISHMENTS AND MEDICAL MARIJUANA ESTABLISHMENTS"

Discussion: Commissioner Cimino noted that he was disappointed that no one was present at the hearing.

The motion passed unanimously.

Commissioner Manguso moved to close the public hearing.

The motion passed unanimously.

Kremmling Network Connectivity Concept

Information Technology Director Kirk Magnusson presented the following:

Challenges and History

- Slow connectivity speeds using CenturyLink DSL
- Limited options – no Comcast Internet Availability
- Utilized bonded DSL – (2 circuits tied together for 3Mbps down, 1Mbps up)
- Slow, unreliable connection impedes access to corporate systems
- Maintenance Shop impacted by Coroner's connectivity limitations
- Replaced DSL with shared Verizon Hot Spot – better but still slow and sketchy
- R&B has similar connectivity challenges, less volume but some needs
- CSU has better DSL service than Coroner but future potential needs

Impacts to Business

- Access to:

- Case Files/shared files
- Incode – Vouchering, Time Entry
- Budget – Drives and Files
- Internet & E-Mail
- eForce
- High cost of downtime and loss of productivity
- Impedes IT for remote desktop/user support

Products and Opportunities

- Fiber Options Exist in:
 - Hot Sulphur Springs
 - Newly installed fiber in Judicial Building
 - Same fiber path as new VoIP service soon to cut over
 - Capacity and products new available
 - Kremmling
 - Site surveys in Kremmling with CenturyLink Field Engineer 12/22/17
 - Aerial circuit with low/no buildout costs
- Product:
 - MOE – Metropolitan Optical Ethernet
 - Direct network link from Kremmling to Administration Building
 - Eliminates VPN Tunnels and some security concerns
- Opportunities:
 - Extend network to CSU and R&B via high-speed point-to-point radio bridges
 - Component of future County-Wide connected network
 - Future County-Wide Phone System

Pros and Cons

- Pros
 - Eliminates site to site VPN – security enhancement
 - Reliable circuit with SLA
 - Faster connections
 - Kremmling sites benefit from corporate firewall protection
 - Positions County for future circuits
 - Possible component of NWCCOG's future resilient network initiative
 - Some cost may be offset by eliminating phone lines & long distance
- Cons
 - Increased monthly service costs
 - Pricing requires 3-year contract
 - Additional infrastructure costs – Radios, Masts, Switches, Cables

Costs

- Phase I – Kremmling Link (Summer 2018)
 - Monthly Recurring Charges - \$986 (Annual \$11,832)
 - Kremmling - \$493
 - Hot Sulphur - \$493
 - 1-Time/Setup (estimates) (\$2,00 to \$4,500)
 - CenturyLink Installation \$1,000
 - Radios/switches/mast/misc. - Coroner's Office to R&B - \$500 - \$1,500
 - Radios/switches/mast/misc. - Coroner's Office to CSU/Ext - \$500 - \$1,500
 - 2018 budget impact if completed by July, MRC - \$5,916 plus 1-Time/Setup costs
- Phase II – Granby Link – Phase III EOC (2019 or 2020)
 - Monthly Recurring Charges - \$1,086 (Annual \$13,032)
 - Granby - \$493
 - Fraser EOC - \$493
 - Hot Sulphur - \$50 each link (2)
 - 1-Time/Setup (estimates) (Radios already in place and in use)
 - CenturyLink Installation \$1,000 - Granby
 - CenturyLink Installation \$1,000 - Fraser EOC
- Annual recurring costs – all 3 phases - \$24,864

The Board gave Mr. Magnusson direction to proceed with his recommendation.

Board Business

Commissioner Manguso moved to authorize the Chair to sign Representation Agreement for Arapahoe County representing Grand County in Davis v. Deutsche Bank in the amount of \$67 per hour.

The motion passed unanimously.

There being no further business to come before the Board, the meeting was adjourned at 4:37 p.m. The minutes were prepared by Clerk and Recorder Sara L. Rosene. Approved this _____ day of March 2018.

Merrit Linke, Chair

Attest:

Sara L. Rosene, Clerk and Recorder