

**MEETING MINUTES – BUDGET HEARING  
GRAND COUNTY BOARD OF COUNTY COMMISSIONERS  
GRAND COUNTY BOARD OF HUMAN SERVICES  
GRAND COUNTY HOUSING AUTHORITY**

October 2, 2018

Present: Commissioner Richard D. Cimino, Commissioner District 1  
Commissioner Merrit S. Linke, Commissioner District 2 – Chair  
Commissioner Kristen Manguso, Commissioner District 3

Also Present: County Manager Lee Staab  
County Attorney Robert Franek  
Assistant County Attorney Maxine LaBarre-Krostue

Those present recited the Pledge of Allegiance.

Economic Development

Tara Hosick Freeport McMoRan stated that the overarching philosophy is sustainable development in communities for the benefit of the communities so they can be healthy with or without mining and operations.

Ms. Hosick stated that property tax comes from good old fashioned capitalization. Capitalization does not happen by itself. It takes facilitated leadership. Freeport wants to see economic development happening in all their communities but not lead by Freeport. They want to be a strong partner.

Economic development means that the County is investing into creating a positive, vibrant, climate for business so that it is a business friendly place for people to be entrepreneur.

Economic Development Director DiAnn Butler presented.

Budget Summary

Revenues	\$ 71,100
Expenses	\$206,405
<u>Cost to Grand County</u>	(\$ 93,225)

Economic Resurgence and Resilience Action and Implementation Project

	2018 Budget	2019 Budget
Variable(s): Citizens of Grand County, CO	Quantity: 14,843	Quantity 14,843
Personnel Required: 1 FTE @ 60%	\$56,597.11	\$47,084.68
Activity Total Cost:	\$16,080.00	\$16,080.00
Revenues:	\$ 5,000.00	\$ 5,000.00
Revenue(s) Source: DOLA REDI Grant 2018		
<u>Cost to Grand County:</u>	(\$67,677.11)	(\$58,164.68)

Collaborate Economic Efforts Countywide, Regionally and within the State

	2018 Budget	2019 Budget
Variable(s): Citizens of Grand County, CO	Quantity: 14,843	Quantity: 14,843
Personnel Required: 1 FTE @ 20%	\$18,865.70	\$28,251.00
Activity Total Cost:	\$ 4,500.00	\$13,500.00
Revenues:	\$12,000.00	\$34,500.00
Revenue(s) Source: Orton/Grand Lake STCO – Daniels Fund		
<u>Cost to Grand County:</u>	(\$11,365.70)	(\$7,251.00)

Administration

	2018 Budget	2019 Budget
Variable(s): Citizens of Grand County, CO	Quantity: 14,843	Quantity: 14,843
Personnel Required: 1 FTE @ 10%	\$4,716.00	\$ 9,417.00
Activity Total Cost:	\$4,500.00	\$17,100.00
Revenues:	\$0	\$20,000.00
Revenue(s) Source: Freeport McMoRan		
<u>Cost to Grand County:</u>	(\$9,216.00)	(\$6,517.00)

Grand Enterprise Initiative

	2018 Budget	2019 Budget
Variable(s): Businesses of Grand County, CO	Quantity: 50 Clients a Year	Quantity: 50 Clients Year
Personnel Required:	\$0	\$0
Activity Total Cost:	\$45,000.00	\$45,000.00
Revenues:	\$22,500.00	\$

Revenue(s) Source: none

Cost to Grand County: (\$22,500.00) (\$45,000)

Community Reinvention: Retain, Grow and Expand Business Development

	2018 Budget	2019 Budget
Variable(s): Businesses of Grand County, CO	Quantity: 42 businesses	48 businesses
Personnel Required: 1 FTE @ 10%	\$9,432.85	\$ 9,417.00
Activity Total Cost:	\$11,600.00	\$11,600.00
Revenues:	\$22,500.00	\$11,600.00
Revenue(s) Source: None last yr. Tbd 2019		
<u>Cost to Grand County:</u>	(\$9432.85)	(\$ 9,417.00)

2019 Personnel

Current FTE's	1.00
New FTE's	<u>0.00</u>
2019 FTE's	1.00
Personnel Cost-Current	(\$93,257)
Personnel Cost-Wage Adjustments	(\$ )
Personnel Cost-New FTE's	<u>(\$ 0)</u>
2019 Personnel Cost	(\$93,257)

2019 Operating Costs		2018 Budget	2019 Budget		
		\$104,180	\$113,180		
2019 Capital Costs					
Capital Purchase (Year)	2019	2020	2021	2022	2023
New Laptop & Program				\$5,000	
Total Capital Purchases	\$0	\$0	\$0	\$0	\$5,000
2019 Revenue	2018 Budget	2019 Budget			
	\$ 54,500.00	\$ 71,100.00			

Finance and Accounting

Deputy Finance Director Cathy Henderson presented.

Budget Summary

Revenues	\$ 0
Expenses	<u>(\$474,453)</u>
<u>Cost to Grand County:</u>	(\$474,453)

Budgeting	2018 Budget	2019 Budget
Variable(s): County Funds	Quantity: 18	Quantity: 18
County Departments	84	84
Personnel Required:	.75 FTE (3 people)	.75 FTE (3 people)
Personnel Costs:	(\$69,556)	(\$69,384)
Activity Total Cost:	(\$76,222)	(\$95,085)
Revenues:	\$0	\$0
Revenue(s) Source:	N/A	N/A
<u>Cost to Grand County:</u>	(\$76,222)	(\$95,085)

Accounting Services	2018 Budget	2019 Budget
Variable(s): Annual invoices processed	Quantity: 5000	Quantity: 5000
Capital Assets tracked	2000	2000
Personnel Required:	1.7 FTE (4 person)	1.93 FTE (4 person)
Personnel Costs:	(\$153,383)	(\$158,545)
Activity Total Cost:	(\$168,625)	(\$209,244)
Revenues:	\$0	\$0
Revenue(s) Source:	N/A	N/A
<u>Cost to Grand County:</u>	(\$168,625)	(\$209,244)

Comprehensive Annual Financial Report (CAFR) Preparation

	2018 Budget	2019 Budget
Variable(s): County Funds as reported	Quantity: 16	Quantity: 16
Personnel Required:	.75 FTE (3 people)	.75 FTE (3 people)
Personnel Costs:	(\$69,556)	(\$69,384)

Activity Total Cost:	(\$77,322)	(\$95,085)
Revenues:	\$0	\$0
Revenue(s) Source:	N/A	N/A
<u>Cost to Grand County:</u>	(\$77,322)	(\$95,085)
Meetings & Training	2018 Budget	2019 Budget
Variable(s): Multi-day training events	Quantity: 3	Quantity: 1
Single day training events	9	9
Personnel Required:	N/A	N/A
Personnel Costs:	N/A	N/A
Activity Total Cost:	(\$5,115)	(\$3,660)
Revenues:	\$0	\$0
Revenue(s) Source:	N/A	N/A
<u>Cost to Grand County:</u>	(\$5,115)	(\$3,660)
Capital	2018 Budget	2019 Budget
Variable(s): Upgraded Accounting Software/ Reporting/Budgeting Software	Quantity: 2	Quantity: 1
Personnel Required:	N/A	N/A
Personnel Costs:	N/A	N/A
Activity Total Cost:	(\$133,000)	(\$75,000)
Revenues:	\$0	\$0
Revenue(s) Source:	N/A	N/A
<u>Cost to Grand County:</u>	(\$133,000)	(\$75,000)

2019 Personnel	
Current FTE's	3.43
New FTE's	<u>0.00</u>
2019 FTE's	3.43
Personnel Cost-Current	(\$293,692)
Personnel Cost-Wage Adjustments	(\$ 0)
Personnel Cost-New FTE's	<u>(\$ 0)</u>
2019 Personnel Cost	(\$293,692)

2019 Operating Costs	2018 Budget	2019 Budget
	\$92,790	\$105,761

2019 Capital Costs					
Capital Purchase	2019	2020	2021	2022	2023
Software upgrade	\$75,000	\$0	\$0	\$0	\$0
Total Capital Purchases	\$75,000	\$0	\$0	\$0	\$0

2019 Revenue	2018 Budget	2019 Budget
	\$0	\$0

Grand County Treasurer

County Treasurer Christina Whitmer presented.

Budget Summary	
Revenues	\$1,894,000
Expenses	<u>(\$476,735)</u>
<u>Surplus to Grand County:</u>	\$1,417,265

Treasurer Operation	2018	2019
Personnel Required:		4 FTP
Personnel Costs:		\$56,059.23
Activity Total Cost:		\$88,918.47
Revenues:		\$330,000.00
Revenue(s) Source: TR fees, Interest Earned		
<u>Cost to Grand County:</u>		\$241,081.53

Tax Sale	2018	2019
Personnel Required:		4FTE
Personnel Costs:		\$28,029.61

Activity Total Cost: \$33,579.07  
 Revenues: \$185,000.00  
 Revenue(s) Source; TR fees, Interest Earned,  
 Tax Sale Premiums  
 Surplus to Grand County: \$151,420.93

Public Trustee	2018	2019
Personnel Required:	2FTP	2FTP
Personnel Costs:	\$49,581	\$50,183
Activity Total Cost:	\$64,581	\$64,683
Revenues:	\$35,000	\$30,000
Revenue(s) Source : PT fees		
<u>Cost to Grand County:</u>	(\$29,581)	(\$34,683)

2019 Personnel  
 Current FTE's 4.00  
 New FTE's 0.00  
 2019 FTE's 4.00  
 Personnel Cost-Current (\$352,911)  
 Personnel Cost-Wage Adjustments (\$ 10,022)  
 Personnel Cost-New FTE's (\$ 0)  
 2019 Personnel Cost (\$362,933)

2019 Operating Costs	2018 Budget	2019 Budget
	\$99,833	\$103,802

2019 Capital Costs					
Capital Purchase (Year)	2019	2020	2021	2022	2023
Item Description	\$0	\$0	\$0	\$0	\$0
Total Capital Purchases	\$0	\$0	\$0	\$0	\$0

Revenue	2018 Budget	2019 Budget
	\$1,709,000	\$1,894,000

Grand County Sheriff

County Sheriff Brett Schroetlin presented.

Budget Summary

Revenues	\$2,307,011
Expenses	<u>\$7,113,870</u>
<u>Cost to Grand County:</u>	\$4,806,859

Sheriff

Variable(s): Citizens/Visitors of Grand County  
 Personnel Required: 25 FTE's Personnel Costs: \$2,160,531  
 Activity Total Cost: \$2,586,381  
 Revenues: \$536,050 Revenue(s) Source: Grants, MTC, Contracts  
Cost to Grand County: \$2,098,331

Jail

Variable(s): Citizens/Visitors of Grand County  
 Personnel Required: 20 FTE's Personnel Costs: \$1,653,337  
 Activity Total Cost: \$2,081,367  
 Revenues: \$100,000 Revenue(s) Source: Jail fees  
Cost to Grand County: \$1,981,367

Animal Control

Variable(s): Citizens/Visitors of Grand County  
 Personnel Required: 3 FTE's Personnel Costs: \$208,9563  
 Activity Total Cost: \$254,515  
 Revenues: \$17,300 Revenue(s) Source: Animal licensing, Fees and Donations.  
Cost to Grand County: \$237,215

Dispatch

Variable(s): Citizens/Visitors of Grand County

Personnel Required: 9 FTE's Personnel Costs: \$798,096  
 Activity Total Cost: \$937,396  
 Revenues: \$556,616 Revenue(s) Source: GCETSA, Intergovernmental  
Cost to Grand County: \$380,780

Court Security

Variable(s): Citizens/Visitors of Grand County  
 Personnel Required: 2 FTE's Personnel Costs: \$192,213  
 Activity Total Cost: \$193,713  
 Revenues: 0 Revenue(s) Source: N/A  
Cost to Grand County: \$193,713

Sheriff's Office 2019 Personnel

Current FTE's	59
New FTE's	3 (2)
2019 FTE's	61
Personnel Cost-Current	\$4,842,157
Personnel Cost-Wage Adjustments	0
Personnel Cost-New FTE's	<u>\$ 183,774</u>
2019 Personnel Cost	\$5,025,931

Sheriff's Office 2019 Operating Costs

2018 Budget	2019 Budget
\$1,193,042	\$1,322,939

2019 Capital Costs

Capital Purchase (Year)	2019	2020	2021	2022	2023
Evidence Room Repairs	\$10,000	\$0	\$0	\$0	\$0
Radio Equipment	\$50,000	\$50,000	\$50,000	\$50,000	\$0
Vehicles	\$282,000	\$288,000	\$294,000	\$300,000	310,000
Animal Shelter Kennels	\$30,000	\$0	\$0	\$0	
Court Security Equip	\$15,000	\$0	\$0	\$0	\$0
Dispatch Replacement	\$50,000	\$0	\$50,000	\$0	\$50,000
Total Capital Purchases	\$437,000	\$338,000	\$394,000	\$350,000	\$360,000

2019 Revenue

2018 Budget	2019 Budget
\$1,523,442	\$2,307,011

Juvenile Services presented by Kelly Friesen

Budget Summary

Revenues	\$171,686
Expenses	<u>(\$294,892)</u>
<u>Cost to Grand County:</u>	(\$123,206)

Grand County Juvenile Diversion (funded by Grand County)

Variable(s): Grand County Youth ages 10-18 average) Quantity: 51.8 Youth per year (5 yr.)  
 Personnel Required: .25 FTE Personnel Cost: \$19,011.00  
 Activity Total Cost: \$22,611.00 Revenues: \$2,000.00  
 Revenue(s) Source: Jail Fees  
 Cost to Grand County: \$20,611.00

Grand County Juvenile Diversion (funded by DCJ)

Variable(s): Grand County Youth ages 10-18 average) Quantity: 51.8 Youth per year (5 yr.)  
 Personnel Required: .5 FTE Personnel Cost: \$38,020.00  
 Activity Total Cost: \$58,518.00 Revenues: \$48,387.00  
 Revenue(s) Source: Jail Fees  
 Cost to Grand County: \$10,131.00

Alternatives to Sentencing (100% funded by Grand County)

Variable(s): Grand County Youth ages 10-17 average) Quantity: 51.2 Youth per year (5 yr.)

Personnel Required: .125 FTE Personnel Cost: \$9,885.00  
 Activity Total Cost: \$11,280.00 Revenues: \$1,000.00  
 Revenue(s) Source: UPS Fees  
 Cost to Grand County: \$10,280.00 (\$126.89 per youth ser

Colorado Youth Detention Continuum (SB94) / Marijuana Tax Revenue Fund  
 Variable(s): Grand County Youth ages 10-17 Quantity: 61.2 Youth per year (5 yr. average)  
 Personnel Required: .5 FTE Personnel Cost: \$59,480.00  
 Activity Total Cost: \$131,638.00 Revenues: \$120,299.00  
 Revenue(s) Source: CYDC State Funds Cost to Grand County: \$11,399.00

Juvenile Services Department Overhead (Grand County funded)  
 Variable(s): Grand County Youth ages 10-18 Quantity: 3 Programs with State contracts.  
 Personnel Required: .625 FTE Personnel Cost: \$68,605.00  
 Activity Total Cost: \$70,845.00 Revenues: \$0.00  
 Revenue(s) Source: N/A Cost to Grand County: \$70,845.00

2019 Personnel  
 Current FTE's 2.00  
 New FTE's 0.00  
 2019 FTE's 2.00  
 Personnel Cost-Current (\$194,999)  
 Personnel Cost-Wage Adjustments (\$0.00)  
 Personnel Cost-New FTE's (\$0.00)  
 2019 Personnel Cost (\$194,999)

2019 Operating Costs  
 2018 Budget 2019 Budget  
 \$102,002 \$99,893

2019 Capital costs – Juvenile Services	2019	2020	2021	2022	2023
Capital Purchase (Year)					
Item Description	\$0	\$0	\$0	\$0	\$0
Total Capital Purchases	\$0	\$0	\$0	\$0	\$0

Sheriff Schroetlin stated that he could forgo one of the positions requested and provide a 2.5 percent increase for his employees.

Sheriff Schroetlin stated that he needs to add \$30,700 for computer replacements for the Office of Investigations and Office Security.

Extension Office

Information regarding the Extension Office is presented by Travis Hoesli.

Revenues \$ 4,000  
 Expenses (\$162,708)  
Cost to Grand County: (\$158,708)

4-H Club Program Management and Fair Support  
 Variable(s): Grand County Youth and Adults Quantity: 138 Youth Members  
 41 Registered Adult Volunteer  
 Estimated over 2500 Fair Attendees  
 Personnel Required: 1.20 FTE Personnel Costs: \$55693  
 Activity Total Cost: \$66,978  
 Revenues: \$0.00 Revenue(s) Source  
Cost to Grand County: (\$66,978)

4-H STEM School Enrichment programs and summer camps  
 Variable(s): Grand County Youth Quantity: 420 Unduplicated Youth  
 Personnel Required: .6 FTE Personnel Costs: \$30,703  
 Activity Total Cost: \$34,613  
 Revenues: \$0.00 Revenue(s) Source  
Cost to Grand County: (\$34,613)



Revenues:	\$0	\$0
Revenue(s) Source:	N/A	N/A
<u>Cost to Grand County:</u>	(\$65,209)	(\$82,090)

Changes for 2019: Modified FTE requirement, meeting/training decision package added here, computer replacement cost

Human Resources – Employee benefits

Variable(s): Define Employee Benefits	2018 Budget	2019 Budget
Quantity:	230 FT employees	230 FT employees
Personnel Required:	0.15 FTE	0.15 FTE
Personnel Costs:	\$15,838	\$15,821
Operating Costs:	\$400	\$200
Activity Total Cost:	\$16,238	\$16,021
Revenues:	\$0	\$0
Revenue(s) Source:	N/A	N/A
<u>Cost to Grand County:</u>	(\$16,238)	(\$16,021)

Human Resources – Support Services

Variable(s): Support Services	2018 Budget	2019 Budget
Personnel Required:	0.35 FTE	0.25 FTE
Personnel Costs:	\$36,954	\$26,369
Operating Costs:	\$200	\$100
Activity Total Cost:	\$37,154	\$26,469
Revenues:	\$0	\$0
Revenue(s) Source:	N/A	N/A
<u>Cost to Grand County:</u>	(\$37,154)	(\$26,469)

Changes for 2019: Modified FTE requirement, 2018 packages 4-6 combined into one package for 2019

2019 Personnel	
Current FTE's	2.00
New FTE's	<u>0.00</u>
2019 FTE's	2.00
Personnel Cost-Current	(\$167,373)
Personnel Cost-Wage Adjustments	(\$ 5,004)
Personnel Cost-New FTE's	<u>(\$ 0)</u>
2019 Personnel Cost	(\$172,377)

2019 Operating Costs	2018 Budget	2019 Budget
	\$9,596	\$11,896
		\$9,496 (reg op) + \$2,400 (comp rplc)

2019 Capital Costs					
Capital Purchase (Year)	2019	2020	2021	2022	2023
Computer Replacement	\$0	\$0	\$0	\$0	\$0
Total Capital Purchases	\$	\$	\$	\$	\$

2019 Revenue	2018 Budget	2019 Budget
	\$635	\$0

County Manager

Assistant County Manager Ed Moyer presented.

Revenues	\$1,096,126
Expenses	<u>(\$3,276,031)</u>
<u>Cost to Grand County:</u>	(\$2,179,905)

Budgets Include: Airports, Central Telephone, Colorado Sewer Enterprise Fund, County Maintenance, Fairgrounds / Flying Heels, Grand County Mutual Ditch, Internships, Judicial Center, Landfills- Granby & Kremmling, Manager's Office, Middle Park Fair & Rodeo, Motor Pool, Personnel & Admin., Water Protection, and Water Quality Fund.

Airports: KGNB Op's

Variable(s): Operate, Repair and Maintain Granby-Grand County Airport / Emily Warner Field  
 75'x5000' Runway, Taxiway and Apron, Fuel System, lights, AWOS, Winter Plowing

Quantity: SRE Building, 25 hangars, Terminal Building, 23 based aircraft, 2600 take off/landings (2015)

	<u>2018</u>	<u>2019</u>
<u>Personnel Required:</u>	.74 FTE	.72 FTE (6 people)



<u>Personnel Costs:</u>	\$57,364	\$54,574
<u>Activity Total Cost:</u>	\$170,185 (Fuel-\$48K)	\$165,895 (Fuel - \$51.2K)
<u>Revenues:</u>	\$70,750	\$73,600 (Fuel \$55,000, Hangar \$18,200, Excise \$400)
Revenue(s) Source: Fuel Sales, Hangars, Excise Tax, No Grants		
<u>Cost to Grand County:</u>	(\$99,435)	(\$92,295)

**Airports: 20V Op's**

Variable(s): Operate, Repair and Maintain McElroy Field / Kremmling Airport, 75'x5536' Runway, Taxiway and Apron, Fuel System, lights, AWOS, Winter Plowing  
Quantity: SRE Building, 13 hangars, 1 Fixed-Based Operator (FBO)/Private Building, 21 based aircraft, 1,800 take off/landings (2015)

	<u>2018</u>	<u>2019</u>
<u>Personnel Required:</u>	37 FTE (7)	.35 FTE (7)
Town of Kremmling is on-call plowing 1 weekend per month.		
<u>Personnel Costs:</u>	\$30,559.00	\$29,908
<u>Activity Total Cost:</u>	\$282,931.00 (Fuel - \$135.5K)	\$283,580 (Fuel \$135.5K)
<u>Revenues:</u>	\$166,400	\$166,400 (Fuel \$161K, Hangar \$3,900, Excise \$1,500)
Revenue(s) Source: Fuel Sales, Hangars, Excise, NOT including Grant Cap		
<u>Cost to Grand County:</u>	(\$116,531)	(\$117,180) (\$133,847 w/ Cap)

**Airports: 20V Capital**

Variable(s): 2019 Design for Federally Funded Runway Rehab Project in 2020.  
Quantity: 5,526' x 75' Runway – 66,000 lb. pavement strength.

	<u>2018</u>	<u>2019</u>
<u>Activity Total Cost:</u>	N/A	\$333,333
<u>Revenues:</u>	N/A	\$316,700
Revenue(s) Source: State and FAA Grants		
<u>Cost to Grand County:</u>	N/A	(\$16,700) 5% local grant match

**Central Telephone**

Variable(s): Phone Lines, T1's, Internet and Cell Phones

Quantity: Personnel Required: IT  
Personnel Costs: not accounted for.

	<u>2018</u>	<u>2019</u>
<u>Activity Total Cost:</u>	\$30,300	\$22,725
<u>Revenues:</u>	\$0	\$0
<u>Cost to Grand County:</u>	(\$30,300)	(\$22,725)

**Colorado Sewer (Tabernash)**

Variable(s): District sets annual O&M budget \$99,492. County is responsible for 1/3 and pre-pays District estimated 1/12 (\$8,291.00).

Quantity: 142.2 taps x \$203.13 quarterly service fees = \$115,540  
 110 taps annual assessment \$328.44 to pay loans = \$36,128

<u>Personnel Required:</u> 5.5% of ACM's time	<u>Personnel Costs:</u> Not added. In ACM job desc.	
	<u>2018</u>	<u>2019</u>
<u>Activity Total Cost:</u>	\$135,600.00	\$(no capital \$11,170 paid from tap sale fund).
<u>Revenues:</u>	\$150,856.22	\$151,668
Revenue(s) Source: 142.2 taps quarterly service fees. 110 taps annual assessment to pay loans		
<u>Cost to Grand County:</u>	\$15,256.22	\$16,068 (less \$27K accounting depreciation)

**County Maintenance**

Variable(s): Clean, Repair, Maintain Bld's. and Grounds. Plow parking lots/ sidewalks.

Quantity: 11 Bld's., HVAC, Fire Alarm, Elevators, Alarms. 21 parking lots/13 sidewalks

	<u>2018</u>	<u>2019</u>
<u>Personnel Required:</u>	4.13 FTE	4.73 FTE
<u>Personnel Costs:</u>	\$256,474	\$287,242 (+.6 FTE – 2 PT Janitors)
<u>Activity Total Cost:</u>	\$305,664	\$376,632 (inc. \$45.3K capital)
<u>Revenues:</u>	\$22,485	\$22,485
Source: Judicial, DHS, PH		
<u>Cost to Grand County:</u>	(\$283,179)	(\$354,147)

**County Manager**

Variable(s): Directing, assisting and coordinating the administration of day to day County operations

Quantity: 17 Departments, 48 BOCC Meetings

	<u>2018</u>	<u>2019</u>
<u>Personnel Required:</u>	3.09 FTE (4)	4.0 FTE (4)
<u>Personnel Costs:</u>	\$347,599	\$399,958
<u>Activity Total Cost:</u>	\$511,176	\$569,359 (inc. \$150K emergency response)
Revenues: \$0		
<u>Cost to Grand County:</u>	(\$511,176)	(\$569,359)

Fairgrounds / Flying Heels

Variable(s): Repair and Maintain facilities to accommodate annual events and promote new events.

Quantity: MPF&R Fair/Jr. Livestock Sale/Rodeo, Demolition Derby, Roping Events, International Harvester Rally, Farrier Competition, Granby Rodeo's (x 4-6), Adventure Women Series Rally.

	<u>2018</u>	<u>2019</u>
Personnel Required:	.80 FTE (4)	.80 FTE (4)
Personnel Costs:	\$64,050	\$65,349
Activity Total Cost:	\$127,973.42	\$247,065
Revenues:	\$900	\$62,500 (\$60K grant/CTF – Flying Heels)
Revenue(s) Source: Facility Rents. Need to book all Facility Rents here, not in CSU Extension.		
<u>Cost to Grand County:</u>	(\$127,073)	(\$184,565)

Grand County Mutual Ditch & Reservoir Co.

Variable(s): GC is shareholder in GCMD&RC with River District, Granby, Winter Park, WPW&SD and GCW&SD No. 1.

Quantity: GCMD&RC owns 115.5 shares of the Vail Ditch (Grand County Irrigated Land Co.). Quarterly Meetings.

Personnel Required: 1.5% ACM time.

Personnel Costs: n/a – ACM job desc.

	<u>2018</u>	<u>2019</u>
<u>Activity Total Cost:</u>	\$5,000.00	\$8,000.00
<u>Revenues:</u> \$0		
Revenue(s) Source: n/a		
<u>Cost to Grand County:</u>	(\$5,000)	(\$8,000)

Internships

Variable(s): WIN-WIN. Professional experience for interns/additional help for departments at a minimal cost.

Quantity: As many interns as possible June-August. 2018 there were 7 interns.

	<u>2018</u>	<u>2019</u>
<u>Personnel Required:</u>	1.104 FTE (7 People)	2.0 FTE (8-9)
<u>Personnel Costs:</u>	\$21,500	\$25,000
<u>Activity Total Cost:</u>	\$21,500	\$25,000
<u>Revenues:</u> \$0		
Revenue(s) Source: n/a		
<u>Cost to Grand County:</u>	(\$21,500)	(\$25,000)

Judicial Building

Variable(s): Operation and Maintenance of Judicial Building, including HVAC, Fire Alarm System, Elevators, Security Alarms, grounds maintenance and snow removal.

Quantity: 25K sq.ft., 5 days/week cleaning – 12.5 hours, 7 days per week snow removal of 2 sidewalks, 2 parking areas, Judicial Parking Lot and adjacent Moffat Ave. when necessary.

	<u>2018</u>	<u>2019</u>
<u>Personnel Required:</u>	.3125 FTE (4 People rotation)	.40 (1 PT)
<u>Personnel Costs:</u>	\$19,013	\$12,225
<u>Activity Total Cost:</u>	\$189,686	\$180,340 (inc. \$12K capital)
<u>Revenues:</u> \$0 <u>Revenue(s) Source:</u> n/a		
<u>Cost to Grand County:</u>	(\$189,686)	(\$180,340)

Landfills Closing Op's

Variable(s): Compliance with CDPHE approved Post Closure Plan and Monitoring at both landfills.

Quantity: Grand County contracts with Souder Miller & Assoc. to perform required post closure tasks at both Granby and Kremmling Landfills including: a) groundwater monitoring, reporting and compliance reporting at both landfills. b) landslide monitoring, crack remediation evaluation, geomembrane inspection, quarterly inspection reporting, annual maintenance reporting, CDPHE site meetings and inspections.

	<u>2018</u>	<u>2019</u>
<u>Personnel Required:</u>	.20 FTE (10 people)	.20 FTE (10 people)
<u>Personnel Costs:</u>	\$15,546	\$15,994

<u>Activity Total Cost:</u>	\$122,603	\$117,624 (inc. \$15K geo-mem. repair)
<u>Revenues:</u> \$0 Revenue(s) Source: n/a		
<u>Cost to Grand County:</u>	(\$122,603.00)	(\$117,624)

Motor Pool

Variable(s): Maintain, Operate and provide Motor Pool vehicles in lieu of paying employee mileage.

Quantity: Estimated 170K miles annually – all Departments, 13 vehicles + individual assigned Dept. Vehicles (Public Health, DHS, Building Dept., Veteran’s Office, etc.).

	<u>2018</u>	<u>2019</u>
<u>Personnel Required:</u>	Manager’s Office (2 people - % of an FTE)	
<u>Personnel Costs:</u>	Manager’s Budget	
<u>Activity Total Cost:</u>	\$55,580.00	\$124,080 (\$75K capital 3 vehicles)
<u>Revenues:</u>	\$90,950.00	\$52,000
<u>Revenue(s) Source:</u> All Departments		
<u>Cost to Grand County:</u>	\$35,370 (surplus)	(\$72,080)

Personnel and Administration

Variable(s): Personnel and Admin. related expenses.

Quantity: "Personnel" expenses: Wages Vacancy Offset, Employees Selling Vacation, Employee Severance, FICA/Benefits, Tuition Reimbursement, Employee Recognition/26th Anniversary, Work Comp Claims.

"Administration" expenses: Photocopier Paper, Shredding, Photocopier Maintenance, Postage, Printing, Insurance & Bonds, Utilities (elec, gas, W&S, trash).

	<u>2018</u>	<u>2019</u>
<u>Personnel Required:</u> n/a		
<u>Personnel Costs:</u> n/a		
<u>Activity Total Cost:</u>	\$413,650+(\$500K wage vac)= \$86.3K Surplus	\$503,233+(\$445K wage vac.)= \$58.233K Surplus
<u>Revenues:</u>	\$21,200	\$21,200
<u>Revenue(s) Source:</u> DHS and Workforce rent and Wage Vacancy from each Dept.		
<u>Cost to Grand County:</u>	\$107,550 surplus	\$37,033 surplus

Water Quality Fund

Variable(s): Grand County implemented wastewater/water quality fees on new development to address future water quality related issues and require new development to monitor their wells and septic systems, as an example. County currently uses money to monitor 1041 Permit Compliance with Young Life and Devil’s Thumb Ranch.

Quantity: \$1,000/lot if served by well/septic and \$500/lot or unit if on central water and sewer. County yet to collect \$170K from existing agreements upon lot sales and continue to collect fees on new development.

	<u>2018</u>	<u>2019</u>
<u>Personnel Required:</u> n/a		
<u>Personnel Costs:</u> n/a		
<u>Activity Total Cost:</u>	\$4,045 (Clean Water Consultants)	\$4,725 (Clean Water Consultants)
<u>Revenues:</u>	\$5,000	\$22,750
<u>Revenue(s) Source:</u> Lot sales under existing WW/WQ Agreements. \$26.8K in WQ Fund.		
<u>Cost to Grand County:</u>	\$1,165 surplus	\$18,025 surplus

	2018 Budget	2019 Budget
Administrative		
Variable	Water matters	Water matters
Personnel required	.2 FTE	.1 FTE
Personnel cost	(\$20,988)	(\$10,488)
Activity Total Cost	(\$29,250)	(\$16,583)
Revenues	\$0	\$0
Revenue source(s)	n/a	n/a
Cost to Grand County	(\$29,250)	(\$16,583)

Cooperative/Coordinated Efforts no including LBD & Grand Lake Clarity

	2018 Budget	2019 Budget
Variable	Cooperative agreements	Cooperative agreements
Personnel required	.255 FTE	.2 FTE
Personnel cost	(\$27,450)	(\$20,977)
Activity Total Cost	(\$44,388)	(\$40,365)
Revenues	\$0	\$0
Revenue source(s)	n/a	n/a
Cost to Grand County	(\$44,388)	(\$40,365)

	2018 Budget	2019 Budget
Environmental and Water Rights Counsel		
Variable	Outside counsel	Outside counsel

Personnel required	FTE hits admin	FTE hits admin
Personnel cost		
Activity Total Cost	(\$100,000)	(\$100,000)
Revenues	\$0	\$0
Revenue source(s)	n/a	n/a
Cost to Grand County	(\$100,000)	(\$100,000)
Grand Lake Clarity	2018 Budget	2019 Budget
Variable	Grand Lake Clarity	Grand Lake Clarity
Personnel required	.225 FTE	.2 FTE
Personnel cost	(\$23,925)	(\$20,977)
Activity Total Cost	(\$65,557)	(\$62,644)
Revenues	\$0	\$0
Revenue source(s)	n/a	n/a
Cost to Grand County	(\$65,557)	(\$62,644)
Learning by Doing	2018 Budget	2019 Budget
Variable	Maintain or enhance river conditions	Maintain or enhance river conditions
Personnel required	.35 FTE	.25 FTE
Personnel cost	(\$38,611)	(\$26,221)
Activity Total Cost	(\$50,326)	(\$59,242)
Revenues	\$11,715	\$35,717
Revenue source(s)	Devil’s Thumb Ranch distributions	Devil’s Thumb Ranch distributions
Cost to Grand County	(\$38,611)	(\$23,525)
Moffat Project / CRCA / WGFP IGA & Bypass	2018 Budget	2019 Budget
Variable	Detailed in agreements	
Personnel required	.2 FTE	.15 FTE
Personnel cost	(\$ 22,870)	(\$15,733)
Activity Total Cost	(\$102,870)	(\$45,733)
Revenues	\$0	\$0
Revenue source(s)	n/a	n/a
Cost to Grand County	(\$102,870)	(\$45,733)
Recreation Instream Channel Diversion	2018 Budget	2019 Budget
Variable	RICD Water Right	860-1500 cfs in the Colorado River
Personnel required	(partial FTE hits admin packet)	(partial FTE hits admin packet)
Activity Total Cost	(\$40,000)	(\$42,039)
Revenues	\$0	\$0
Revenue source(s)	n/a	n/a
Cost to Grand County	(\$40,000)	(\$42,039)
Water Quality Monitoring	2018 Budget	2019 Budget
Variable	Water quality monitoring	Water Quality Monitoring
Personnel required	.15 FTE	.1 FTE
Personnel cost	(\$15,741)	(\$10,488)
Activity Total Cost	(\$76,612)	(\$51,573)
Revenues	\$0	\$0
Revenue source(s)	n/a	n/a
Cost to Grand County	(\$76,612)	(\$51,573)
2019 Personnel		
Current FTEs	11.2	
New FTEs	0.60	
2019 FTEs	11.8	
Personnel Cost-current	(\$731,307)	
Personnel Cost-wage adjustment	(\$6,870)	
Personnel cost-new FTEs (.60)	(\$18,278)	
2019 Personnel cost	(\$756,455)	
2019 Operating Costs	2018 Budget	2019 Budget
	\$1,829,746	\$1,897,575

2019 Capital costs					
Capital Purchase (Year)	2019	2020	2021	2022	2023

Motor Pool x3 vehicles	\$75,000	\$	\$	\$75K	\$
20V Airport Rwy Design	\$333.3K(\$16.7K)	\$4.6M(\$231K)	\$	\$333.3K(\$16.6K)	\$166.6K(\$8.3K)
KGNB Airport	\$	\$500K (\$25K)	\$	\$	\$500K(\$25K)
Flying Heels Roof Cover	\$60,000	\$	\$	\$	
Fair/ExHall sewer	\$20,000	Fair/FH	\$	\$	\$
Fair /Dance Hall	\$21,500	\$329K	\$355K	\$	\$
Fair / Sale Barn Windows	\$5,000	\$	\$	\$	
Fair / Beef Ring Canopy	\$5,000	\$	\$	\$	
DHS/Maint Shop Asphalt	\$40,000	\$	\$	\$	\$
HSS Curb/Gutter/Lots	\$10,000	\$	\$	\$	\$
Judicial/Admin Carpet	\$	\$	\$	\$90K	\$90K
HSS Roofs / Siding	\$	\$	\$	\$50,000	\$
<b>Total Capital Purchases</b>	<b>\$569,883</b>	<b>\$5.5M</b>	<b>\$355K</b>	<b>\$575K</b>	<b>\$757K</b>

2019 Revenue	2018 Budget	2019 Budget
	\$1,332,120	\$1,096,126

Grand County Assessor

Budget Summary

Revenues	\$0
Expenses	<u>(\$949,499)</u>
<u>Cost to Grand County:</u>	<u>(\$949,499)</u>

Assessor Appraisal	2018	2019
Variable(s): Grand County Parcels Valued	36,087	36,339
Taxing Entities Involved	83	86
Tax areas	138	141
Estimated tax revenue for all Entities	\$40 million	\$40 million
Personnel Required: 7		
Personnel Costs: \$567,341	\$493,008	\$555,442
Operational Cost: \$75,698	\$55,108	\$76,310
Total Costs: \$643,039	\$548,116	\$631,752
Revenues: <\$500.00		
<u>Cost to Grand County:</u> (\$643,039)		

Assessor Administration	2018	2019
Variable(s): Grand County Parcels Valued	36,087	36,339
Taxing Entities Involved	83	86
Tax areas	138	141
Estimated tax revenue for all Entities	\$40 million	\$40 million
Personnel Required: 3		
Personnel Costs: \$248,867	\$237,967	\$248,867
Operational Cost: \$68,880	\$45,663	\$68,880
Total Costs: \$317,747	\$283,630	\$317,747
Revenues: <\$500.00		
<u>Cost to Grand County:</u> (\$317,717)		

2019 Personnel

- Current FTE's 9.00
- New FTE's 1.00
- 2019 FTE's 10.00
- Personnel Cost-Current (\$732,672)
- Personnel Cost-Wage Adjustments (\$20,525)
- Personnel Cost-New FTE's (\$51,112)
- 2019 Personnel Cost (\$804,309)

2019 Operating Costs	2018 Budget	2019 Budget
	\$100,775	\$145,190

2019 Revenue \$0

Human Services

Human Services Director Deb Ruttenberg presented.

Revenues (excluding County Property Tax Revenue)	\$2,158,319
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Expenses	(\$2,484,014)
Net before Property Tax Revenue	(\$ 325,695)
County Property Tax Revenue	<u>\$ 319,792</u>
<u>Cost to Grand County:</u>	(\$ 5,903)

Child Welfare	2018 Budget	2019 Budget
Variable(s): Overall referrals and those screened in	Quantity: 2016: 145 referrals screened in	Quantity: 2017: 93 referrals, 35 screened in
Personnel Required:	3.15 + Dir and Admin Support	3.15 + Dir and Admin Support
Support		
Personnel Costs:	*See County Admin	*See County Admin
Activity Total Cost:	\$622,918	\$518,100
Revenues:	\$500,187	\$423,400
Revenue(s) Source:	\$284,219 (Federal)	\$128,250 (Federal)
	\$215,966 (State)	\$295,150 (State)
<u>Cost to Grand County:</u>	(\$122,731) 20%	(\$94,700) 18%

Adult Protection	2018 Budget	2019 Budget
Variable(s): Referrals and assessments	Quantity: Average 10 referrals per year and between 4-7 assessments/cases per year. To date in 2017 = 15 referrals	To date in 2018 = 29 reports
Personnel Required:	0.20 FTE + Dir and Admin Support	0.20 FTE + Dir and Admin Support
Support		
Personnel Costs:	* See County Admin	* See County Admin
Activity Total Cost:	\$39,148	\$37,290
Revenues:	\$31,318	\$29,830
Revenue(s) Source:	\$ 4,698 (Federal)	\$ 5,965 (Federal)
	\$26,620 (State)	\$23,865 (State)
Cost to Grand Count:	(\$7,830) 20%	(\$7,460) 20%

Core Services	2018 Budget	2019 Budget
Variable(s): Clients served	Quantity: 2017 through Aug=42	27 children plus parents
Personnel Required:	0.55 + Dir and Admin Support	0.55 + Dir and Admin Support
Personnel Costs:	*See County Admin	*See County Admin
Activity Total Cost:	\$107,608	\$108,500
Revenues:	\$86,087	\$86,400
Revenue(s) Source:	\$ 4,305 (Federal)	\$ 4,350 (Federal)
	\$81,782 (State)	\$82,080 (State)
<u>Cost to Grand County:</u>	(\$21,521) 20%	(\$22,100) 20%

Colorado Works (TANF)	2018 Budget	2019 Budget
Variable(s): Applications processed and clients served in on-going cases and grants	Quantity: 2016 = 56 applications processed 39 cases equaling 100 people 20 children served through grants	Quantity: 2017 = 38 new applications and 28 redeterminations Approx 20 children through grants
Personnel Required:	0.50 FTE + Dir & Admin Support	0.50 FTE + Dir & Admin Support
Admin Support		
Personnel:	*See County Admin	*See County Admin
Activity Total Cost:	\$177,244	\$179,595
Revenues:	\$150,957	\$149,850
Revenue(s) Source:	\$150,657 (Federal)	\$152,250 (Federal)
	\$ 300 (State)	\$ 600 (State)
<u>Cost to Grand County:</u>	(\$26,287) 15%	(\$25,745) 15%

Food assistance	2018 Budget	2019 Budget
Variable(s): Clients served through SNAP	Quantity: FFY 2016: 714 cases	Quantity: 2017: 660 cases
Personnel Required:	All Economic Security Staff (8.5 FTE) + Dir & Admin Support	All Economic Security Staff (8.5 FTE) + Dir & Admin Support
Personnel Costs:	* See County Admin	* See County Admin
Activity Total Cost:	\$675,000	\$510,000
Revenues:	\$680,000	\$510,000
Revenue(s) Source:	\$675,000 (Federal)	\$500,000 (Federal)
	\$ 5,000 (Federal Incentives)	\$ 10,000 (Federal Incentives)
<u>Cost to Grand County:</u>	\$0	\$0

Employment First	2018 Budget	2019 Budget
Variable(s): Referrals and on-going cases	Quantity: 263 referrals in 2016, 4-6 on-going cases per month	Quantity: 180 referrals Approx 6 on-going cases/month

Personnel Required:	0.30 FTE ) + Dir & Admin Support	0.30 FTE ) + Dir & Admin
Support Personnel Costs:	*See County Admin	*See County Admin
Activity Total Cost:	\$25,000	\$22,000
Revenues:	\$13,750	\$12,100
Revenue(s) Source:	\$ 6,875 (Federal)	\$ 6,050 (Federal)
	\$ 6,875 (State)	\$ 6,050 (State)
<u>Cost to Grand County:</u>	(\$13,250) 45%	(\$9,900) 45%

Home Care Allowance AND Variable(s): Clients served	2018 Budget Quantity: 4 AND, 0 HCA	2019 Budget Quantity: 5 AND, 4 HCA
Personnel Required:	All Economic Security Staff (8.5 FTE) + Dir & Admin Support	All Economic Security Staff (8.5 FTE) + Dir & Admin

Support		
Personnel Costs:	* See County Admin	* See County Admin
Activity Total Cost:	\$10,000	\$10,000
Revenues:	\$ 8,100	\$ 8,300
Revenue(s) Source:	\$ 7,000 (Federal)	\$ 7,000 (Federal)
	\$ 1,000 (State)	\$ 1,000 (State)
	\$ 100 (State Incentives)	\$ 300 (State Incentives)
<u>Cost to Grand County:</u>	(\$1,900) 19%	(\$1,700) 17%

Old Age Pension Variable(s): Clients served	2018 Budget Quantity: 11 in 2016	2019 Budget Quantity: 8 in 2016
Personnel Required:	All Economic Security Staff (8.5 FTE) + Dir & Admin Support	All Economic Security Staff (8.5 FTE) + Dir & Admin

Support		
Personnel Costs:	* See County Admin	* See County Admin
Activity Total Cost:	\$40,000	\$35,000
Revenues:	\$40,100	\$35,100
Revenue(s) Source:	\$40,000 (State)	\$35,000 (State)
	\$ 100 (State Incentives)	\$ 100 (State Incentives)
<u>Cost to Grand County:</u>	\$0	\$0

LEAP (Low Income Energy Assistance Program) Variable(s): Number of clients	2018 Budget Quantity: in 2016, 125 applications, 87 were approved	2019 Budget Quantity: in 2017, 126 applications 87 were approved
Personnel Required:	None	None
Personnel Costs:	Federal pass through to Goodwill. Goodwill is the state contractor for the program.	Federal pass through to Goodwill. Goodwill is the state contractor for the program
Activity Total Cost:	\$45,000	\$50,000
Revenues:	\$45,000	\$50,000
Revenue(s) Source:	\$45,000 (Federal)	\$50,000 (Federal)
<u>Cost to Grand County:</u>	\$0	\$0

Child Care (CCCAP) Variable(s): Number of children served	2018 Budget Quantity: 2014-16 we averaged 52 kids/year In 2016 we had 6 kids on a waitlist. In 2017 so far 14 kids on a waitlist and serving 28 kids.	2019 Budget Quantity: As of Sept 2018, we have 37 kids on CCCAP and 4 pending
Personnel Required:	0.40 FTE + Dir and Admin Support	0.40 FTE + Dir and Admin Support
Personnel Costs:	*See County Admin	*See County Admin
Activity Total Cost:	\$200,000 (\$170,000 in day care provider benefits)	\$167,912 (\$137,500 in day care provider benefits)
Revenues:	\$170,000	\$142,700
Revenue(s) Source:	\$128,350 (Federal)	\$106,760 (Federal)
	\$ 41,650 (State)	\$ 35,940 (State)
<u>Cost to Grand County:</u>	(\$30,000) 15%	(\$25,212) 15%

Child Support Enforcement Variable(s): Number of clients served	2018 Budget Quantity: Average 350 per year 1.70 FTE + Dir and Admin Support	2019 Budget Quantity: Average 350 per year 1.70 FTE + Dir and Admin Support
Personnel Required:		
Personnel Costs:	*See County Admin	*See County Admin
Activity Total Cost:	\$153,000	\$123,000
Revenues:	\$101,600	\$ 81,800

Revenue(s) Source:	\$ 94,600 (Federal)	\$ 74,800 (Federal)
	\$ 7,000 (State Incentives)	\$ 7,000 (State Incentives)
<u>Cost to Grand County:</u>	(\$51,400) 34%	(\$41,200) 33%

**PSSF (Promoting Safe and Stable Families) Grant – Miscellaneous Programs and Grants**

	2018 Budget	2019 Budget
Variable(s): Families served	Quantity: 33 parents served and 35+ children	Quantity: 34 parents and 45 kids
Personnel Required:	0.10 FTE + Dir and Admin Support	0.10 FTE + Dir and Admin Support
Personnel Costs:	*See County Admin	*See County Admin
Activity Total Cost:	\$40,000 (For Grand and Jackson County)	\$40,000 (For Grand and Jackson County)
Revenues:	\$40,000	\$40,000
Revenue(s) Source: :	\$40,000 State PSSF Grant	\$40,000 State PSSF Grant
<u>Cost to Grand County:</u>	\$0	\$0

**Parental Fees (Deferred Revenue) – Miscellaneous Programs and Grants**

	2018 Budget	2019 Budget
Variable(s): Services needed by families in CW system	Quantity: Average 10 per year	Quantity: Avg. 10 per year
Personnel Required:	Child Welfare Case Workers	Child Welfare Case Workers
Personnel Costs:	*See County Admin	*See County Admin
Activity Total Cost:	\$2,500	\$2,500
Revenues:	\$2,500	\$2,500
Revenue(s) Source:	Parental Fees Revenue Funding already received by Grand County	Parental Fees Revenue Funding already received by Grand County
<u>Cost to Grand County:</u>	\$0	\$0

**Special Economic Assistance (allocation from Core Services) – Miscellaneous Programs and Grants**

	2018 Budget	2019 Budget
Variable(s): Clients served	Quantity: Typically average 4 per year but already 6 so far in calendar year 2017	Quantity: Approx 6 clients
Personnel Required:	Child Welfare Case Workers	Child Welfare Case Workers
Personnel Costs:	*See County Admin	*See County Admin
Activity Total Cost:	\$1,408	\$1,417
Revenues:	\$1,408	\$1,417
Revenue(s) Source:	Special Econ Assist Revenue Part of CORE Services Allocation	Special Econ Assist Revenue Part of CORE Services Allocation <u>Cost to</u>
<u>Grand County:</u>	\$0	\$0

**IV-E Deferred Revenue – Miscellaneous Programs and Grants**

	2018 Budget	2019 Budget
Variable(s): Number of clients served	Quantity: 2 in 2016, 3 so far in 2017	Approx. 3 clients
Personnel Required:	Child Welfare Case Workers	Child Welfare Case Workers
Personnel Costs:	*See County Admin	*See County Admin
Activity Total Cost:	\$2,500	\$2,500
Revenues:	\$2,500	\$2,500
Revenue(s) Source:	Title IV-E Revenue - Funding already received by Grand County	Title IV-E Revenue - Funding already received by Grand County
<u>Cost to Grand County:</u>	\$0	\$0

**Miscellaneous County – Miscellaneous Programs and Grants**

	2018 Budget	2019 Budget
Variable(s): Interdepartmental requests that fall outside of the parameters of other funding streams	Quantity: Variable:5-10 clients and as needed for program support	Quantity: 5-10 clients
Personnel Required:	Director and Child Welfare Case Workers	Director and Child Welfare Case Workers
Personnel Costs:	*See County Admin	See County Admin
Activity Total Cost:	\$5,000	\$5,000
Revenues:	\$5,000	\$5,000
Revenue(s) Source:	Miscellaneous County Revenue - Funding already received by Grand County	Miscellaneous County Revenue - Funding already received by Grand County
<u>Cost to Grand County:</u>	\$0	\$0

**Medicaid Transportation – Miscellaneous Programs and Grants**

	2018 Budget	2019 Budget
Variable(s): # of clients served and trips reimbursed	Quantity: 142 unduplicated clients, 1627 one way trips, lodging, and meals processed	Quantity: 179 unduplicated clients 2096 one way trips booked.
Personnel Required:	Contract with Mountain Transit	Contract with Mountain Transit
Personnel Costs:	None	None
Activity Total Cost:	\$24,760	\$24,760



Revenues:	None	None
<u>Cost to Grand County:</u>	(\$24,760)	(\$24,760)

Program Integrity Project Expense	2018 Budget	2019 Budget
Variable(s):		
Personnel Required:	0.10 FTE - Dir & Econ Security Spvr	0.10 FTE - Dir & Econ Security Spvr
Personnel Costs:	*See County Admin	*See County Admin
Activity Total Cost:	\$1,700	\$14,700
Revenues:	\$1,700	\$14,700
Revenue(s) Source:	HCPF Grant	HCPF Grant
<u>Cost to Grand County:</u>	\$0	\$0

HB 1451 – Collaborative Management Program	2018 Budget	2019 Budget
Variable(s): Clients served	Quantity: 300+	Quantity:300+
Personnel Required:	0.93 FTE	0.93 FTE
Personnel Costs:	\$ 71,576	\$ 73,261
Activity Total Cost:	\$ 27,000	\$ 27,500
Revenues:	\$ 97,822	\$100,761
Revenue(s) Source: Incentives	\$ 75,000	\$ 75,000
Deferred Revenue	\$ 2,822	\$ 25,761
<u>Cost to Grand County:</u>	\$0	\$0

County Admin – Summary	2018 Budget	2019 Budget
Variable(s):	Quantity:	
Personnel Required: (excluding HB 1451 – CMP)	14.6	15.6
Personnel Costs:	\$1,008,510	\$1,133,515
Activity Total Cost:	\$ 393,827	\$ 573,998
Revenues:	\$ 645,130	\$ 781,753
Revenue(s) Source:		
Fed (Cost Allocation Plan)	\$ 39,471	\$ 35,219
Fed (Allocations)	\$ 202,067	\$ 217,974
State (Allocations)	\$ 67,356	\$ 72,658
<u>Cost to Grand County: (before property tax)</u>	(\$ 84,933)	(\$ 112,037)
Property Tax	<u>\$ 336,236</u>	<u>\$ 319,792</u>
<u>After Property Tax Revenue</u>	\$ 251,303	\$ 207,755

2019 Personnel	
Current FTE's (includes 0.9 FTE for HB1451 - CMP)	15.5
New FTE's (required for Jackson County DHS combination)	<u>1.0</u>
2019 FTE's	16.5
Personnel Cost-Current	(\$1,093,658)
Personnel Cost-Wage Adjustments	(\$ 46,748)
Personnel Cost-New FTE's	<u>(\$ 52,110)</u>
2019 Personnel Cost	(\$1,192,516)

2019 Operating Costs	2018 Budget	2019 Budget
Personnel Costs	\$1,080,086	\$1,192,517
Operating Costs	<u>\$1,583,403</u>	<u>\$1,291,497</u>
Total	\$2,663,489	\$2,484,017

2019 Capital Costs					
Capital Purchase (Year)	2019	2020	2021	2022	2023
Phone Upgrade	\$20,000	\$0	\$0	\$0	\$0
Total Capital Purchases	\$20,000	\$0	\$0	\$0	\$0

2019 Revenue	2018 Budget	2019 Budget
Revenue:		
- FED/State Allocations	\$2,245,752	\$1,986,990
- Tax Revenue	\$ 336,236	\$ 319,792
- Misc Revenue	<u>\$ 39,471</u>	<u>\$ 171,329</u>
Total Revenue	\$2,621,459	\$2,478,111

Housing Authority

Commissioner Linke announced that the Board is sitting as the Grand County Housing Authority.

Housing Authority Operations Manager Sheena Darland presented.

**Budget Summary**

Revenues	\$218,753
Expenses	<u>(\$206,706)</u>
<u>Surplus to Grand County:</u>	\$12,047

**Section 8 Housing Choice Vouchers Program**

Variable(S): Citizens of Grand, Routt, Summit, Gilpin, Clear Creek, and Jackson Counties	2018 Budget Quantity: 191 people, 111 HH 52 people on wl total 243 people	2019 Budget Quantity: 233 people, 137 HH 82 people on wl total 314 people
Revenue(s): Administration Fee From Colorado Division of Housing Cost to Grand County	Personnel cost: \$56,961 Activity Cost: \$64,153 Revenues: \$49,704 (\$14,449)	Personnel cost: \$85,437 Activity Cost: \$92,133 Revenues: \$40,000 (\$51,133)

**Down Payment Assistance**

Variable(S): Grand County Residents Between 50%-150% AMI	2018 Budget Quantity: 24 Loans 59 People Housed	2019 Budget Quantity: 26 Loans 61 People Housed
Revenue(s) Loan Payoff's Loan Payments + Interest Admin Fee	Personnel: .13 FTE Personnel Cost: 8,691 Activity Cost: \$60,453 Revenues: \$21,674 Cost to Grand County: (\$38,779.84)	Personnel: .13 FTE Personnel Cost: 8,628 Activity Cost: \$70,478 Revenues: \$ 74,325 Cost to Grand County: (\$3,847)

**Homebuyers Education**

Variable(S): First Time Home Buyers	2018 Budget Quantity: 78 People Attended 48 HH, 21 GC HH, 7 DPA Loans	2019 Budget Quantity: 69 People Attended 50 HH, 39 GC HH purch, 3 DPA Loans
Revenue(s): CHFA Sponsorship	Personnel: .15 FTE Personnel Cost: \$9,918 Activity Cost: \$11,742 Revenues: \$3,050 Cost to Grand County: (\$8,692)	Personnel: .15 FTE Personnel Cost: \$ 10,034 Activity Cost: \$11,375 Revenues: \$ 3,050 Cost to Grand County: (\$8,325)

**Grand County Housing Authority Administration**

Variable(S): Grand County Residents	2018 Budget Quantity:	2019 Budget Quantity:
Revenue(s): MOU Grand County Government	Personnel: .23 FTE Personnel Cost: \$16,378 Activity Cost: \$45,830 Revenues: \$45,000 Cost to Grand County: (\$830)	Personnel: .23 FTE Personnel Cost: \$ 18,724 Activity Cost: \$23,537 Revenues: \$ 91,378 Cost to Grand County: \$67,841

**Restrictive Covenants Coyote Creek**

Variable(S): Grand County Residents	2018 Budget Quantity: 110 Total Units 49 Units Developed	2019 Budget Quantity: 110 Total Units 49 Units Developed
Revenue(s): .5% Transfer Fee	Personnel: .05 FTE Personnel Cost: \$3,787 Activity Cost: \$4,681 Revenues: \$6,689 Cost to Grand County: \$2,008	Personnel: .05 FTE Personnel Cost: \$3,693 Activity Cost: \$4,658 Revenues: \$10,000 Cost to Grand County: \$5,342

**Restrictive Covenants Miller Inn**

Variable(s): Grand County Residents	2018 Budget Quantity: 9 Units 1 to 3 Bedroom Unit	2019 Budget Quantity: 9 Units 1 to 3 Bedroom Units
Revenue(s)	Personnel: .05 FTE Personnel Cost: \$3,787 Activity Cost: \$4,681 Revenues: \$0.00 Cost to Grand County: \$2,008	Personnel: .05 FTE Personnel Cost: \$ 3,787 Activity Cost: \$4,525 Revenues: \$0.00 Cost to Grand County: (\$4,525)

**Grand Living Senior Homes**

Variable(S): Grand County Senior/Disabled Residents	2018 Budget Quantity: 24 Senior/Disabled Rental Units	2019 Budget Quantity: 24 Senior/Disabled Rental Units
Revenue(s): USDA-RD Rent Subsidies Tenant Rent	Personnel: Personnel Cost: Activity Cost:	Personnel: Personnel Cost: Activity Cost:

	Revenues: Cost to Grand County:	Revenues: Cost to Grand County:
Silver Spruce apartments Variable(S): Grand County Senior/Disabled Residents	2018 Budget Quantity: 20 Senior/Disabled Rental Units	2019 Budget Quantity: 20 Senior/Disabled Rental Units
Revenue(s): HUD Rent Subsidies Tenant Rent	Personnel: Personnel Cost: Activity Cost: Revenues: Cost to Grand County:	Personnel: Personnel Cost: Activity Cost: Revenues: Cost to Grand County:
Cliffview Assisted Living Center Variable(S): Grand County Residents Requiring Assisted Living Care	2018 Budget Quantity: 24 Units	2019 Budget Quantity: 24 Units
Revenue(s): Medicaid Private Pay	Personnel: Personnel Cost: Activity Cost: Revenues: Cost to Grand County:	Personnel: Personnel Cost: Activity Cost: Revenues: Cost to Grand County:
2019 Personnel Current FTE's		1.53
New FTE's		<u>0.47</u>
2019 FTE's		2.00
Personnel Cost-Current		(101,683)
Personnel Cost-Wage Adjustments		(\$0)
Personnel Cost-New FTE's		<u>(\$28,620)</u>
2019 Personnel Cost		(\$130,303)

2019 Operating Costs	2018 Budget	2019 Budget
Operating Costs	\$132,607	\$ 76,403

2019 Capital costs	2019	2020	2021	2022	2023
Capital Purchase (Year)	\$0	\$0	\$0	\$0	\$0
Total Capital Purchases	\$0	\$0	\$0	\$0	\$0

2019 Revenue	2018 Budget	2019 Budget
Revenue	\$132,607	\$218,753

Executive Director of Senior Housing Options Jim Goddard stated that Senior Housing Options has been managing the three properties for over 20 years. The environment is changing.

Senior Housing Options manage and/or own 13 properties across the state.

Mr. Goddard stated that last year, Senior Housing Options asked for subsidies for 2017 and 2018. He will be doing the same for 2019.

Mr. Goddard stated that there has been staff turnover at the properties in Grand County. There has been management uncertainty. The managers are concerned over change.

There were two management changes at Cliffview in the last 18 months. Because of that, there have been some overtime costs. In general, there has been a change in the mix of Medicaid and private pay. In 2016, there were 19 people on Medicaid and 15 were private pay. Now there are 16 on Medicaid and 8 are private pay.

Vacancies at Cliffview have been high. Advertising for spots has been taking place. There have been added food costs due to regulatory changes.

Vennita Jenkins stated that there have been surveys at all three facilities.

Tawna Scalese stated Silver Spruce is a HUD facility. There is a small loss at Grand Living. Cliffview is assisted living. It is difficult to keep employees in assisted living.

The vacancy rate at Cliffview is projected at 5 percent. Ms. Scalese stated that there are 16 employees at Cliffview. Senior Housing Options is expecting a \$50,000 deficit in 2019.

The management fee at Cliffview is being raised from 6 percent to 8 percent.

From Senior Housing Options:

2019 Proposed Program Budget Summary - Silver Spruce Apartments:

SSA	
<b>Operating Revenue</b>	
Rental Charges	76,897
Tenant Assistance Payments - HUD	179,427
Standard Room & Board	-
Resident Obligation for Services	-
Respite Services	-
Rental Assistance - RD	-
Medicaid Services	-
Less: Vacancy	(5,126)
Net Rental Income	<u>251,198</u>
Total Other Income	<u>1,860</u>
<b>Total Revenue</b>	<b>253,058</b>
<b>Operating Expenses</b>	
Total Payroll Expense	52,738
Total General and Administrative	32,375
Total Advertising and Marketing	325
Total Utilities	55,737
Total Taxes and Insurance	10,646
Total Replacement/Capital	-
Total Repairs and Maintenance	19,550
Total Service Expense	-
<b>Total Operating Expenses</b>	<b>171,371</b>
<b>Net Operating Income</b>	<b>81,687</b>
Total Non-Operating Expenses	<u>20,052</u>
<b>Total Net Income</b>	<b>61,635</b>

2019 Proposed Program Budget Summary – Grand Living Solar

GLS	
<b>Operating Revenue</b>	
Rental Charges	58,320
Tenant Assistance Payments - HUD	-
Standard Room & Board	-
Resident Obligation for Services	-
Respite Services	-
Rental Assistance - RD	136,080
Medicaid Services	-
Less: Vacancy	(3,888)
Net Rental Income	<u>190,512</u>
Total Other Income	<u>10,105</u>
<b>Total Revenue</b>	<b>200,617</b>
<b>Operating Expenses</b>	
Total Payroll Expense	88,160
Total General and Administrative	39,728
Total Advertising and Marketing	550
Total Utilities	51,900
Total Taxes and Insurance	9,974
Total Replacement/Capital	-
Total Repairs and Maintenance	14,070
Total Service Expense	-
<b>Total Operating Expenses</b>	<b>204,382</b>
<b>Net Operating Income</b>	<b>(3,765)</b>
Total Non-Operating Expenses	<u>26,146</u>
<b>Total Net Income</b>	<b>(29,911)</b>

2019 Proposed Program Budget Summary – Cliffview Assisted Living

CLF	
<b>Operating Revenue</b>	
Rental Charges	-
Tenant Assistance Payments - HUD	-
Standard Room & Board	199,296
Resident Obligation for Services	355,574
Respite Services	1,800
Rental Assistance - RD	-
Medicaid Services	267,661
Less: Vacancy	(57,703)
Net Rental Income	<u>766,628</u>
Total Other Income	<u>(2,000)</u>
<b>Total Revenue</b>	<b>764,628</b>
<b>Operating Expenses</b>	
Total Payroll Expense	504,597
Total General and Administrative	105,701
Total Advertising and Marketing	1,000
Total Utilities	52,766
Total Taxes and Insurance	20,600
Total Replacement/Capital	-
Total Repairs and Maintenance	21,250
Total Service Expense	59,950
<b>Total Operating Expenses</b>	<b>765,864</b>
<b>Net Operating Income</b>	<b>(1,236)</b>
Total Non-Operating Expenses	<u>47,604</u>
<b>Total Net Income</b>	<b>(48,840)</b>

Mr. Goddard stated that there is a cash flow issue at Cliffview. Senior Housing Options has been carrying Cliffview that is not in the management agreement. He noted that there are a number of maintenance items that need to be addressed at Cliffview.

Mr. Goddard asked if there is a timing with regard to decisions on management. Mr. Goddard stated that if they go forward managing the properties there is the assumption that there is an approval process in place so if they go over budget, there is a way to notify the Housing Authority.

If a change is to be made, the Board hopes to have the change made in 2019. Mr. Staab stated that there needs to be a transition plan.

Ms. Darland stated that work is still being done on a strategic plan and no decisions have been made.

Mr. Goddard stated that Cliffview has had struggles for the last 18 months.

Ms. Scalese stated that she projects a shortfall at Cliffview of \$31,456 for the last four months of the year for 2018. As of June 30, 2018, the amount that is owed to show is \$49,459. The amount owed to show from July through August is \$29,699. With all of the shortfalls, the total requested amount is \$105,614.

Mr. Franek stated that this needs to be a budget item at a regular meeting because it is stated as a 2018 shortfall.

Commissioner Linke announced that the Board is sitting as the Grand County Board of Commissioners.

Mr. Moyer stated that the \$3,500 request from the Surveyor for 2019 is a \$3,000 item in the 2018 Budget. Mr. Moyer encouraged Mr. Ward to make that expenditure this year.

The \$30,700 in the Sheriff's Budget for computer items will be expended in 2018. That amount will not be in the 2019 Budget.

There being no further business to come before the Board, the meeting was adjourned at 5:00 p.m. The minutes were prepared by Clerk and Recorder Sara L. Rosene. Approved this \_\_\_\_ day of October 2018.

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Merrit Linke, Chair

Attest:

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Sara L. Rosene, Clerk and Recorder