

MEETING MINUTES  
GRAND COUNTY BOARD OF COUNTY COMMISSIONERS  
GRAND COUNTY DEPARTMENT OF SOCIAL SERVICES  
GRAND COUNTY HOUSING AUTHORITY

June 19, 2018

Present: Commissioner Richard D. Cimino, Commissioner District 1 (absent)  
Commissioner Merrit S. Linke, Commissioner District 2 – Chair  
Commissioner Kristen Manguso, Commissioner District 3

Also Present: Clerk and Recorder Sara Rosene  
County Manager Lee Staab  
County Attorney Robert Franek

Those present recited the Pledge of Allegiance.

Housing Authority

Commissioner Linke announced that the Board is sitting as the Grand County Housing Authority.

Commissioner Manguso moved to approve the exemption request from Mark Rehnberg from the Affordable Housing Transfer Fee based on Section 2.1 of the Restrictive Covenants for Units 8 and 9, Lot 24, Coyote Creek at Winter Park as presented by Housing Authority Operations Manager Sheena Darland.

The motion passed.

Commissioner Manguso moved to approve the Project Owners Management Agent Certification with Senior Housing Options for Silver Spruce Apartment from January 1, 2018 to October 1, 2018 as presented by Housing Authority Operations Manager Sheena Darland.

The motion passed.

Commissioner Manguso moved to approve the Project Owners Management Agent Certification and Addendum No. 10 to the Management Agreement with Senior Housing Options for Grand Living Senior Homes from January 1, 2018 to October 1, 2018 as presented by Housing Authority Operations Manager Sheena Darland.

Discussion: The amount is to stay at \$56.

The motion passed.

General Public Comments

None

Finance Department

Finance Director Curtis Lange presented the Check Register and Expenditure List to be paid on June 20, 2018, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Cimino moved to approve the checks presented on June 19, 2018 for payment on June 20, 2018 for the Grand County Housing Authority.

The motion passed.

Finance Director Curtis Lange presented the Warrant Register and Expenditure List to be paid on June 20, 2018, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Manguso moved to approve the vouchers presented on June 19, 2018, for payment on June 20, 2018 for the Grand County Board of Social Services.

The motion passed.

Commissioner Manguso moved to approve the wires payments and vouchers payments presented on June 19, 2018, for payment on June 20, 2018 for Grand County.

The motion passed.

### Departmental Contracts, Comments, Issues

The Board gave Economic Development Director DiAnn Butler direction to move forward with using the John Schallert money (\$12,000) to use for a different contractor for just this year. Ms. Butler will also use the \$15,000 from the DOLA grant for the finishing design work on the web page. The \$10,000 Grand Foundation will be used for the housing component of the website.

Commissioner Manguso moved to approve Resolution No. 2018-6-26, "A RESOLUTION DIRECTING THE TREASURER TO DISBURSE FUNDS FROM THE ESCROW "COLORADO RIVER CA ESCROW" ACCOUNT" in the amount of \$3,705.50 payable to Winter Park Water and Sanitation District for payment of work completed by URS Corporation as presented by Ranette Bakke of the Grand County Treasurer's Office.

The motion passed.

Commissioner Linke announced that the Board is sitting as the Grand County Department of Human Services.

Human Services Director Deb Ruttenberg introduced the Board to the new account for Human Services; Rick Jansen.

Commissioner Manguso moved approve the Collaborative Management Memorandum of Understanding between Grand County Board of Human Services IOG as presented by Human Services Director Deb Ruttenberg.

The motion passed.

Commissioner Manguso moved to approve the letter of appreciation to Nancy Smith for skilled legal representation for Human Services.

The motion passed.

Commissioner Linke announced that the Board is sitting as the Grand County Board of County Commissioners.

Commissioner Manguso moved to approve the Services Agreement for Emergency Preparedness and Response Coordination contract with independent contractor Abby Cobb.

Commissioner Manguso rescinded the motion.

Director of Grand County Juvenile Services Kelly Friesen introduced the new Juvenile Diversion Officer Alli Miller.

Commissioner Manguso moved to approve the Contract between Grand County and the Division of Criminal Justice for the Juvenile Diversion Grant in the amount of \$48,387 as presented by Juvenile Services Director Kelly Friesen.

The motion passed.

Commissioner Manguso moved to approve the Subcontract between Grand County as fiscal agent and the District Attorney for 14<sup>th</sup> Judicial District as presented by Juvenile Services Director Kelly Friesen.

The motion passed.

Commissioner Manguso moved to approve Resolution No. 2018-5-44, "A RESOLUTION APPROVING THE AMENDED FINAL PLAT AMENDED LOT 30A, STILLWATER SMALL TRACTS A REPLAT OF LOTS 30 & 31, STILLWATER SMALL TRACTS, UNRECORDED PART OF THE SE ¼ OF NE ¼ OF THE NE ¼ OF SECTION 22, TOWNSHIP 3 NORTH, RANGE 76 WEST, OF THE 6<sup>TH</sup> P.M., GRAND COUNTY, COLORADO" and authorize the Chair to sign all applicable documents.

The motion passed.

Commissioner Manguso moved to approve Resolution No. 2018-5-45, "A RESOLUTION VACATING THE FIFTY (50) FOOT RIGHT OF WAY AND UTILITY EASEMENTS BETWEEN AMENDED LOTS 30 AND 31, STILLWATER SMALL TRACTS, AN UNRECORDED SUBDIVISION RECORDED, LOCATED IN PART OF SECTION 8, TOWNSHIP 3 NORTH, RANGE 76 WEST OF THE 6<sup>TH</sup> P.M. COUNTY OF GRAND, STATE OF COLORADO"

The motion passed.

Commissioner Manguso moved to approve Resolution No. 2018-6-27, "A RESOLUTION APPROVING THE ASPEN RIDGE SUBDIVISION EXEMPTION AMENDED FINAL PLAT, AMENDED LOT 1A AND LOT 3A, THE NE1/4 OF SW1/4 SECTION 17, TOWNSHIP 1 SOUTH, RANGE 75 WEST, OF THE 6<sup>TH</sup> P.M., GRAND COUNTY, COLORADO" and authorize the Chair to sign all applicable documents.

The motion passed.

The Board reviewed the County Clerk's fees for May 2018 as presented by Clerk and Recorder Sara Rosene.

Commissioner Manguso moved to approve the State of Colorado Grant Agreement between the Department of Law Peace Officer Standards and Training (POST) and Grand County, Colorado in the amount of \$193,436 as presented by County Manager Lee Staab for the Grand County Sheriff's Department.

The motion passed.

Commissioner Manguso moved to approve the Construction Contract between Grand County and Stephen R. Branstetter doing business as Rusty Pipes Planning and Mechanical in the amount of \$3,800 to replace the Administration Building pressure tank for the heating system.

Discussion: Of the \$3,800, \$2,800 will be due as a prepayment.

The motion passed.

Commissioner Manguso moved to approve the updated letter to the BLM Kremmling Field Office with regard to the Blue Valley Ranch Land Exchange with the Bureau of Land Management.

Discussion: The letter is reaffirming the Board's 2016 position of supporting this land exchange.

The motion passed.

Commissioner Manguso moved to approve the fee waiver request for the use of the CSU Extension Hall on October 10, 2018 for the Workforce Development Board as presented by County Manager Lee Staab.

The motion passed.

County Manager Lee Staab presented his weekly update.

#### Consent Agenda

Resolution No. 2018-6-15, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A CONSTRUCTION CONTRACT BY AND BETWEEN SEAL TEAM OF COLORADO, LLC AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO FOR SEAL COATING SERVICES"

Resolution No. 2018-6-16, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A CONTRACT BY AND BETWEEN THE NORTHWEST COLORADO COUNCIL OF GOVERNMENTS AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO FOR CONGREGATE SENIOR NUTRITION SERVICES"

Resolution No. 2018-6-17, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE TASK ORDER AMENDMENT #2 BETWEEN THE COLORADO DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO FOR EMERGENCY PREPAREDNESS ACTIVITIES"

Resolution No. 2018-6-18, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO, SITTING AS THE GRAND COUNTY BOARD OF HUMAN SERVICES, TO EXECUTE A SERVICES CONTRACT BETWEEN NANCY SMITH AND THE GRAND COUNTY BOARD OF HUMAN SERVICES"

Resolution No. 2018-6-19, “A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO, SITTING AS THE GRAND COUNTY BOARD OF HUMAN SERVICES, TO EXECUTE AMENDMENT NO. 4 TO THE INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE STATE OF COLORADO, DEPARTMENT OF HEALTH CARE POLICY AND FINANCING AND THE GRAND COUNTY BOARD OF HUMAN SERVICES CONCERNING A MEDICAID INCENTIVE PROGRAM”

Resolution No. 2018-6-20, “A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO, SITTING AS THE GRAND COUNTY BOARD OF HUMAN SERVICES, TO EXECUTE A CORE SERVICES PROGRAM CONTRACT BY AND BETWEEN RIVER VIEW COUNSELING, PLLC AND THE GRAND COUNTY BOARD OF HUMAN SERVICES”

Resolution No. 2018-6-21, “A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO, SITTING AS THE GRAND COUNTY BOARD OF HUMAN SERVICES, TO EXECUTE A CORE SERVICES PROGRAM CONTRACT BY AND BETWEEN LUNA COUNSELING, LLC AND THE GRAND COUNTY BOARD OF HUMAN SERVICES”

Resolution No. 2018-6-22, “A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO, SITTING AS THE GRAND COUNTY BOARD OF HUMAN SERVICES, TO EXECUTE A CORE SERVICES PROGRAM CONTRACT BY AND BETWEEN ANNETTE DUGWYLER AND THE GRAND COUNTY BOARD OF HUMAN SERVICES

Resolution No. 2018-6-23, “A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO, SITTING AS THE GRAND COUNTY BOARD OF HUMAN SERVICES, TO EXECUTE A SERVICES CONTRACT BETWEEN CONNIE DAVIS AND THE GRAND COUNTY BOARD OF HUMAN SERVICES”

Resolution No. 2018-6-24, “A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A GRANBY-GRAND COUNTY AIRPORT HANGAR GROUND LEASE AGREEMENT BY AND BETWEEN MOUNTAIN AIR LANDINGS, L.L.C. AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO”

Resolution No. 2018-6-25, “A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING AND AUTHORIZING GRAND COUNTY’S SPECIAL COUNSEL TO EXECUTE A STIPULATION IN WATER COURT DIVISION 5 CASE NUMBER 2013CW3077”

Commissioner Manguso moved to approve the Consent Agenda.

The motion passed.

#### Board Business/Correspondence/Calendar

Commissioner Manguso moved to move the Board of County Commissioner’s meeting from November 6, 2018 to November 5, 2018.

The motion passed.

Commissioner Manguso went to UCC last week and there was a discussion regarding the Building Department taking too long to approve permits and people are having delays to build their homes.

- June 20 Commissioner Manguso will attend the Legislative Breakfast
- June 20 Commissioner Manguso will meet with the Grand County Council on Aging and Mountain Family Center
- June 20 Commissioner Manguso will attend a Health Care Webinar at 3:00 p.m.
- June 20 Commissioner Linke will attend the Grand Enterprise Resource Team in Winter Park at 6:00 p.m.
- June 21 Commissioners Linke and Manguso will attend the Rafferty Park Grand Opening in Granby

Commissioner Manguso moved to appoint Kim Shepton to the Grand County Planning Commission effective June 26, 2018.

Discussion: Ms. Shepton will be replacing Todd Clauson.

The motion passed.

Commissioner Manguso moved to appoint Gary Bumgarner to the Grand County Planning Commission effective June 26, 2018.

Discussion: Mr. Bumgarner will replace Diana Matheson.

The motion passed.

Commissioner Linke stated that he received an appointment to the BLM RAC as a member of the public.

Commissioner Linke attended the Club 20 Leadership Retreat. The retreat was a planning session. Club 20 is supporting a sales tax petition to get a question on the ballot.

There is a summer policy Club 20 meeting on July 25 and 26 at the Granby Library.

Club 20 is hosting the candidate debates.

Commissioner Linke attended the retirement lunch for Leo Piechoki who is retiring from the Sheriff's Office.

#### Department of Human Services Quarterly Update

Human Services Director Deb Ruttenberg presented:

- Currently 11 families or 16 children on the program
- Applications pending for 7 children
- Only increased caseload by 1 or 2 families since removing waitlist (Kremmling Preschool change)

#### CCCAP changes – HB 1335

Established eligibility requirements for all counties and created a new formula to determine the amount of block grants to counties.

- Requires the state to conduct a yearly market rate study of provider rates
- Changes the block grant rate formula – to be based upon each county's percentage of the estimated total number of children eligible to participate in CCCAP times the appropriate reimbursement rate for each county as determined by the above. (This won't begin until the 2019-20 FY) \*\*\*  
\*\*\*Adjustments may be made by the state to address Cost of Living, Cost of Programs, Regional Market Rates, Drastic Economic Changes, and Geographic Differences within a County
- Changes the entry level to 185% FPL for all counties. If during a participant's 12 month eligibility period, the person's income rises above 85% of the state medium income, then they shall continue to receive CCCAP until their next twelve-month redetermination. If at this time, they are still at or above that level, then they will be notified they are no longer eligible for CCCAP.

#### Child Welfare

##### Colorado Child Abuse Hotline – 1-844-CO-4-KIDS

In the 2016-17 FY	We received 137 referrals.	73% screened out	27% screened in
July 2017-now	We have received 97 referrals	64.9% screened out	35.1% screened in

On-Going Training Requirements = 40 hours per year

Examples – Impacts and Implications of Prenatal Substance Exposure, Trauma 101: Trauma Informed Practice, Financial Health for Case Managers, Assessing the Pattern and Behaviors of Neglect, Motivational Interviewing, Collaborative Community Partnerships

#### Child Welfare Financial Update

Child Welfare Allocation for 17-18 = \$599,973

Expenditures as of the April settlement: \$525,616 or 85.9%

- Requested \$25,000 in mitigation funding

Concerns – New Formula for next state FY –  
Preliminary allocation with a 5% floor = \$518,091

#### Adult Protection

Adult Protection referrals also go through the State Hotline

FY 2016-17 = 7 referrals	71% screened out	29% screened in
FY 2017-18 to date = 36 referrals	72% screened out	28% screened in

Statewide FY 16-17 = 20,328 referrals	64% screened out	36% screened in
Statewide 17-18 –March = 14,029	65.5% screened out	34.5% screened in

Required Trainings – For our APS/CW combined worker – it is split 10/30

Examples include Cognitive Screening in Older Adults (1.5 hrs), Intellectual and Developmental Disabilities (6 hrs), APS training(4 days), Investigations Training(3days)

#### Economic Security Programs

Medicaid Members – 781 (846) under the age of 21 as of April  
1,219 (1251) age 21 and over  
Total Grand County Medicaid Members = 2,000 (2097)  
(as of January)

CHP+ Members – 259 as of April 2018 (as of January 236)

#### On-going workload

Medical Assistance – Ongoing Cases: 1,055  
(case = a household of one or more members)

Food Assistance – Ongoing Cases: 197  
(case = a household of one or more)

Average 26 new applications per month (approx. 1.5 hrs to process) of these avg. of 6 are Expedited – 7 days to process

#### Child Support Services

Calendar Year 2017 Total Cases = 346  
Average monthly support collected: \$84,975.67  
Total current support collected: \$1,019,654  
Total arrears collected: \$226,213.55

Calendar Year 2018 – May 31st Total Cases = 350  
Average monthly support collected: \$99,323.98  
Total current support collected: \$496,619.91 (up 14% from same time period last year)  
Total arrears collected: \$172,006.59

Collaborative Management Program / HB1451  
MOU – due to state by June 30

Final Report due to state on July 30

Current Caseload: Active = 10 families with 16 kids  
346 kids participated in Dinosaur School  
14 kids participated in the Grand Crew program

Examples of CMP services provided –

Financial Management  
Connections to child care and physical/mental health care  
Advocacy  
Transportation assistance  
Rental assistance  
Parent coaches  
Incredible Years – Dinosaur School and Parent Program support  
Primary Partners  
Grand County Rural Health Network  
Law Enforcement  
Mountain Family Center  
Mind Springs

## Schools

Grand Beginnings

YMCA

Grand County Advocates

## Department News

Increased Collaboration with Mountain Family Center – Outreach Worker

Regional SNAP Outreach Grant (NWCCHP)

HCPF Grant Proposal – Medicaid Fraud Investigation

Mental Health First Aid Training – July 18

## Public Health – Board of Health Quarterly Update

Public Health Nurse Brene Belew-LaDue stated that the Community Health Assessment is in progress. They have been meeting as a project management team.

Public Health Nurse Brene Belew-LaDue stated that her Department received a grant from the Colorado Health Foundation in 2017. It was a WIC Expansion Grant. There will be a clinic set up at Mountain Family Center in Granby because most of the clients are in Granby and Grand Lake.

Public Health Nurse Brene Belew-LaDue stated that she is still working on finding an Environmental Health Specialist.

Abby Baker is the new Communities that Care Coordinator.

Commissioner Manguso moved to approve the Services Agreement between the Board of County Commissioners of Summit County and the Board of County Commissioners of Grand County and Abby Cobb as presented by Public Health Nurse Brene Belew-LaDue.

Discussion: The amount is not to exceed \$75,000.

The motion passed.

Tina Strang, Administrator for Grand County Home Care, presented the Governing Body Report.

In 2017, Home Care had 19 unduplicated individuals that were served in Grand County. There was a lot of turnover in 2017. The clients usually stay on the program for a great deal of time.

There were 11 admissions in 2017 and there were 13 discharges.

There were no trends nor complaints in 2017.

Ms. Strang stated that the total expenses for the program of \$134,000. They were under budget in 2017 for overall County support of \$57,000. The revenues totaled \$51,653.

Ms. Strang stated that there is a 2.75 FTE for the Home Care program.

Grand County Rural Health Network Director Jen Fanning presented the Board with statistics regarding the impact of the Rural Health Network.

Ms. Fanning stated that with regard to the health coverage guide program, Grand County is in the top 10 by percentage of the counties enrolled in the Connect for Health program.

There has been a 70 percent budget decrease for the health coverage guide for the Grand County Rural Health Network.

Ms. Fanning stated that she is working with the Health and Human Resources Coalition and there will be a Health Equity Summit.

Ms. Fanning stated that she is working on the Mental Health Navigator transportation piece. They are working on providing transportation on a cost effective sustainable way.

Ms. Fanning stated that for Hospice and Home Health, there is no longer a durable medical equipment company serving Grand County.

Ms. Fanning stated that for the past several years, she has been on the Department of Regulatory Agencies, Consumer Insurance Council for the Division of Insurance. Legislation passed to get rid of the council. There is no longer a consumer voice.

### Housing Authority Quarterly Update

Housing Authority Manager Sheena Darland presented:

Section 8 Housing Choice Voucher Program – Ms. Darland stated that she is having a hard time keeping vouchers in the six areas. There is nowhere for people to rent.

Down Payment Assistance Program – There are 18 down payment assistance loans that are open. Eleven are funded through CMHC. There are three old CMHC loans that do not mature until 2023. There are eight Division of Housing Loans with a balance of almost \$30,000. One new loan was done this year. Ms. Darland is in the process of reviewing three new loans. One loan was paid off this year.

There were five Homebuyers Education classes this year. There were 29 people who attended those classes which amounted to 22 households.

There are 127 total units for Coyote Creek. There are 29 that have been built on and are no longer exempt from the transfer fee.

There are nine units in Millers Inn Condos for which the Housing Authority holds the restrictive covenants. The last one that was sold was in December 2015.

Ms. Darland has done a lot of work on the Housing Need Assessment. The kick-off was April 9 and 10.

The draft of the Housing Needs Assessment was sent out on May 25. The second phase was started on June 15. On June 29, the Strategic Plan will come out for the County and the towns.

There were 10,500 housing units in the study area. Of those 4,850 houses were year-round residents which is about 46 percent.

Of the units, 76 percent of the housing stock are single family and townhomes. They found that 14 percent of the housing stock were condos.

Ms. Darland stated that 64 percent of the households in the study area are single adults or couples with young children. Sixteen percent of the households are 65 years of age or older.

In Grand County there are 16,740 housing units of which 6,742 are occupied full time.

Ms. Darland stated that 26 percent of the housing stock in Grand Lake is occupied year round. Of that, 76 percent is occupied by owners.

Ms. Darland stated that the average rent in Grand County is \$1,400. Ms. Darland stated that the study confirmed what she believes what she already knew about cost of housing.

Ms. Darland noted that there is a need of 500 units to meet the maximum capacity of the County.

The Housing Authority is reviewing the senior housing projects as well as other programs. The Housing Authority is considering whether it should be managing its own properties.

The Housing Authority is working to defining the County's role with regard to affordable housing. The County has been working with the towns to see how affordable housing can be addressed.

There has been a lot of discussion regarding deed restrictions.

The Housing Needs Assessment will be completed in July 2018.

### Sheriff's Office – Fire Restrictions Discussion

Sheriff Brett Schroetlin stated that County is scoring at two of seven criteria to consider fire restrictions.

The County now has an information line for people to call to learn about any fire restrictions. The phone number is 970-725-3852.



A conversation regarding fire restrictions will be held every Tuesday.

There being no further business to come before the Board, the meeting was adjourned at 12:10 p.m. The minutes were prepared by Clerk and Recorder Sara L. Rosene. Approved this \_\_\_\_\_ day of July 2018.

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Merrit Linke, Chair

Attest:

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Sara L. Rosene, Clerk and Recorder