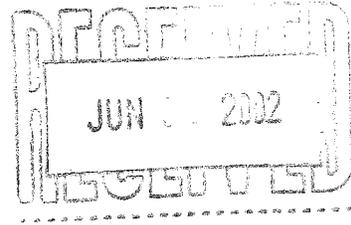




Grand County Department of Information Systems

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To: Lurline Underbrink, County Manager

Date: June 3, 2002

Subject: Disposal of unused computer equipment.

As you know, electronic equipment has been classified as a "Universal Waste" under the State of Colorado's Hazardous Waste Regulations. (6CCR 1007-3 part 273)

We will not be allowed to dispose of electronic equipment in a public landfill. It is our responsibility to properly recycle our electronic equipment.

Per your direction I have investigated our options for use and disposal of unused electronic equipment and offer the following recommendations.

1. Notify all departments of the above regulation. The IS Department will take responsibility for the disposal of all equipment. The IS Department will store unused electronic equipment and organize the sale of and/or recycling of unused electronic equipment.
2. Annually, an inventory of all unused equipment will be prepared by the IS Department and offered for sale to the public through a sealed bid system.
3. Any unused equipment not sold will be sent to a qualified recycler. The average cost for a computer to be recycled is about \$60.
4. The IT Department will maintain inventory records for recycled and sold equipment to show compliance to the statute.
5. Grand Recycles will hold annual State sponsored collection events. The public will be able to drop off electronic equipment for recycling at reduced rates. Corporate or government agencies are not allowed at this date to participate in this project.

Attached is the current unused equipment inventory. This is an accumulation of equipment from 1998 to present. I estimate the county will generate 10-20 computers, 5 printers and similar amounts of cell phones, calculators, radios and telephones for disposal each year.

A system of re-use through public sale and proper recycling, along with an accurate inventory of account should satisfy any internal or statutory requirement regarding this issue.

I submit this plan for your review.

Martin Woros

Scrap Inventory

Number	Manufacture	HD	CD ROM	Ram	Processor
100	Compaq	1GB	Yes	32MB	P120MHZ
101	IBM	207MB	No	16MB	486@33m TRASH
102	AT&T	166MB	No	4MB	486@33m TRASH
103	NCR	250MB	No	4MB	486@33m TRASH
104	NCR	None	No	2MB	486@33m TRASH
105	NCR	33MB	No	1MB	486@33m TRASH
106	Leading Edge	None	Yes	32MB	486@40m TRASH
107	Compaq	420MB	No	8MB	486@66m TRASH
108	Gateway	1GB	Yes	16MB	P120MHZ
109	Gateway	695MB	Yes	40MB	P60MHZ TRASH
110	Micro	None	Yes	6MB	P100MHZ TRASH
111	Canon	None	No	4MB	486@25m TRASH
112	Compaq	1GB	No	16MB	P120MHZ
113	Computer	337MB	No	8MB	486@80m TRASH
114	Compaq	300MB	Yes	16MB	486 TRASH
115	Compaq	1.18GB	Yes	32MB	P120MHZ
116	icon	1.19GB	Yes	32MB	P 120Mhz
117	icon	4.3GB	Yes	328MB	dual200Mhz
118	icon	None	Yes	130MB	P200Mhz
119	icon	1.19GB	Yes	16MB	P120MHZ
120	icon	1.01GB	Yes	64MB	P133MHZ
121	icon	1.19GB	Yes	48MB	120MHZ
122	pionex	3GB	Yes	32MB	233MHZ
123	Compaq	1GB	Yes	64MB	120MHZ
124	HP		Yes	64MB	400MHZ
300	MC&S	9.30GB	Yes	128MB	C333
301	MC&S	9.52GB	Yes	128MB	C500
302	Compaq	3.01GB	Yes	32MB	PII 266
303	Compaq	2.98GB	Yes	64MB	PII 266
304	Compaq	1.18GB	No	16MB	P 166
305	Compaq	1GB	No	16MB	P 166
306	Compaq	6GB	Yes	32MB	PII 266
307	Compaq	1.18GB	No	16MB	P 166
308	Compaq	700MB	No	40MB	DSX 100
309	Compaq	2GB	No	32MB	DSX 100
310	Compaq	700MB	No	16MB	DSX 100
311	Compaq	None	No	16MB	DSX 100
312	Compaq	2.98GB	Yes	32MB	PII 266

Scrap Printers

Epson LQ-1050
IBM ProPrinter
Moore 3250 Detacher

Sheriffs Printers

3-Epson	LQ-570+
2-Panasonic	KX-P2023
HP	Deskjet 693c
HP	Laserjet series 2
Cannon	BjC-4000
HP	Deskjet 660

Printer Paper

Data Documents	14 7/8" x 11"	2650 sheets	4 boxes
EXP	9 1/2" x 11"	3300 sheets	