

**MEETING MINUTES- BUDGET HEARING
GRAND COUNTY BOARD OF COUNTY COMMISSIONERS
GRAND COUNTY HOUSING AUTHORITY
GRAND COUNTY BOARD OF HUMAN SERVICES**

October 3, 2018

Present: Commissioner Richard D. Cimino, Commissioner District 1
Commissioner Merrit S. Linke, Commissioner District 2 – Chair
Commissioner Kristen Manguso, Commissioner District 3

Also Present: County Clerk and Recorder Sara Rosene
County Manager Lee Staab
County Attorney Robert Franek
Assistant County Attorney Maxine LaBarre-Krostue

Those present recited the Pledge of Allegiance.

Grand County Commissioners

Tourism Board President Paul Lewis presented the Budget. Mr. Lewis noted that the Tourism Board has not had its annual retreat so this is subject to change.

Lodging Tax Fund	2018 Budget	2019 Budget
Variable(s): Lodging Tax rate	Quantity: 1.8%	Quantity: 1.8%
Personnel Required:	None	None
Personnel Costs:	\$0	\$0
Activity Total Cost:	\$995,000	\$1,150,000
Revenues:	\$1,152,000	\$1,253,700
Revenue(s) Source: Tax payers		
<u>Cost to Grand County:</u>	(\$157,000)	(\$103,700)

Grand Foundation Executive Director Megan Ledin presented.

Block Grants	2018 Budget	2019 Budget
Variable(s): Health and Education	Quantity: various	Quantity: various
Personnel Required:	None	None
Personnel Costs:	\$0	\$0
Activity Total Cost:	\$225,000	\$230,625
Revenues:	\$0	\$0

The applications are due November 1, 2018. The total grants requested in 2018 were \$477,744. Of which, 15 percent that did not qualify under the Commissioner’s criteria. The County granted \$225,000 to Grand Foundation for health and human services and education. The Grand Foundation awarded \$230,000 based upon the requests that came out. Ms. Ledin stated that 15 percent of the money went to education and the remaining went to health and human organizations.

Commissioners Budget Summary

Revenues	\$19,957,449
Expenses	<u>(\$10,093,188)</u>
<u>Surplus to Grand County:</u>	\$ 9,864,261

Corinne Lively presented.

Commissioners – Operations	2018 Budget	2019 Budget
Variable(s): Weekly meetings	Quantity: 48 days	Quantity: 48 days
Workshop meetings	24 days	24 days
Personnel Required: 3.0 FTE (3 people)		
Personnel Costs:	\$278,587	\$293,525
Activity Total Cost:	\$535,237	\$503,141
Revenues:	\$0	\$0
Revenue(s) Source; State of CO		
<u>Cost to Grand County:</u>	(\$535,237)	(\$503,141)

Cathy Henderson presented

Conservation Trust Fund	Budget 2018	Budget 2019
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Variable(s): 2016/2017 Projects	Quantity: 5/4	2018 Projects: 5
Personnel Required:	None	None
Personnel Costs:	\$0	\$0
Activity Total Cost:	\$51,000	\$57,000
Revenues:	\$51,000	\$57,000
Revenue(s) Source: State of CO		
<u>Cost to Grand County:</u>	\$0	\$0

14 th Judicial District (DA)	Budget 2018	Budget 2018
Variable(s): Prosecutions as needed	Quantity:	Quantity:
Personnel Required: DA employees		
Personnel Costs:	\$444,719	\$440,450
Activity Total Cost:	\$498,160	\$501,650
Revenues:	\$52,500	\$53,980
Revenue(s) Source; State of CO		
<u>Cost to Grand County:</u>	(\$445,660)	(\$447,670)

Human Resource Director Colleen Reynolds presented.

Employee Self-Insurance	2018 Budget	2019 Budget
Variable(s): Grand County eligible employees	Quantity: 205	Quantity: 202
Cost Per Employee Per Month	2017: \$1,665	2018: \$1,728
Personnel Required:	None	None
Personnel Costs:	\$0	\$0
Activity Total Cost:	\$4,095,300	\$4,188,659
Revenues:	\$4,572,000	\$4,095,959
Revenue(s) Source: Grand County Departments		
<u>Surplus to Grand County:</u>	\$476,700	(\$92,700)

Corinne Lively presented.

General Department	2018 Budget	2019 Budget
Variable(s): Mill Levy	Quantity: 16.610 mills	Quantity: 15.155
Sales tax rate	1%	1%
Personnel Required:	None	None
Personnel Costs:	\$0	\$0
Activity Total Cost:	\$1,048,419	\$876,780
Revenues:	\$10,340,481	\$9,913,614
Revenue(s) Source: Tax payers		
<u>Surplus to Grand County:</u>	\$8,842,062	\$9,036,834

Open Lands, Rivers, and Trails	2018 budget	2019 Budget
Variable(s): Sales tax rate	Quantity: .3 %	Quantity:.3%
Personnel Required:	None	None
Personnel Costs:	\$0	\$0
Activity Total Cost:	\$1,336,000	\$1,497,000
Revenues:	\$1,336,000	\$1,497,000
Revenue(s) Source: Tax payers		
<u>Cost to Grand County:</u>	\$0	\$0

Payment in Lieu of Taxes (PILT)	2018 Budget	2019 budget
Variable(s): Annual Federal Appropriation required		
Personnel Required:	None	None
Personnel Costs:	\$0	\$0
Activity Total Cost:	\$250,000	\$350,000
Revenues:	\$1,800,000	\$1,925,000
Revenue(s) Source: Federal		
<u>Surplus to Grand County:</u>	\$1,550,000	\$1,575,000

Retirement Fund	2018 Budget	2019 Budget
Variable(s): Grand County eligible employees	Quantity: 205	Quantity : 230
Personnel Required:	none	none
Personnel Costs:	\$0	\$0
Activity Total Cost:	\$636,000	\$636,100
Revenues:	\$869,539	\$819,734

Revenue(s) Source: Tax payers

Surplus to Grand County: \$233,539 \$183,634

2019 Personnel

Current FTE's	3.00
New FTE's	<u>0.00</u>
2019 FTE's	3.00
Personnel Cost-Current	(\$278,587)
Personnel Cost-Wage Adjustments	(\$ 14,938)
Personnel Cost-New FTE's	<u>(\$ 0)</u>
2019 Personnel Cost	(\$293,525)

2019 Operating Costs	2018 Budget	2019 Budget
	\$9,462,096	\$10,093,188

2019 Capital Costs

Capital Purchase (Year)	2019	2020	2021	2022	2023
Total Capital Purchases	\$0	\$0	\$0	\$0	\$0

2019 Revenue	2018 Budget	2019 Budget
Revenue	\$19,992,646	\$19,957,449

County Manager Staab stated that the following requests were made for salary adjustments:

- 1 employee in the Treasurer's Office
- 40 employees in Road and Bridge
- 3 employees in Information Technology
- 1 employee in Human Resources
- 29 employees in EMS
- 14 employees in Human Services
- 2 employees in CSU
- 9 department heads
- 4 maintenance personnel
- 1 employee in Fairgrounds/Airport
- 5 employees in Community Development
- 7 employees in the Assessor's Office

The salary increases were to be based on the market analysis.

The Sheriff's Office requested three new positions – two patrol deputies and one in dispatch. The Sheriff agreed to drop one of the patrol deputy positions in lieu of a 2.5 percent raise for employees.

The Road and Bridge Department requested two new employees.

The IT Department requested a new tech position.

The Housing Authority requested an additional .5 FTE.

The Manager's Office requested an additional .5 FTE.

EMS is requesting two additional employees.

County Maintenance is requesting an additional .75 FTE.

Community Development is requesting an additional .75 FTE.

Mr. Staab stated that he is not in support of a 2.5 percent cost of living increase in 2019. He would like the Board to consider the cost of living for the 2020 budget.

Clerk and Recorder Sara Rosene informed the Board that she believes that the 2.5 percent cost-of-living should be allocated in 2019.

The Board discussed the need for the additional employees in Road and Bridge. Commissioner Cimino asked if the County would have snow standards. Commissioner Linke stated that snow standards can be tricky due to the wind.

Mr. Moyer added that because of the elevation differences in the County, there can be different levels of snow from one area to another.

Mr. Staab provided information on the requested capital items for the next five years.

Commissioner Cimino would like to see any the jail facility paid for without any additional revenues.

County Manager Staab asked the Board to consider some items for the 2019 Budget that can be paid for in 2018. After pulling those items into 2018, Mr. Staab looked at the operational budget, personnel requests, salary adjustments, and capital items and then found a number of different programs that the Board may want to consider.

Mr. Staab encouraged the Board to assist the Senior Nutrition Program to lower the cost of meals. The Board may want to contact legislators to work on legislation to help find a way to provide a cost effective program.

Mr. Staab made some proposed changes to Road and Bridge and lowered the budget by \$115,000 and in the DNR budget he lowered operating costs by approximately \$21,555.

Mr. Staab with concurrence from the Assessor, lowered the Assessor's budget by \$4,000 that was allocated for furniture.

Commissioner Cimino would like to discuss Economic Development and Block Grants.

Commissioner Manguso would like to discuss building permits.

Mr. Staab made the following recommendations with regard to salaries:

1. Do not increase salaries as requested by the Assessor
2. Reduce the IT Department request by \$15,000
3. Increase salary in Treasurer's Office in the amount of \$5,000
4. The Board needs to discuss the Sheriff's request for across the board instead of an additional employee

Hire lag in the 2018 Budget is \$725,000. Mr. Staab stated that he expects the 2019 Hire Lag to be \$600,000.

Mr. Staab stated summarized:

Pull forward items	\$641,000
Capital request reduction	\$ 25,000
Increase revenue by	\$111,200
Reduce operating expenses	\$146,000
Salary adjustments (reduce)	\$ 28,000
Staffing levels	\$ 16,000
Hire lag increased to	\$600,000

Total expense reduction of \$471,368

Mr. Staab reviewed the 5-year capital budget.

Commissioner Cimino stated that he would like to discuss the following with regard to the 2019 Budget:

1. \$50,000 to the bus system
2. \$50,000 in 2019 as incentive to bus system for any new lines that are accomplished and agreed to in 2019 to be 20 percent of additional line cost for one year only.
3. \$30,000 for speed trailer
4. Infrared traffic counters
5. Incentive program for fire mitigation in the amount of \$50,000
6. Rollins Pass Study and initial work in the amount of \$50,000 on Grand County side
7. Money to fund the next step for County Road 522. Mr. Moyer stated that there is work on the Programmatic Agreement. The County will have responsibility for part of the road. Money will need to be allocated after 2019.

Commissioner Manguso stated that she would like some additional snow removal for the County Maintenance Department. Mr. Moyer will check with the Maintenance Director.

There being no further business to come before the Board, the meeting was adjourned at 3:21 p.m. The minutes were prepared by Clerk and Recorder Sara L. Rosene. Approved this ____ day of October 2018.

Merrit Linke, Chair

Attest:

Sara L. Rosene, Clerk and Recorder