

**MEETING MINUTES**  
**GRAND COUNTY BOARD OF COUNTY COMMISSIONERS**  
**GRAND COUNTY DEPARTMENT OF SOCIAL SERVICES**  
**GRAND COUNTY HOUSING AUTHORITY**

November 20, 2018

Present: Commissioner Richard D. Cimino, Commissioner District 1 – Acting Chair  
Commissioner Merrit S. Linke, Commissioner District 2  
Commissioner Kristen Manguso, Commissioner District 3

Also Present: Clerk and Recorder Sara L. Rosene  
County Manager Lee Staab  
Assistant County Manager Ed Moyer  
County Attorney Robert Franek  
Assistant County Attorney Maxine LaBarre-Krostue

Those present recited the Pledge of Allegiance.

Commissioner Manguso moved that Commissioner Cimino be acting Chair for the day.

Discussion: Commissioner Cimino stated that Commissioner Linke will join the meeting at approximately 1:00 p.m. today by phone.

The motion passed

Commissioner Manguso moved to approve the minutes of Board of Commissioners meeting of November 13, 2018 with a correction.

The motion passed

Commissioner Manguso moved to approve the minutes of Board of Commissioners meeting of November 5, 2018, as presented.

The motion passed

Commissioner Cimino announced that the Board is sitting as the Grand County Housing Authority.

Commissioner Manguso moved to authorize each Board member to individually sign the “Certificate of No Identity of Interest” stating that he or she has no personal interest in the Grand Living property.

The motion passed.

Commissioner Manguso moved to authorize the Chair to sign the Multi-family Project Borrowers Management Agents Management Certification for Grand Living Senior Homes and the per unit per month fee is \$56 per unit for 44 units.

The motion passed.

Commissioner Manguso moved to approve the Change of Management Agent for Silver Spruce Senior Apartments in Kremmling. The current manager is Senior Housing Options and the new manager will be Housing Authority of the County of Grand doing business as Grand County Housing Authority.

The motion passed.

Commissioner Manguso moved to approve the Management Entity Profile for Silver Spruce. This changes the management to our Housing Authority of the County of Grand.

The motion passed.

Commissioner Manguso moved to approve Project Owner’s Certification for Owner Managed Multi-family Housing Projects for Silver Spruce. This is \$53 per unit per month.

The motion passed.

Commissioner Cimino announced that the Board is sitting as the Grand County Board of Commissioners.

County Manager Staab presented the list of employees whose employment anniversaries fall within November.

Mr. Staab acknowledged Shannon Clark for five years of service with Grand County.

Grand County Coins were presented to the following employees:

Taunia Shipman for her 26 years of dedicated work to Grand and Jackson County Department of Human Services.

Karen Asato-Chrysler for her nine years of dedicated work to Grand and Jackson County Department of Human Services.

#### Finance Department

Finance Director Curtis Lange presented the Check Register and Expenditure List to be paid on November 21, 2018, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Manguso moved to approve the checks presented on November 20, 2018 for payment on November 21, 2018 for the Grand County Housing Authority.

The motion passed.

Finance Director Curtis Lange presented the Warrant Register and Expenditure List to be paid on November 21, 2018, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Manguso moved to approve the vouchers presented on November 20, 2018, for payment on November 21, 2018 for the Grand County Board of Social Services.

The motion passed.

Commissioner Manguso moved to approve the wires payment, interfund transfers and vouchers presented on November 20, 2018, for payment on November 21, 2018 for Grand County.

The motion passed.

#### Departmental, Contracts, Comments, Issues

Commissioner Manguso moved to approve Resolution No. 2018-11-20, "A RESOLUTION GRANTING PRELIMINARY ACCEPTANCE OF THE SUBDIVISION IMPROVEMENTS FOR PHASE I& II, TRILLIUM TOWNHOMES, A RESUBDIVISION OF LOT 30, WINTER PARK RANCH AMENDED FIRST FILING, LOCATED IN THE NE ¼ OF SECTION 20, TOWNSHIP 1 SOUTH, RANGE 75 WEST OF THE 6TH P.M., GRAND COUNTY, COLORADO AND RELEASING FUNDS HELD BY THE COUNTY IN ESCROW THE AMOUNT OF \$36,472.00, AND RETAINING THE AMOUNT OF \$8,528.00 TO BE HELD AS WARRANTY SECURITY" as presented.

Discussion: \$8,528 is being retained for warranty security

The motion passed.

Information Technology Director Kirk Magnusson stated that the County has a potential opportunity to generate revenue. Mr. Magnusson was approached by Visionary Communications who would like to locate an antennae grid on top of the Coroner's Office and run a circuit to serve wireless customers in that area.

The County's legal department has reviewed the lease but before further discussion with Visionary, Mr. Magnusson would like to make sure the Board has no objection to considering this.

Commissioner Manguso would like the Town of Kremmling to be informed of this. Mr. Moyer suggested that the vendor (Visionary) contact the town.

The Board is interested in obtaining more information on this idea.

Clerk and Recorder Sara Rosene presented the fees for October 2018.

Commissioner Manguso moved to appoint the following to the Fair board as presented

Tara Sharp three- year term expiring December 31, 2021  
Janet Engel and Robert Nelson for three-year terms expiring December 31, 2021

The motion passed.

Commissioner Manguso moved to approve the Articles of Incorporation and By Laws for Learning by Doing Inc. a Colorado non-profit corporation and authorize Ed Moyer to serve as an initial director on behalf of Grand County as presented. This motion is to also rescind any prior resolutions that approved these Articles of Incorporation and/or By Laws.

The motion passed

Commissioner Manguso moved to approve and authorize the Chair to sign the Memorandum of Understanding between Grand County Board of Commissioners and City and County of Denver, acting by and through its Board of Water Commissioners, Northern Colorado Water Conservancy District, the Municipal Subdistrict of the Northern Colorado Water Conservancy District, Middle Park Water Conservancy District, Colorado River Water Conservation District, Colorado Parks and Wildlife, Trout Unlimited.

The motion passed

Mr. Moyer provided the Board with an update on County Road 72. Grand County Water and Sanitation District entered into an agreement with Denver Water to acquire a water tank site adjacent to the Town of Winter Park. As one of the conditions, Denver placed Grand County Water and Sanitation District responsible for Denver Water's obligations on County Road 72. There was a separate agreement regarding any specific improvements that were required on County Road 72.

Grand County Water and Sanitation District is paying for the improvements on County Road 72. Mr. Moyer stated that he believes the IGA needs to be modified.

#### Manager and Attorney Items

Commissioner Manguso moved to approve the Planning Commission as discussed.

Ingrid Karlstrom term to expire December 31, 2021  
Robert Gnuse term to expire December 31, 2020  
Jennifer Scott term to expire December 31, 2019  
Sally Blea term to expire December 31, 2020  
Tara Fournet term to expire December 31, 2021  
Deb Fitch term to expire December 31, 2021  
Marcus Davis term to expire December 31, 2019  
Henry Broadhurst term to expire December 31, 2020  
Kim Shepton term to expire December 31, 2021

The motion passed

Commissioner Manguso moved to approve the Board of Adjustment as presented:

Marcus Davis term to expire December 31, 2019  
George Davis term to expire December 31, 2020  
Loretta Salverio term to expire December 31, 2021  
Shaun Mullahey to serve as an alternate with term to expire December 31, 2021

The motion passed.

Commissioner Manguso moved to reappoint Marie Huston, Robert Blay and Randy George to Tourism Board with terms to expire December 31, 2021.

County Manager Staab provided his weekly report.

Commissioner Cimino would like to allocate \$3,000 for CCAT dues in 2019. County Manager Staab will add that to the budget.

#### Consent Agenda

Resolution No. 2018-11-11, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING A RECOMMENDATION TO AWARD

**OPEN LANDS, RIVERS AND TRAILS GRANT FUNDS TO HEADWATERS TRAILS ALLIANCE FOR THE COUNTYWIDE ADOPT-A-TRAIL PROGRAM”**

Resolution No. 2018-11-12, “A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING A RECOMMENDATION TO AWARD OPEN LANDS, RIVERS AND TRAILS GRANT FUNDS TO HEADWATERS TRAILS ALLIANCE FOR THE IDLEWILD GATEWAY PROJECT”

Resolution No 2018-11-13, “A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING A RECOMMENDATION TO AWARD OPEN LANDS, RIVERS AND TRAILS GRANT FUNDS TO HEADWATERS TRAILS ALLIANCE FOR THE FRASER VALLEY TRAIL SMART SIZING PHASE I - 2019 PROJECT”

Resolution No. 2018-11-14, “A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING A RECOMMENDATION TO AWARD OPEN LANDS, RIVERS AND TRAILS GRANT FUNDS TO GRAND LAKE METROPOLITAN RECREATION DISTRICT FOR THE NORDIC AND HIKING TRAILS MAINTENANCE AND EQUIPMENT REPAIR PROJECT”

Resolution No. 2018-11-15, “A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING A RECOMMENDATION TO AWARD OPEN LANDS, RIVERS AND TRAILS GRANT FUNDS TO YMCA OF THE ROCKIES, DBA SNOW MOUNTAIN RANCH, FOR THE NINE MILE TRAIL RECONSTRUCTION AND MAINTENANCE PROJECT”

Resolution No. 2018-11-16, “A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING A RECOMMENDATION TO AWARD OPEN LANDS, RIVERS AND TRAILS GRANT FUNDS TO COLORADO HEADWATERS LAND TRUST FOR THE GRANBY TRAILS HIGHLANDS PROJECT”

Resolution No. 2018-11-17, “A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING AND ADOPTING AMENDED AND RESTATED GRAND COUNTY OPEN LANDS, RIVERS AND TRAILS ADVISORY COMMITTEE BYLAWS”

Resolution No. 2018-11-18, “A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE THREE (3) MEMORANDUMS OF UNDERSTANDING BETWEEN THE COLORADO DEPARTMENT OF REVENUE AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO FOR THE CONTROL OF CONFIDENTIAL DATA”

Resolution No. 2018-11-19, “A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING AND ADOPTING AN AMENDMENT TO THE GRAND COUNTY DIVISION OF NATURAL RESOURCES’ FEE SCHEDULE CONCERNING COMMERCIAL OPEN BURN PERMITS, EFFECTIVE IMMEDIATELY”

Commissioner Manguso moved to approve the Consent Agenda.

The motion passed.

Board Business

Commissioner Cimino attended the CCAT Fall Strategic Retreat in Denver on November 15. Commissioner Cimino is a Vice-Chair of CCAT.

Commissioner Manguso attended QQ and she was elected as Vice-Chair of QQ.

November 26, 27, 28 Commissioners Manguso and Cimino will attend CCI

November 29 Commissioner Manguso will attend NWTTPR in Steamboat Springs

Commissioner Manguso moved to approve the Grand County Gives Day Declaration designating December 4, 2018 as Colorado Gives Day.

The motion passed.

Commissioner Linke was present by phone and Commissioner Manguso left for the day.

Public Hearing (Meeting by Teleconference)

- Special Use Permit 599 S. Mainstreet LLC

County Attorney Franek stated that there is no record to set.

To: Board of County Commissioners  
From: Alexander Taft, LEED Green Associate  
Date: Tuesday, November 20, 2018  
Re: Public Hearing Continuation – 599 SO. Main St. Special Use Permit.

This application was presented to Planning Commission during a regular meeting October 10, 2018. The Public Hearing, was scheduled for November 20, 2018. Staff has had discussions with the Applicant to verify completion of the conditions set forth in the Staff Certificate presented to Planning Commission. The Applicant is having particular difficulty receiving a response from Colorado Department of Transportation (CDOT) about the accesses to US Highway 34. In order to allow the Applicant and Staff more time to work through this issue, a continuation of this hearing has been requested. The continued hearing will be held January 8th, 2018 at on.

Commissioner Linke moved to continue the public hearing to January 8, 2019 at 10:45 a.m.

Discussion: Delia Bell stated that she owns the property to the north of the subject property. She has lived at that location since 1990. Ms. Bell stated that she will not be providing access through her property for Mountain Parks Electric to the subject property.

The motion passed.

There being no further business to come before the Board, the meeting was adjourned at 1:11 p.m. The minutes were prepared by Clerk and Recorder Sara L. Rosene. Approved this \_\_\_\_ day of December 2018.

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Merrit Linke, Chair

Attest:

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Sara L. Rosene, Clerk and Recorder