

MEETING MINUTES
GRAND COUNTY BOARD OF COUNTY COMMISSIONERS
GRAND COUNTY DEPARTMENT OF SOCIAL SERVICES
GRAND COUNTY BOARD OF HEALTH
GRAND COUNTY HOUSING AUTHORITY

June 15, 2021

Present: Commissioner Richard D. Cimino, Commissioner District 1
Commissioner Merrit S. Linke, Commissioner District 2- Chair
Commissioner Kristen Manguso, Commissioner District 3

Also Present: County Clerk and Recorder Sara L. Rosene
County Manager Ed Moyer
Assistant County Manager Micah Benson
County Attorney Chris Leahy
Assistant County Attorney Maxine LaBarre-Krostue

Those present recited the Pledge of Allegiance.

Commissioner Cimino moved to approve the Minutes of the June 1, 2021 meeting of the Board of Commissioners as presented.
The motion passed unanimously.

Commissioner Cimino moved to approve the Minutes of the June 7, 2021 meeting of the Board of Commissioners as presented.
The motion passed unanimously.

County Manager Moyer announced employee anniversaries:

Julie Aprill	CSU Extension Office	1 year
Thomas Johnson	Information Systems	1 year
Gray Sidell	Maintenance	1 year
Chadwick Davis	EMS Operations	2 years
Sierra Smith	EMS Operations	2 years
Blake Shannon	EMS Operations	2 years
Richard Gamblin	EMS Operations	2 years
Richard McGraw	EMS Operations	3 years
Stephen Rubenstein	EMS Operations	3 years
John Hartlauer	Grand County Jail	3 years
Allie Miller	Juvenile Services	3 years
Rick Jansing	Human Services	3 years
Jessica Peppard	Road & Bridge	3 years
Maxine Labarre-Krostue	Attorney	3 years
Rebecca Polyack	EMS Operations	4 years
Charley Shy	EMS Operations	8 years
Tawnya Bailey	Coroner	8 years
DiAnn Butler	Economic Development	9 years
Zach Broady	Road & Bridge	10 years

Public Health Director Abbie Baker presented the Grand County Coin of Excellence for excellent service to Grand County by the following:

Martha Pack
Michelle Mitchell
Magne Espenido
Kaitlin Miller

Jeff Bauckman presented the Grand County Coin of Excellence for excellent service to Grand County by Greg Thorne.

Community Development Director Robert Davis presented the Grand County Coin of Excellence to Grand County by Elaine Henrekin.

General Public Comments

Kent Wehmeyer of Historic Fraser stated that the historic barn on the 4 Bar 4 Road has been restored. The hotel foundation is in place and is waiting for the logs to go back up. The first floor should be done this year and the

hope is to get the second floor and roof done next year. Historic Fraser is applying for state historic funding for the work next year.

Mr. Wehmeyer asked the Board of a letter of support for the grant application for the final phase of the hotel project.

The Board gave direction to staff to write a letter of support for the hotel.

Finance Department

Finance Director Curtis Lange presented the Check Register and Expenditure List to be paid on June 16, 2021, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Cimino moved to approve the checks presented on June 15, 2021, for payment on June 16, 2021, for the Grand County Housing Authority.

The motion passed unanimously.

Finance Director Curtis Lange presented the Warrant Register and Expenditure List to be paid on June 16, 2021, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Cimino moved to approve the vouchers presented on June 15, 2021, for payment on June 16, 2021, for the Grand County Department of Human Services.

The motion passed unanimously.

Commissioner Cimino moved to approve wire payment, interfund transfers and vouchers presented on June 15, 2021, for payment on June 16, 2021, for Grand County.

The motion passed unanimously.

Pandemic and Fire Costs
 as of 6-15-2021

	East Troublesome Fire			
	COVID-19	Paid	Unbilled but expected	Total Fire
2020 Cares Act/ETFire Reimbursement Allocation	\$ 701,883	\$ 20,388		\$ 20,388
Less:				
2020 Personnel costs	\$ 381,135	\$ 243,829		\$ 243,829
2020 Grand Foundation programs funded	\$ 230,000			\$ -
2020 Rural Health grant	\$ 10,000			\$ -
2020 Other operating costs	\$ 115,852	\$ 254,503	\$ 56,813	\$ 311,316
Total 2020 costs	\$ 736,987	\$ 498,332	\$ 56,813	\$ 555,146
Net 2020 (costs) after reimbursements	\$ (35,104)	\$ (477,944)	\$ (56,813)	\$ (534,758)
2021 Reimbursements Requested	\$ -	\$ -	\$ -	\$ -
Less:				
2021 Personnel costs	\$ 211,170	\$ -		\$ -
2021 Grand Foundation programs funded	\$ -			\$ -
2021 Rural Health grant	\$ -			\$ -
2021 Other operating costs	\$ 13,900	\$ 15,193		\$ 15,193
Total 2021 costs	\$ 225,070	\$ 15,193	\$ -	\$ 15,193
Net 2021 (costs) after reimbursements	\$ (225,070)	\$ (15,193)	\$ -	\$ (15,193)
Total Costs after reimbursements	\$ (260,174)	\$ (493,138)	\$ (56,813)	\$ (549,951)

Unrestricted Fund Balance calculation	
2020 Operating Expenditure Budget	\$ 20,172,000
2019 Unrestricted Fund Balance	\$ 6,194,000
2020 estimated unrestricted funds increase	\$ 400,000
Projected 2020 Unrestricted Fund Balance	\$ 6,594,000
	33%

Commissioner Cimino moved to appoint Commissioner Manguso as acting Chair for the remainder of the meeting.

The motion passed unanimously.

Commissioner Linke left the meeting to attend a different meeting.

Departmental Contracts, Comments, Issue

Commissioner Cimino moved to approve the Memorandum of Understanding between State of Colorado Department of Human Services and Grand County Board of County Commissioners for the Colorado Works Program and Colorado Child Care Assistance Program as presented.

The motion passed.

Human Services Director Deb Ruttenberg presented the Board of Human Services a copy of Review Report provided by the State in accordance with CRS 26-1-139.

Information provided by GCWIN:

2020 was second driest year and seventh warmest

2021 had below average snowpack – soil moisture conditions were extremely dry before snowfall

According to the US Drought Monitor, 100 percent of Grand County is in severe drought or extreme drought.

The recommendation is for no outdoor watering except once per week from 6 pm to 10 am. Sports fields and parks will be encouraged to reduce water usage by 20 percent. New landscape established June through August. Municipal water users are encouraged to use drought pricing.

Manager & Attorney Items

County Manager Moyer noted that the Town of Hot Sulphur Springs may be asking for a trailhead or easement on the Himbaugh property.

Namaste will be starting hospice and home health support in Grand County.

Consent Agenda

Resolution No. 2021-6-6, “APPROVING AN AWARD OF CONSERVATION TRUST FUND MONIES FOR CAPITAL IMPROVEMENTS TO THE MIDDLE PARK FAIRGROUNDS FOR THE PURCHASE OF PORTABLE PA SYSTEMS”

Resolution No. 2021-6-7, “APPROVING AN AWARD OF CONSERVATION TRUST FUND MONIES TO THE TOWN OF WINTER PARK TO ASSIST WITH A PORTION OF THE ROLLINS PASS ROAD/COUNTY RD 80 SNOW REMOVAL”

Resolution No. 2021-6-8, “AUTHORIZING THE COUNTY MANAGER TO EXECUTE A CREDIT APPLICATION WITH CITYWIDE BANK”

Commissioner Cimino moved to approve Consent Agenda.
The motion passed.

Board Business / Correspondence / Calendar

Commissioner Cimino and Linke attended the CCI Summer conference.

Commissioner Manguso attended the Mountain Parks Electric Annual meeting.

The Board held a workshop with Middle Health and held a workshop at the landfill.

June 15	Wolf Technical Committee Conference Call, 9 am to 12:30 pm
June 16	Associated Governments of Northwest Colorado (AGNC) Board (hybrid) Meeting via Zoom in Glenwood Springs, 9 am to 1:30 pm
June 16	Board of Health Medical Director Meeting at Granby Road & Bridge, 1:30 to 2:30 pm
June 16	Open Lands, Rivers, and Trails Field Trip and Picnic, starting at 3 pm
June 17	National Association of Counties (NACo) Regular Meeting, via Conference Call 2 to 3:30 pm
June 17	Grand County Builders Association Membership Dinner at River Run, 5 to 7:30 pm
June 18	Colorado Counties, Inc. Legislative Session Recap, via Zoom, noon to 2 pm
June 22	Office of Emergency Management Response & Preparedness Staff Meeting at Granby Road & Bridge, 2 to 4 pm
June 22	BOCC Bi-Annual Update to the Town of Granby, starting at 5:30 pm
June 23	Monthly Legislators Breakfast, via Zoom, 8 to 10 am
June 24-25	Counties & Commissioners Acting Together (CCAT) Summer Policy Retreat in Westminster, all day June 24, and morning of June 25

Commissioner moved to change the agenda by moving the 3:00 p.m. fire restriction discussion to 11:30 a.m.
The motion passed.

Commissioner Cimino moved to approve the use of the Flying Heels Arena by Granby Rotary for the sale of concessions and liquor on September 4 and 5, 2021.
The motion passed.

Human Services Bi-Annual Update

Human Services Director Deb Ruttenberg presented.

Unit Updates

Colorado Child Care Assistance Program

- As of November 2019 –32 families with 52 children on the program.
- As of June 2021 –We have 30 families with 28 children in care.

Grand Beginnings reports -There are waitlists 40 –50 kids –because Child Care centers can't get the staff they need. Housing is an issue. Grand Beginnings is trying to encourage folks to open up licensed home child care to increase slots for kids.

Summer programming is maxed out at Granby Rec and both child care centers in Kremmling closed for the summer. I just had an employee resign due to lack of child care in Kremmling throughout the summer. Can't afford to pay a private sitter.

Child Welfare and Adult Protection

Colorado Child Abuse Hotline –1-844-CO-4-KIDSBY THE NUMBERS

In 2020: We received 225Child Abuse/Neglect reports and 23Adult Protection hotline reports. (In Jackson – 31CA/CN and 8APS)

-For reference-In 2019we had about 30 fewer reports for children

So far in2021 (Jan –May) –92Child Abuse/Neglect reports and 11Adult protection reports (In Jackson – 11CA/CN and 3APS)

CASES

*Adoption for an older child set for this month

*On-going case that has highlighted the mental health crisis for youth –lack of appropriate treatments after a hospital stay, whether that is a step-down facility or community based services

Child Welfare and Adult Protection

- Courtesy assessments completed for Moffat County
- Courtesy RED teams completed for Summit Co and Routt County
- Adult Protection Team held quarterly---members on team include PH, Rural Health, MFC, AAA, MS, NWCCI (Northwest Colorado Center for Indep), Horizons and Cliffview, LE invited --will participate for case/subject specific conversation.
- CW participate in a minimum of 40 hours of professional CW and/or APS training per year
- All CPS and APS laws/rules remained in effect during COVID so CW and APS conducted face to face assessments and case planning, held virtual and face to face family engagement meetings. Collaboration meetings with community partners have been held virtually and all state meetings and trainings have been held virtually.

Collaborative Management Program

- Caseload has maintained a minimum of 6families and 11youth up to 9 families and 20 youth maximum between January 2019 and May 2021.
- During the 20-21 school year –249 students participated in Incredible Years Dinosaur School in East Grand (West Grand didn't report).
- Were able to implement a virtual IY Parent Program that had 10 parents participate.
- Wrote a new PSSF grant proposal to pay for a School-Aged IY program and haven't been notified if we received it.

Economic Security On-going workload

Medical Assistance –Ongoing Cases: 1,292(case = a household of one or more members)

2,368 Medicaid Members (892 -under 21 and 1,476 -21 and over) 163 on CHP+ (700 more than at the end of 2019)

Food Assistance –Ongoing Cases: 274 (208 at the end of 2019)(case = a household of one or more)

CDHS Application Processing Timeframes – County Detail

Monthly Period ending April 30, 2021

Program Group Description	Within Timeframes	Exceeds Timeframes	Percentage of Timely
Adult Financial	3	0	100%
Expedited Food Assistance	7	0	100%
Food Assistance	12	0	100%
County / Office Total	22	0	100%

21 Food Assistance – Redeterminations 100% timely

\$123,445 was issued in food assistance this past month in Grand County

Food Assistance new applications 43.5 average per month in 2020 and 29.8 average per month in 2021
Medical Assistance new applications 42.9 average per month in 2020 and 34 average per month in 2021

Child Support Services

Data from 10/01/2019 -9/30/2020 (State/Federal Fiscal Year)

Monthly Average Amount of Current Support Due: \$88,321.37

Monthly Average of Support Distributed as Current Support: \$55,365.68

Monthly Average of Support Distributed as Arrears: \$29,034.56

Monthly Average of Current + Arrears Distributed: \$84,400.24

TOTAL AMOUNT (Current + Arrears) DISTRIBUTED FOR THE YEAR: \$1,012,802.87

CASES as of 9/30/20: 335

Child Support Services (Current FY)

Data from 10/01/2020 -4/30/2021 (State/Federal Fiscal Year)

Monthly Average Amount of Current Support Due: \$84,001.98

Monthly Average of Support Distributed as Current Support: \$56,963.52

Monthly Average of Support Distributed as Arrears: \$29,243.04

Monthly Average of Current + Arrears Distributed: \$86,206.56

TOTAL AMOUNT (Current + Arrears) DISTRIBUTED THRU 4/30/2021:\$603,455.86

CASES as of 5/31/21: 323

Financial Update

County CDHS and HCPF Administration

Grand and Jackson Combined -Allocation for 20-21: \$360,300

Combined Expenditures as of April 30, 2021: \$406,500

Child Welfare Allocation for 20-21:\$461,700

Expenditures as of April 30, 2021: \$420,900

CCCAP Allocation for 20-21: \$323,300

Expenditures as of April 30, 2021: \$133,500

Adult Protection Services Admin

Grand and Jackson Combined Allocation for 20-21: \$ 54,700

Expenditures as of April 30, 2021: \$ 43,600

CORE Services Allocation for 20-21: \$ 94,900

Expenditures as of April 30, 2021: \$ 39,500

Colorado Works Allocation for 20-21: \$151,700

Expenditures as of April 30, 2021: \$ 83,400

Grants

PSSF: \$40,000 to implement the Incredible Years Parent Program

LEAP Outreach: \$26,000 to help increase LEAP access

Additional CARES act and Elder Justice Act Funds

Looking into upgrading some technology

Department News

Involvements:

-Staff involved in a variety of state task forces/committees/work groups

-Mitigation Committee

-Legislative Committee

-Juvenile Justice-FFPSA Workgroup

-EDI –State Director interviews

-Behavioral Health Task Force Workforce Development Workgroup

-On-going advocacy for increasing the Mental Health treatment continuum within the state for children

-Emergency Management –ESF #6 Advocate-ESF 6 at the local level

Local issues and the effects on the department:

-Housing

-Child Care deficit (examples from Kremmling and Granby)

Public Hearing – Amended Final Plat, Lot 26A, the Shores of Shadow Mountain & Vacation of Utility Easement

The public hearing scheduled to begin at 11:15 a.m. was called to order by Chair Manguso at 11:16 a.m. County Attorney Chris Leahy set the record as follows:

- A. Development Application and Narrative dated March 24, 2021
- B. Community Development Certificate dated June 15, 2021
- C. Proposed Amended Final Plat
- D. The Shores of Shadow Mountain Final Plat, Reception no. 2002-002404
- E. Vicinity and Detail Maps
- F. Lot 26 Warranty Deed, Reception no. 2016004860
- G. Lot 27 Warranty Deed, Reception no. 2016004140
- H. Title Commitment effective March 15, 2021
- I. Public Notice – dated May 27, 2021

PROJECT NAME: Lewis Amended Final Plat
APPLICANT: Michael Lewis, *Representing:* Two Creek Holdings, LLC
LOCATION: Lots 26 and 27, Shores of Shadow Mountain, *Commonly known as:* 504 & 528 County Road 662
ZONING: Residential (R)

APPLICABLE

REGULATIONS: Grand County Zoning Regulations, Grand County Subdivision Regulations

ATTACHMENTS

- B. Development Application
- C. Project Narrative
- D. Proposed Amended Final Plat
- E. The Shores of Shadow Mountain Final Plat, Reception no. 2002-002404
- F. Vicinity and Detail Maps
- G. Lot 26 Warranty Deed, Reception no. 2016-004860
- H. Lot 27 Warranty Deed, Reception no. 2016-004140
- I. Title Commitment effective March 15th, 2021
- J. Lots 26 & 27 Property Tax Receipt

STAFF PLANNER: Robert C. Davis, Director

REQUEST: Approval of an Amended Final Plat to combine two adjacent, jointly-owned parcels to create a single larger lot on which to construct a single-family dwelling. Utility easements corresponding to the interior lot line separating the two parcels will also be vacated.

PURPOSE OF REQUEST

The Applicant is pursuing this Amended Final Plat to combine two adjacent parcels to increase the buildable area and eliminate the potential of front, side, or rear yard encroachment. The Applicant will also be vacating the utility easements corresponding to the interior lot line separating the two parcels.

BACKGROUND AND HISTORY

Two Creek Holdings, LLC, herein referred to as the “Applicant” and represented by Michael Lewis, has owned Lot 26 of the Shores of Shadow Mountain subdivision since July 13th, 2016 per Warranty Deed recorded at Reception no. 2016-004860 and Lot 27 since June 16th, 2016 per Reception no. 2016-004140. The parcels are currently both approximately ½ acre in size, and neither are yet developed. The properties created through this Amended Final Plat would be serviced by well water and Three Lakes Sanitation.

The Shores of Shadow Mountain Final Plat was recorded March 5th, 2002 at Reception no. 2002-002404. It was originally platted with 54 parcels, ranging in size from 0.35-1.39 acres. One other Amended Final Plat has been recorded in the subdivision which combined two adjacent lots into one larger lot. The subdivision is located in Urban Growth Area 2.

STAFF COMMENTS AND ANALYSIS

This Amended Final Plat application is consistent with most AFP applications submitted to Grand County Community Development staff in that it is a request to combine adjacent lots, increasing the buildable area for the Applicant. Though the parcels are in a designated Growth Area, and this Amended Final Plat would decrease the number of developable lots and the density of the neighborhood, the property’s position inside the “elbow” of a 180 degree turn makes it a challenging parcel on which to comply with setback requirements, should the two lots remain separate.

There is a 10 foot utility easement within the Right-of-Way. The easement drawn of the plat between Lots 26 and 27 is proposed for vacation. There are no utilities in the easement. The applicant states he will be vacating a sewer and electric easement.

PLANNING COMMISSION RECOMMENDATION

The Grand County Planning Commission reviewed this Amended Final Plat application at a regularly-scheduled meeting on May 12th, 2021 and unanimously recommended approval of the Amended Final Plat, Shores of Shadow Mountain Lot 26A, including vacation of the utility easements corresponding to the interior lot line separating the two parcels. The following conditions shall be met prior to the recording of the Amended Final Plat:

1. The Title of the Amended Final Plat shall be written as recommended in this Certificate of Recommendation.
2. The front, side, and rear yard setbacks for the parcel resultant of this Amended Final Plat shall be labeled as recommended.
3. The utility easement between Lots 26 and 27 be vacated.
4. The Dedication shall be amended as recommended.
5. The approved property address of 504 Grand County Road 662 shall be placed on the Final Plat Mylar as recommended.
6. An electronic copy of the Final Plat shall be submitted as recommended.
7. All recording fees are to be paid by the Applicant.
8. A Quit Claim Deed to describe the amended legal description of the parcel shall be completed and recorded with the Grand County Clerk and Recorder's Office.

Commissioner Cimino moved to approve the Amended Final Plat, Lot 26A, the Shores of Shadow Mountain and vacation of utility easement with staff recommendations.

The motion passed.

Commissioner Cimino moved to close the public hearing.

The motion passed.

Fire Restriction Discussion (action if necessary)

Sheriff Schroetlin stated that it is another hot and dry season in Grand County.

The data indicates that Grand County needs to move into a Stage 1 Fire Restriction. A minimum of four items have been met to put the County into the restrictions.

Sheriff Schroetlin recommended that Grand County move into Stage 1 Fire Restrictions on Wednesday, June 16, 2021 at noon.

Commissioner Linke listened to the meeting and voted on this motion.

Commissioner Cimino moved to agree with the recommendation provided by the Sheriff to enter into Stage 1 Fire Restrictions as recommendation. No incendiary devices will be allowed.

The motion passed unanimously.

The best place to get information regarding wildfires is [BeWildfireReady.org](https://www.bewildfireready.org)

Commissioner Linke returned to the meeting.

GCR 522 Task 1 Cultural Survey Update

Presentation by Anne McKibbin

County Road 522

- Archival Research Completed
 - Establishes and documents location of Fraser WW II POW Camp
 - Held German prisoners
 - Satellite work camp of Greeley POW Camp 202
 - Prisoners worked in lumber industry
 - Loaded 250,000 feet of lumber on railcars daily
 - Paid \$0.75 per day
- Archival Research Completed
 - Camp located within current alignment of CR 522 through wetlands
- Archival Research Completed
 - Metcalf recommends the camp be eligible for the National Register
 - What next?

County Road 522 Next Steps

•Field Inventory

- Requires access/right-of-way
- Detailed Surface Inventory
 - Ground Penetrating Radar and Metal Detectors
 - Identify artifact concentration, subsurface features or structural remains
- Evaluative Test Excavations
- Additional Archival Research

•Field Inventory

- Establishes whether any archaeological materials or features remain that retain sufficient integrity and information potential to support the National Register evaluation of eligible.
- Determines EFFECT for the proposed road
- \$14,000 -\$31,000

•Assessment of Effect –NOT ADVERSE

- No further work may be needed
- Construction monitoring likely
 - \$2,000 -\$2,500 per day
 - A monitor would be required for all construction periods where previously undisturbed soil would be disturbed.

•Assessment of Effect –ADVERSE

- Significant and recoverable archaeological materials
- Mitigation of adverse effect required
 - Data recovery excavation
 - \$50,000 -\$150,000
- Construction monitoring
 - \$2,000 -\$2,500 per day
 - A monitor would be required for all construction periods where previously undisturbed soil would be disturbed.

County Road 522 OPTIONS

1. Field Inventory \$14,000 -\$31,000
 - a) Assessment of Effect Not Adverse
 - Proceed with construction
 - Construction Monitoring \$2,000 -\$2,500 per day
 - b) Assessment of Effect Adverse
 1. Proceed with construction
 - Mitigation \$50,000 -\$150,000
 - Construction Monitoring \$2,000 -\$2,500 per day
 2. Re-align this section of the proposed roadway
 - USACE 404 Permit Amendment
2. Do not proceed with construction –No further Cost
 - USACE 404 Permit expires September 1, 2021

One of the owners of the property, Ron Jones, stated that the entire piece of property reviewed.

Chris Bergquist stated that he does not see the need for the road. Becky Arnold does not see a need for the road.

Ron Jones stated that the Board needs to decide if it really needs the road.

Commissioner Linke stated that the choices before the Board is to do nothing, do the north part, do the south part, or do the whole thing.

Commissioner Cimino would like to know what the towns of Winter Park and Fraser would like to see happen with the road.

There being no further business to come before the Board, the meeting was adjourned at 3:15 p.m. The minutes were prepared by Clerk and Recorder Sara L. Rosene. Approved this 6th day of July 2021.

Merrit Linke, Chair

Attest:

Sara L. Rosene, Clerk and Recorder