

Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting Agenda
January 11, 2018 at 3:00 pm

BOCC Board Room
308 Byers Ave, Hot Sulphur Springs, CO 80451

AGENDA

- I. Call to Order and Role Call
- II. Approval of Meeting Minutes from 12/14/2017
- III. Financial Report
- IV. Conflict of Interest Disclosures
- V. Items of Business
 - A. Welcome OLRTAC Administrator Contractor, Anna Drexler-Dreis. Discussion of her role and duties as the Committee Administrator
 - B. Set Application Opening and Closing Dates for 2018 and how to announce the application cycle is available for qualified candidates to apply
 - C. Discussion on changes to By-laws that may be needed
 1. Voting Electronically
 2. Addition of Treasurer Position on the Committee
 - D. Vote to compensate Dede Fay and additional \$1000 from the 4% Administrative budget of the OLRT Funds
 - E. Set Next Meeting Date
 - F. Other Business

IV. Adjournment

MEETING MINUTES of
Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting
January 11, 2018 at 3:00 pm

BOCC Board Room
308 Byers Ave, Hot Sulphur Springs, CO 80451

Committee Members Present:

Paul Bruchez	District 2 Rep
Mike Crosby	Hot Sulphur Rep
Joanna Goodman	Winter Park Rep
Diana Matheson	District 3 Rep
Maura McKnight	Fraser Rep—left the meeting at 4:11pm
Jeff Miller	Kremmling Rep
Steve Sears	District 1 Rep
Cindy Southway	Grand Lake Rep

Others Present:

Casey Malon, Winter Park Times
Anna Drexler-Dreis, OLRTAC Administrator
Lee Staab, Grand County Manager—joined the meeting at 4:00pm
Curtis Lange, Grand County Finance Director—joined the meeting at 4:58pm

- I. Call to Order made by Mr. Bruchez at 3:03pm.
- II. Motion to approve December 14th, 2017 Meeting Minutes, made by Mr. Miller, seconded by Mr. Sears, unanimously approved by all Committee members present.
- III. Public Comment—Casey Malon (Winter Park Times)
 - A. Ms. Malon had a question regarding the 15% cap on trails maintenance. The Committee answered that the 15% cap was part of the resolution, meaning the public would need to vote again for it to be changed. The 15% cap was put in place due to polling that was done beforehand. It was not part of the ballot question because there is a law that allows for the condensing of a resolution that creates the ballot question.
- IV. Financial Report, presented by Ms. Southway.
 - A. Lee Staab told the OLRTAC that the interest will not be credited back to the Open Lands, Rivers, and Trails Fund.
- V. Conflict of Interest Disclosures

- A. Ms. Southway: Through her independent contractor work she is working with someone who is considering a conservation easement. If that person applies for OLRT funds, she will abstain from voting on that grant request.
- B. Mr. Bruchez will follow up with County Managers regarding a Conflict of Interest Disclosure Form.

VI. Items of Business

- A. Welcome OLRTAC Administrator Contractor, Anna Drexler-Dreis.
- B. Set Application Opening and Closing Dates for 2018 and how to announce the application cycle is available for qualified candidates to apply:
 - a. First grant cycle dates:
 - i. Applications posted: February 1st
 - ii. Applications due: March 15th
 - iii. OLRTAC notifies BOCC of grant recommendation: April 24th
 - iv. Mr. Bruchez will send an email to the BOCC regarding the dates above with a request to respond no later than 1/16.
 - b. Second grant cycle dates, early Fall:
 - i. We cannot meet with the BOCC the first 3 weeks of October.
 - ii. These dates to be determined at a later date.
 - c. How we accept applications:
 - i. A OLRT-specific website was discussed, but due to the timing of the first grant cycle, we will use the Grand County website. A OLRT-specific website will be discussed after the first grants are funded.
 - ii. Ms. Drexler-Dreis will meet with Darren Childs to revise the Grand County website to be similar to the Gunnison Valley Land Preservation Board website.
 - d. Process for making reviewing grant applications:
 - i. Grant Review Subcommittee: Paul Bruchez, Cindy Southway, Joanna Goodman, Diana Matheson, Steve Sears - alternate.
 - ii. 3/8/2018—Subcommittee meets to review grant applications – if needed.
 - iii. 3/22/2018—OLRTAC meets to review grant applications.
 - iv. 4/5/2018—Subcommittee meets to review grant applications
 - v. 4/12/2018—OLRTAC meets to review grant applications and make final decisions on recommendations.
 - vi. 4/16/2016—Ms. Drexler-Dreis sends grant application documents and decisions to Lee Staab.
 - e. Grant reporting (6-month and 12-month):
 - i. Notice of a final report needs to be included in the grant application. Ms. McKnight will double-check that we have the most recent version of the grant application and that the email on the grant application is correct.
 - ii. Lee Staab will talk with County employees regarding requirements for grant reporting.
 - f. Grant contract:
 - i. Lee Staab will talk with County employees regarding requirements for the grant contractual agreement.

- g. How we handle incomplete grants:
 - i. OLRTAC will be a resource to help grantees submit a qualified application.
- h. Public Announcements, after dates reviewed by BOCC:
 - i. Ms. Drexler-Dreis will notify Town Managers, Chambers, and coordinate ¼ page ads in all County newspapers.
 - ii. Motion to place ¼ page ads in the Grand Gazette, Winter Park Times, The Boardwalk, and Sky Hi News newspapers regarding grant dates, made by Mr. Crosby, seconded by Mr. Miller, unanimously approved by all Committee members present.
 - iii. Motion that any direct expenses of the OLRTAC must be approved by 2 of the Officer's for submittal to Grand County, made by Mr. Sears, seconded by Mr. Crosby, unanimously approved by all Committee members present.
 - iv. Invoices will be directed to Open Lands, Rivers, and Trails Advisory Committee with Ms. Drexler-Dreis' mailing address.
- C. Discussion on changes to By-laws that may be needed:
 - a. Voting Electronically & Addition of Treasurer Position on the Committee
 - i. Changing bylaws will be addressed after the first cycle of grants are awarded.
- D. Set Next Meeting Date
 - a. February 8th, 2018, 3-5pm.
- E. Other Business
- VII. Adjournment
 - Mr. Bruchez made motion to adjourn the meeting at 5:19pm, seconded by Mr. Crosby, unanimously approved by all Committee members present.
- VIII. Committee went back into session at 5:20pm.
 - A. Motion to authorize Mc. McKnight to finalize the grant application with Ms. Drexler-Dreis, made by Mr. Sears, seconded by Ms. Southway, unanimously approved by all Committee members present.
- IX. Adjournment
 - Mr. Bruchez made a motion to adjourn the meeting at 5:21, seconded by Mr. Crosby, unanimously approved by all Committee members present.

Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting Agenda
February 8, 2018 at 3:00 pm

BOCC Board Room
308 Byers Ave, Hot Sulphur Springs, CO 80451

AGENDA

- I. Call to Order and Role Call
- II. Approval of Meeting Minutes from 1/11/2018 (*handout #1*)
- III. Financial Report (*handout #2*)
- IV. Conflict of Interest Disclosures
- V. Items of Business
 - A. Grant Cycle 1 Update
 - 1. Outreach conducted
 - 2. Received grants to date
 - 3. Questions from entities (*handout #3*)
 - B. Set Grant Cycle 2 dates
 - C. January 2018 Expenses
 - 1. Anna Drexler-Dreis January 2018 Invoice (*handout #4*)
 - 2. Newspaper ads (*handout #5*)
 - 3. Other
 - D. Set Next Meeting Dates
 - 1. March 8, 2018, 3pm-5pm, Grant Review Subcommittee
 - 2. March 22, 2018, 3pm-5pm, OLRTAC meeting
 - E. Other Business

IV. Adjournment

MEETING MINUTES of
Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting
February 8, 2018 at 3:00 pm

BOCC Board Room
308 Byers Ave, Hot Sulphur Springs, CO 80451

Committee Members Present:

Paul Bruchez	District 2 Rep
Diana Matheson	District 3 Rep
Maura McKnight	Fraser Rep
Bob Saint	Granby Rep
Steve Sears	District 1 Rep
Cindy Southway	Grand Lake Rep

Others Present:

Anna Drexler-Dreis, OLRTAC Administrator
Stewart McNab, Colorado Headwaters Land Trust Board President
Ed Moyer, Grand County Assistant Manager, arrived at 3:39pm, left at 3:50pm
Lee Staab, Grand County Manager, arrived at 3:39pm, left at 3:50pm

- I. Call to Order made by Mr. Bruchez at 3:06pm.
- II. Motion to approve January 11th, 2018 Meeting Minutes, made by Mr. Sears, seconded by Ms. Matheson, unanimously approved by all Committee members present.
- III. Financial Report (Handout #2), presented by Ms. Southway:
 - A. \$76,022.53 program income for December 2017.
 - B. At the 3/22 meeting, the Committee will discuss changing the timing of the meetings to receive financials from the County prior to the day of our meetings.
 - C. On the Balance Sheet, Ms. Southway will change “retained earnings” to “2017 Carryover.”
- IV. Conflict of Interest Disclosures
 - A. Mr. Bruchez: potential conflict of interest regarding Colorado River Headwaters Project funding specific to Windy Gap Bypass.
 - B. Mr. Sears: has had conversations with the Town of Fraser regarding their comprehensive plan for the Fraser riverway.
 - C. Mr. Saint: is a Board member for the Grand County Wilderness group and has suggested they apply for a grant.
 - D. Committee members will not be required to fill out a conflict of interest disclosure, they will only be required to state any potential conflicts of interests as they arise.

- V. Public Comment, Mr. McNab
 - A. Colorado Headwaters Land Trust is having difficulty securing conservation easements due to issues at the state regarding land value, tax credits, and appraisals.
 - B. There is a bill in front of the legislator to suspend the conservation easement program for 2 years.

- VI. Items of Business
 - A. Grant Cycle 1 Update
 - a. Outreach conducted
 - i. Newspaper ads: Winter Park Times (1/26), Sky Hi News (1/26), Grand Gazette (1/25, 2/1, and 2/8).
 - ii. The 5 chambers, 6 town managers, Fraser Valley & Grand Lake Rec. Districts, HTA, and CHLT were emailed on 1/16.
 - iii. Colorado Open Lands, The Nature Conservancy—Colorado, Colorado Cattlemen’s Agricultural Land Trust, Rocky Mountain Elk Foundation, Trust for Public Land, and Colorado Water Trust were emailed on 1/30.
 - iv. Website has been updated and the Committee reviewed the web page on the projector. Ms. Drexler-Dreis will add photos to the website.
 - v. Other outreach? Ms. Drexler-Dreis will contact Grand Lake Trail Groomers regarding winter trail grooming.
 - b. Received grants to date
 - i. OLRTAC emails are forwarded to Kelly O., Ms. Southway, Mr. Bruchez, Ms. Goodman, Ms. Matheson, and Ms. Drexler-Dreis.
 - ii. Draft application from Town of Fraser: \$53,500 for Fraser River Trail maintenance.
 - c. Questions from entities (Handout #3)
 - i. Can trails groups receive funds for winter trail grooming?
 - 1. Grooming could be funded on any existing trails that are used for hiking and biking.
 - 2. Funding would not be available for new trails or trails that are only for motorized use.
 - ii. What is the time frame projects can be open and funds used?
 - 1. The General Evaluation Criteria states that “multi-year projects will be considered and may be reviewed on an annual basis.”
 - iii. Regarding grant reporting, is it a quarterly report or just a final report?
 - 1. Lee Staab will confirm the County’s requirements for grant reporting and send a form to Ms. Drexler-Dreis.
 - iv. Is recreational development along a river corridor eligible for funding (parks, trailheads, parking areas, restrooms)?
 - 1. Depends on the project and the way the entity presents the project in the application. For example, if the project increases public access then the Committee would consider funding the project.

2. If the project doesn't fall under trail maintenance, for example a project for public river access, then the applicant would have to be a qualified applicant.
 3. If, for example, the Town of Fraser applies to improve open space with a plan to install "recreational developments" then the Committee would consider that application.
- v. Should in-kind funds be included in the answer to question 6 on the grant application?
1. Do not include in-kind funds on page 1.
 2. Motion to amend the grant application to reflect that "section A, item 6 does not include in-kind values, please see section B, question 3" made by Ms. McKnight, seconded by Mr. Sears unanimously approved by all Committee members present.
 3. Ms. Drexler-Dreis will update the grant application and add it to the OLRTAC website.
- B. Set Application Opening and Closing Dates for 2018 Grant Cycle #2
- a. Second grant cycle dates will be determined at the March 22, 2018 meeting. The Committee has discussed applications being posted September 1st.
- C. January 2018 Expenses
- a. Anna Drexler-Dreis January 2018 Invoice (Handout #4)
 - i. Officers have approved via email. Ms. Drexler-Dreis will provide the Committee with her invoices, but they will not be Items of Business.
 - b. Newspaper ads (Handout #5)
 - i. Ms. Drexler-Dreis will check on Sky Hi News invoice that was sent directly to the County. Invoices for Winter Park Times and Grand Gazette have not been received yet.
- D. Set Next Meeting Dates
- a. March 8, 2018, 3pm-5pm, Grant Review Subcommittee (Mr. Bruchez, Ms. Southway, Ms. Goodman, Ms. Matheson. Mr. Sears—alternate).
 - b. March 22, 2018, 3pm-5pm, OLRTAC meeting.
 - c. Ms. Drexler-Dreis will add a link to the OLRTAC website that connects to an online calendar that will be updated with meeting dates.
- VII. Other Business
- A. Ms. Drexler-Dreis will notify each representative of any questions about grant applications received in that area.
- VIII. Adjournment
- Mr. Sears made a motion to adjourn the meeting at 4:20pm, seconded by Ms. Southway, unanimously approved by all Committee members present.

Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting Agenda
March 22, 2018 at 3:00 pm

BOCC Board Room
308 Byers Ave, Hot Sulphur Springs, CO 80451

AGENDA

- I. Call to Order and Role Call
- II. Approval of Meeting Minutes from 2/08/2018 (*handout #1*)
- III. Conflict of Interest Disclosures
- IV. Financial Report (*handout #2*)
 - a. Determine value of funds to be dispersed this grant cycle.
- V. Items of Business—Review and rank grants received (*handout #3*)
 - A. Review Trails grants (8)—see final grants in shared Dropbox
 - B. Review Open Lands grants (1)—see final grants in shared Dropbox
 - C. Review Rivers grants (2)—see final grants in shared Dropbox
- II. Make final determinations on funding
 - A. Next Meeting Dates
 - 1. April 5, 2018, 3pm-5pm, Grant Review Subcommittee
 - 2. April 12, 2018, 3pm-5pm, OLRTAC meeting—Make final determination on grant recommendations
 - 3. April 24, 2018, afternoon time TBD, Officers present recommendations to BOCC
 - B. Other Business
- IV. Adjournment

MEETING MINUTES of
Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting
March 22, 2018 at 3:00 pm

BOCC Board Room
308 Byers Ave, Hot Sulphur Springs, CO 80451

Committee Members Present:

Paul Bruchez	District 2 Rep
Mike Crosby	Hot Sulphur Springs Rep
Joanna Goodman	Winter Park Rep—left the meeting at 5:36pm
Diana Matheson	District 3 Rep
Maura McKnight	Fraser Rep—left the meeting at 5:36pm
Bob Saint	Granby Rep
Steve Sears	District 1 Rep
Cindy Southway	Grand Lake Rep

Others Present:

Anna Drexler-Dreis, OLRTAC Administrator
Stewart McNab, Colorado Headwaters Land Trust Board President
Cray Healy, Colorado Headwaters Land Trust Board Treasurer
Meara McQuain, Headwaters Trails Alliance Executive Director/President
Erica Bean, Headwaters Trails Alliance Field Project Manager

- I. Call to Order made by Mr. Bruchez at 3:09pm.
- II. Motion to approve February 8th, 2018 Meeting Minutes, made by Mr. Saint, seconded by Ms. McKnight, unanimously approved by all Committee members present.
- III. Conflict of Interest Disclosures
 - a. Mr. Bruchez: Project Manager of the ILVK reach of the overall Windy Gap Bypass project. Was involved with Windy Gap when applied for RCPP funding, but the funding for Windy Gap and ILVK is not tied together. He did not assist with the grant application.
- IV. Financial Report (*handout #2*)
 - a. \$120,238.95 received in January.
 - b. Interest was put back into the account.
 - c. Trails money available: \$199,535.23; Open lands/rivers money available: \$1,130,699.63
- V. Items of Business—Review and rank grants received (*handout #3*)
 - A. Review Trails grants. No recommendations were made at this meeting.

1. Grand Lake Metropolitan Recreation District, Hiking and Biking Trail System:
 1. Construction of shelters should not be funded because it is not maintenance of hiking and biking trails.
2. Town of Fraser, Fraser River Trail Maintenance:
 1. Cons: wildlife fragmentation, high percentage of OLRT funds.
 2. Pros: high trail usage and access to the river and other trails, already been vetted through the public process (GOCO, public forms), specificity in the application.
 3. Regarding resurfacing picnic table pads: The pads are existing, and the same material is being used for the trail maintenance. The Grant Review Subcommittee will discuss if picnic table resurfacing should be funded.
3. Grand Lake Trailgroomers, Equipment Repair for Trail Maintenance:
 1. Pros: partnerships, leveraging of other funds.
 2. Cons: funding not specific to only hiking and biking trails.
 3. While the trails are heavily used by the public, only some of the trails are truly multi-use (closer to town trails). Funding needs to be specific to hiking and biking trails.
 4. CPW Snowmobile Sticker Fund subsidizes some of their operations.
4. Headwaters Trails Alliance: Trail Smart Sizing
 1. Pros: fragmentation mitigation, part of updated Master Plan, will require less trail maintenance in the long-term.
 2. Funding for new trail construction is not part of the application.
 3. HTA has applied for funds from other entities but were not awarded. Cannot apply for GOCO because the project takes place on federal land. USFS and Town of Fraser and Winter Park are funding small portions.
 4. Phase 1 is 3-5 years and they have 10 years to complete the project.
5. Headwaters Trails Alliance: Winter Trail Grooming
 1. Pros: high use trails, establish a regular grooming schedule.
 2. Flume will be closed to fat bike use.
 3. This grant specifies grooming on non-motorized trails only.
6. Headwaters Trails Alliance: Phases & Wolford

1. Pros: trail in East and West Grand County, critical wildlife areas, extensive public research process from BLM Kremmling Field Office Resource Management Plan.
 2. Phases and Wolford were originally cut by dirt bikes, and they are now very entrenched. According to District 3 Rep, motorized users do not respect closed trails at Wolford.
 3. Part of the funding would go to: assessing, fixing, and putting together a plan for better trail maintenance.
7. Headwaters Trails Alliance: East Shore Trail
1. Large, 15-year project that has exempted a small strip of land from wilderness designation in RMNP to allow bicycle use, with a deadline of September 2018.
 2. Pros: many partnerships.
 3. Cons: high percentage requested (78%).
 4. RMNP has no resources to dedicate to this project due to the short-notice of the FONSI, but HTA is under federal mandate to fund this project.
 5. Note: \$9,000 requested for new trail construction is the trail re-route, which is considered trail maintenance.
 6. This project is identified in the Grand County/HTA Master Plan as significant portion of the planned route for the Granby to Grand Lake trail.
8. Headwaters Trails Alliance: General Operating Support
1. Ms. McQuain: BOCC told HTA to seek OLRT funds to cover General Operating funds. BOCC will give HTA \$22,500 if OLRT funds \$52,500.
 2. At a minimum, \$47,000 is needed for staffing for 2 summer field staff plus Field Project Manager.
 3. Due to the OLRT resolution, funds can only be used for trail maintenance. If OLRTAC recommended to fund this request, funding (indirectly/directly) would be used for new trail construction.
 4. 85% of HTA budget comes from grants and fundraising.
 5. Mr. Bruchez will email Ed Moyer and Lee Staab requesting a conversation with the BOCC to better understand BOCC advising HTA to apply for general operating funds, which conflicts with the resolution.

9. HTA grant funding priorities:
 1. High to low: General Operating Support, East Shore Trail, Trail Smart Sizing, Phases/Wolford, Winter Trail Grooming.
 2. HTA could apply for Winter Trail Grooming at the next grant cycle.
 10. Prior to the next grant cycle, OLRTAC will re-define the General Evaluation Criteria specific to trail maintenance as well as the grant application.
- B. Review Open Lands grants. No recommendations were made at this meeting.
1. Colorado Headwaters Land Trust:
 1. Donated conservation easement in western Grand County.
 2. Landowner will seek tax credits at his own request.
 3. All House Bills were defeated, which means the conservation easement program will continue.
 4. The 5-acre building envelope will be located on the western edge.
 5. No matching funds from CHLT. Mr. McNab said that the CHLT Board of Directors would “probably” support providing a 10% match.
 6. Grant application is for a not to exceed value.
- C. Review Rivers grants. No recommendations were made at this meeting.
1. Grand County: Windy Gap Bypass:
 1. Additional funding sources are actively being sought. This project receiving locally sourced funds may enable more funding to be received from larger groups.
 2. Strong support from Committee members, but there were concerns over funding the full value which included competitive applications that may be received in the future.
 3. OLRTAC discussed funding the first year at \$600,000. Another option was to fund \$1,000,000 this year and a set amount the next 4 years subject to annual review.
 4. This application has very strong partnerships that will continue to address water issues in Grand County and Colorado.
 5. The \$5M awarded through the RCPP has a 5-year deadline (expiring in 2022) with the possibility of a 1-year extension.
 2. Town of Granby, Granby Water Diversion Upgrade:
 1. Is the diversion improvement for the Town of Granby and the fish passage for Windy Gap Bypass the same project? Mr. Bruchez will report back to the Committee.

D. Next Meeting Dates

1. April 5, 2018, 3pm-5pm, Grant Review Subcommittee
2. April 12, 2018, 3pm-5pm, OLRTAC meeting
3. April 24, 2018, afternoon time TBD, Officers present recommendations to BOCC

E. Other Business—none.

IV. Adjournment. Ms. Southway made a motion to adjourn at 6:24pm, seconded by Ms. Matheson, unanimously approved by all Committee members present.

Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting Agenda
April 12, 2018 at 3:00 pm

BOCC Board Room
308 Byers Ave, Hot Sulphur Springs, CO 80451

AGENDA

- I. Call to Order and Role Call
 - II. Approval of Meeting Minutes from 3/22/2018 (*handout #1*)
 - III. Conflict of Interest Disclosures
 - IV. Financial Report (*handout #2*)
 - V. Items of Business
 - A. Grant Review Subcommittee grant recommendations (*handout #3*)
 - B. Discuss April 24th (1:30pm-2:30pm): Present recommendations to BOCC
 - C. Set next meeting dates
 - 1. May: 17, 31
 - 2. June: 14, 21, 28
 - 3. July: 5, 12, 19, 26
 - D. Other Business
- IV. Adjournment

MEETING MINUTES of
Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting
April 12, 2018 at 3:00 pm

BOCC Board Room
308 Byers Ave, Hot Sulphur Springs, CO 80451

Committee Members Present:

Paul Bruchez	District 2 Rep
Mike Crosby	Hot Sulphur Springs Rep
Joanna Goodman	Winter Park Rep
Diana Matheson	District 3 Rep
Maura McKnight	Fraser Rep
Steve Sears	District 1 Rep
Cindy Southway	Grand Lake Rep

Others Present:

Anna Drexler-Dreis, OLRTAC Administrator
Stewart McNab, Colorado Headwaters Land Trust Board President
Meara McQuain, Headwaters Trails Alliance Executive Director/President
Erica Bean, Headwaters Trails Alliance, Field Project Manager
Lee Staab—arrived at 4:06, left at 4:10
Curtis Lange—arrived at 4:16, left at 4:45

- I. Call to Order made by Mr. Bruchez at 3:05pm.
- II. Motion to approve March 22, 2018 Meeting Minutes, made by Mr. Sears, seconded by Ms. Southway, unanimously approved by all Committee members present.
- III. Conflict of Interest Disclosures
 - a. Ms. McKnight was the Executive Director of HTA until the end of 2014 and submitted comments to support the East Shore Trail in her capacity as HTA ED. She is not currently affiliated with HTA.
- IV. Financial Report
 - a. County uses a modified accrual basis.
 - b. The ending Open Lands, Rivers, and Trails Fund balance, which is also the total equity on balance sheet, as of 3/31/2018 is \$1,490,137.95.
- V. Items of Business
 - A. Grant Review Subcommittee (“Subcommittee”) grant recommendations
 1. The Grand County grant application for Windy Gap Connectivity fits with OLRT bylaws because it includes funding for public fishing access and

funding for additional water rights storage that will keep water in the river system. While the Town of Granby grant application is connected to the Windy Gap Connectivity project the Subcommittee thinks more research and coordination is needed by the Town of Granby.

2. Trails: total funds available: \$199,535.23; recommended funding: \$199,164.00
 1. All trail projects must have a revegetation and noxious weed management program in place.
 2. HTA, Trail Smart Sizing: \$43,400.
 3. HTA, East Shore Trail: \$51,300.
 4. Town of Fraser, Fraser River Trail Maintenance: \$43,500, with the following requirement:
 - a. Resurfacing must be done to *existing* picnic table pads only.
 5. HTA, Winter Trail Grooming: \$16,400.
 6. HTA, Phases & Wolford: \$21,950, with the following requirement:
 - a. HTA must work with CPW on critical wildlife habitat related issues.
 7. Grand Lake Trailgrooming, Inc.: \$10,000.
 - a. Ms. Southway will meet with GLTG, Inc. before the next grant cycle.
 8. Grand Lake Metropolitan Recreation District: \$12,614, with the following requirement:
 - a. Funding cannot be used for (b) install 2 small shelters or picnic areas.
 9. HTA, General Operating Support: \$0. The Subcommittee understands how important this funding is to HTA but is unable to fund this grant as presented to the OLRTAC. Grant applications that include operational support for specific projects are supported. Ms. McQuain stated that if the BOCC accepts the Committee's recommendations HTA may have to withdraw an application (e.g., Phases and Wolford) due to a lack of operational support.
3. Open Lands, Rivers: funds available: \$1,130,699.63; recommended funding: \$1,063,450.00
 1. Colorado Headwaters Land Trust, Roy N. Enter: \$57,200, with the following requirement:

- a. Funding is contingent on the conservation easement being completed and recorded. If the landowner or land trust decides not to proceed with the conservation easement the money needs to be refunded to the OLRT Fund at a 50% rate by the land trust.
 2. Grand County, Windy Gap Reservoir Modification and Connectivity Channel Project: \$1,000,000:
 - a. This project has many partners that can use the \$1M as local seed money to secure additional funding.
 - b. Due to a lack of competitive land conservation grant application requests, the OLRTAC can recommend this level of funding.
 - c. Funding was requested for 2020 and 2021 and OLRTAC should clarify the timing for releasing the funds with Grand County.
 3. Town of Granby, Granby Water Diversion Upgrades on Fraser River at Kaibab Park: \$6,250, with the following requirements:
 - a. The Town of Granby can use this money for initial design and public outreach to formulate a stronger work plan.
 - b. The Town of Granby must consult with CPW regarding adequate fish passage with the rock structure.
 - c. The Town of Granby must work with Windy Gap Connectivity project partners before they submit another grant application.
 4. Motion to approve Subcommittee's recommendations as presented, made by Mr. Crosby, seconded by Ms. Goodman, unanimously approved by all Committee members present.
- B. Discuss April 24th (1:30-2:30pm) presentation of recommendations to BOCC
 1. Officers are requested to be present and all Committee members are welcome.
 2. Lee Staab entered the meeting to let OLRTAC know that we should present the methodology we used to come up with our recommendations and present the recommendations. Anna will send Mr. Staab the grants, ranking scoresheets, and recommendation document by 4/19. Anna will also invite all grant applicants to come to the April 24th meeting in case the BOCC have questions. Mr. Bruchez will lead the presentation.

3. The OLRTAC asked Curtis Lange to be present at the meeting and he agreed.

C. Curtis Lange answered OLRTAC questions about disbursement of funds

1. Mr. Lange recommends putting the amount awarded to each project in the Activity Report column entitled "Allocated." As money is spent on the project "cumulative all periods" will equal "allocated."
2. We will earn interest on the money until it is moved out of the OLRT Fund.
3. Mr. Lange will add a column for money allocated to trails projects on page 1 of the Activity Report.
4. Mr. Lange said OLRTAC should recommend how funds should be disbursed to each entity. OLRTAC needs to develop a system for disbursing money:
 1. Anna could talk with the applicants after BOCC makes their determinations to see when they need the money to be received. We could ask entities to submit a request for funds and expect a 30-day turnaround.
 2. Contracts may need to be developed for each grant awarded. The OLRTAC needs to discuss contracts with Grand County management.

D. Set next meeting dates

1. May 17, 2018; 3-5pm, BOCC Courthouse
2. July 12, 2018; 3-5pm, BOCC Courthouse

E. Other business

1. Grant report
 1. Anna will circulate a draft grant report to the full OLRTAC before April 24th. We will not require the applicant to submit receipts, but each entity should keep records on how the money was spent for 7 years, subject to a County audit.
2. Grant application changes
 1. Ms. McQuain suggested we include a question on primary usage on trail grant applications because all federal lands have a Trail Management Objective (TMO).

VI. Adjournment. Mr. Sears made a motion to adjourn at 4:59pm, seconded by Ms. Southway, unanimously approved by all Committee members present.

Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting Agenda
June 21, 2018 at 3:00 pm-5:00 pm

BOCC Board Room
308 Byers Ave, Hot Sulphur Springs, CO 80451

AGENDA

- I. Call to Order and Role Call
- II. Approval of Meeting Minutes from 4/12/2018 (*handout #1*)
- III. Conflict of Interest Disclosures
- IV. Financial Report (*handout #2*)
 - a. Spring 2018 grant award status (*handout #3*)
- V. Items of Business
 - A. Water rights education session and Q&A with Lurline Underbrink Curran (45 minutes)
 - B. Decision on Fall funding cycle
 - C. Trails information memo and process for revision (*handout #4*)
 - D. Process for updating the grant application and bylaws
 - E. Other Business
 1. Next meeting July 12th, 3-5pm
- VI. Adjournment

MEETING MINUTES of
Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting
June 21, 2018 at 3:00 pm

BOCC Board Room
308 Byers Ave, Hot Sulphur Springs, CO 80451

Committee Members Present:

Paul Bruchez	District 2 Rep
Mike Crosby	Hot Sulphur Springs Rep
Joanna Goodman	Winter Park Rep
Maura McKnight	Fraser Rep
Jeff Miller	Kremmling Rep
Bob Saint	Granby Rep
Steve Sears	District 1 Rep
Cindy Southway	Grand Lake Rep

Others Present:

Anna Drexler-Dreis, OLRTAC Administrator
Lurline Underbrink Curran, Guest Speaker
Ed Moyer, Assistant Grand County Manager

- I. Call to Order made by Mr. Bruchez at 3:05pm.
- II. Motion to approve April 12, 2018 Meeting Minutes, made by Mr. Crosby, seconded by Ms. McKnight, unanimously approved by all Committee members present.
- III. Conflict of Interest Disclosures
 - a. No conflicts of interest were reported.
- IV. Financial Report (Handout #2)
 - a. Available funding (end of March tax revenue) for open lands/streams: \$335,337.45.
 - b. Available funding (end of March tax revenue) for trails: \$47,680.85.
 - c. Ms. Southway will add a date on "Funds Available for Future Grants" section to identify funds collected to date.
 - d. Spring 2018 grant award status (Handout #3)
 - i. Ms. Drexler-Dreis met with all entities who were awarded funds during the Spring 2018 grant cycle.
 - ii. Grand Lake Trailgroomers, Inc.: \$10,000 sent to GLTG 6/12.
 - iii. Headwaters Trails Alliance: \$133,050 for all 4 grants sent to HTA 6/20.
- V. Items of Business
 - A. Water rights education session and Q&A with Lurline Underbrink Curran

1. Moffat Project
 1. History: Originally proposed to go over Rollins Pass. In 1914 Denver passed a joint venture to fund the tunnel, which was ruled unconstitutional. In 1922 Pueblo was devastated by a flood and needed emergency funding; they received that funding with their support for Moffat Tunnel. In 1927 the pilot bore went through, which became the water tunnel; first water went through in 1936. City of Englewood also moves water through the Moffat Tunnel and will get total control in a few years.
2. Colorado River Cooperative Agreement (CRCA)
 1. 8 years of negotiations; to change the CRCA all signatories would have to agree to the change.
 2. Grand County:
 - a. Invested \$1M to develop a Stream Management Plan based on science.
 - b. Received 1000 AF of water and a junior water right in Gross Reservoir. If the 1000 AF is released when the Shoshone call is on the river that water will move through the system and get stored in Williams Fork Reservoir.
 - c. Can use Denver Water's systems.
 3. Denver Water:
 - a. Agreed to set a geographic boundary for their service area.
 - b. Agreed to never come back to Grand County for more water.
 - c. Agreed to not abandon a majority right in Big Lake Ditch (above Williams Fork and feed Reeder Creek) and to work with the ditch owners to improve the ditch and gage system.
3. Colorado Big-Thompson Project (Senate Document 80)
 1. History: Authorized by FDR in 1937. Grand County objected. Senate Document 80 formed Northern Water and River District. Grand County refused to join the River District for a few years. Mr. Moyer is now the Grand County representative.
 2. Largest transmountain diversion project in the state.
4. Windy Gap
 1. A project of the Municipal Subdistrict of Northern Water.

2. Before the Subdistrict can divert water from Windy Gap they must have room in Lake Granby.
 3. Grand County issued a 1041 permit for Windy Gap FIRMING project, which included the Bypass project and Grand Lake Clarity.
5. Windy Gap Connectivity Channel
1. Ms. Curran said this was one of the most important things to secure the health of our rivers and the future. Without Windy Gap coming off-channel there will be temperature, sediment, and fish migration issues.
 2. Northern Water is required to have a minimum of 90 cfs bypass the system.
6. Windy Gap FIRMING Project
1. Involves building Chimney Hollow Reservoir (90,000 AF) to firm up 30,000 AF.
 2. In the years of negotiations (through 2015), Grand County spent around \$6M. This does not include the County's annual budget for water protection (\$450k).
 3. Grand County received:
 - a. Store 7000 AF in Lake Granby.
 - b. Middle Park will get 3000 AF and Grand County can have what they don't use for environmental flows.
 - c. 10,825 AF of water for endangered species in the 15-mile reach above Grand Junction.
- B. Decision on Fall funding cycle
1. Town of Fraser and HTA had indicated that a fall funding cycle would be more beneficial as it would help them prepare their annual budget.
 2. Recommendation made by Mr. Crosby and seconded by Ms. Southway Motion to have a Fall funding cycle that closes on September 14th; after the Fall grants have been awarded the Advisory Committee with revisit the cycle schedule, made by Mr. Crosby, seconded by Ms. Southway, unanimously approved by all Committee members present.
 3. Anna will send out a timeline to the Advisory Committee.
 4. The Committee will discuss the process for reviewing and approving grants at the July meeting.
- C. Trails information memo and process for revision (Handout #4)

1. Ms. Drexler-Dreis made several changes that were suggested by Committee members. She will send this document to the full Advisory Committee with the goal of finalizing it at the July meeting.

D. Process for updating the grant application and bylaws

1. All Advisory Committee members should start thinking about updating the grant application and bylaws. We will finalize this process at the July meeting.

E. Membership

1. Diana Matheson (District 3 rep) has resigned from the Advisory Committee. Commissioner Manguso evaluated alternates and chose Gary Bumgarner. Ms. Drexler-Dreis will make sure he is up to speed before our next meeting.

F. Other business

1. Next meeting July 12th, 3-5pm

VI. Adjournment. Mr. Bruchez made a motion to adjourn at 5:11pm, seconded by Mr. Saint, unanimously approved by all Committee members present.

Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting Agenda
July 12, 2018 at 3:00 pm

BOCC Board Room
308 Byers Ave, Hot Sulphur Springs, CO 80451

AGENDA

- I. Call to Order and Role Call
- II. Approval of Meeting Minutes from 6/21/2018 (*handout #1*)
- III. Conflict of Interest Disclosures
- IV. Financial Report (*handout #2*)
- V. Items of Business
 - A. Welcome Gary Bumgarner, District 3 Rep
 - B. Wade Shelton, Project Manager at the Trust for Public Land, presentation, “The Trust for Public Land’s Protect Program: Moving our partnership with Grand County to Land Acquisition” (30 minutes)
 - C. Fall funding cycle
 1. Timeline (*handout #3*)
 2. Marketing
 3. Available funds
 4. Grant Review Subcommittee membership
 5. Review MOU—see highlighted section 4 (*handout #4*)
 - D. Grant application updates (*handout #5*)
 - E. Finalize Trails FAQ document (*handout #6*)
 - F. Process for updating bylaws
 - G. Other items
 1. Schedule next meeting(s)
- VI. Adjournment

MEETING MINUTES of
Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting
July 12, 2018 at 3:00 pm

BOCC Board Room
308 Byers Ave, Hot Sulphur Springs, CO 80451

Committee Members Present:

Paul Bruchez	District 2 Rep (call in)
Gary Bumgarner	District 3 Rep
Mike Crosby	Hot Sulphur Springs Rep
Maura McKnight	Fraser Rep
Jeff Miller	Kremmling Rep
Bob Saint	Granby Rep
Steve Sears	District 1 Rep
Cindy Southway	Grand Lake Rep

Others Present:

Anna Drexler-Dreis, OLRTAC Administrator
Wade Shelton, TPL Programs Manager, Guest Speaker

- I. Call to Order made by Mr. Crosby at 3:05pm.
- II. Motion to approve June 21, 2018 Meeting Minutes, made by Ms. McKnight, seconded by Mr. Sears, unanimously approved by all Committee members present.
- III. Conflict of Interest Disclosures
 - a. No conflicts of interest were reported.
- IV. Financial Report (Handout #2)
 - a. Money received in June 2018:
 - i. Admin: \$4,008.99
 - ii. Trails: \$11,425.63
 - iii. Open Lands/Rivers: \$64,745.21
 - b. Funds collected for future grants (2 months in arrears):
 - i. Trails: \$59,106.47
 - ii. Open Lands/Rivers: \$400,082.67
- V. Items of Business
 - A. Welcome Gary Bumgarner, District 3 Rep
 - B. Wade Shelton, Project Manager at the Trust for Public Land, presentation, "The Trust for Public Land's Protect Program: Moving our partnership with Grand County to Land Acquisition"

1. TPL Mission: The TPL creates parks and protects land for people, ensuring healthy, livable community for generations to come.
2. TPL does not own land or hold conservation easements, instead they facilitate conservation easements with landowners and funders.
3. TPL typically pays for all due diligence related costs.
4. TPL has not worked in Grand County recently, but they want to increase their work in Grand County.
5. Public access is not a requirement to any deal. More fee deals include public access, but not all.
6. If a large, tough land conservation project comes our way, we are welcome to get in touch with Wade Shelton.

C. Fall funding cycle

1. Timeline (Handout #3)
 - a) Fall applications will be due September 12, 2018.
 - b) October 4, 2018: OLRTAC meet to discuss grants.
 - c) October 25, 2018: OLRTAC meet to submit grant scores and rank grants.
 - d) November 1, 2018: Grant Review Subcommittee meet to make recommendations on grant awards. After, OLRTAC meet to make final recommendations on grant awards.
 - e) November 13, 2018 (1:00-2:30pm): OLRTAC make recommendations to BOCC.
2. Marketing
 - a) Anna will place 2 newspaper ads in Winter Park Times, Sky Hi News, and Grand Gazette.
 - b) Advisory Committee members will speak with their representative and in their towns.
 - c) Anna will email entities, including Grand Foundation.
 - d) Anna will update the website.
 - e) Anna will reach out to a reporter and a recipient of a grant award to give an update on a funded project.
3. Available funds
 - a) Maximum amount available will be stated on the website and approximations will be used from Handout #2, financial report.
4. Grant Review Subcommittee membership
 - a) Any meeting of 2+ committee members is a public meeting.

- b) Subcommittee Membership (everyone is welcome): Paul Bruchez, Mike Crosby, Bob Saint, Cindy Southway.
 - 5. Review MOU (Handout #4)
 - a) Committee members don't want to give additional funding for the same project until the initial funding is spent. This will be reviewed on a grant-by-grant basis.
 - D. Grant application updates (Handout #5)
 - 1. Each of the tracked changes were reviewed and accepted. Updated document will be attached to these minutes.
 - 2. Motion to approve the grant application updates, pending Grand County Assistant Attorney (Robert Franek) review, made by Mr. Bumgarner, seconded by Mr. Sears, unanimously approved by all Committee members present.
 - E. Finalize Trails FAQ document (Handout #6)
 - 1. Each bullet point in the trails FAQ document were reviewed and accepted. Updated document will be attached to these minutes.
 - 2. The bullet "Maintenance of existing trails that are primarily used for hiking and biking will be prioritized over maintenance of existing trails that are primarily used for other uses," was removed.
 - 3. Motion to approve the trails FAQ document, pending Grand County Assistant Attorney (Robert Franek) review, made by Mr. Saint, seconded by Mr. Crosby, unanimously approved by all Committee members present.
 - F. Process for updating bylaws
 - 1. Anna will update the bylaws to include electronic voting and the duties of the Treasurer. Anna will ask Robert Franek to review the changes and provide the changes 10 days in advance of the next OLRTAC meeting for Advisory Committee review.
 - G. Other items
 - 1. Next meeting will be October 4th unless Robert Franek has significant changes to the two documents we are asking him to review.
- VI. Adjournment. Mr. Miller made a motion to adjourn at 5:09pm, seconded by Mr. Crosby, unanimously approved by all Committee members present.

Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting Agenda
October 4, 2018 at 3:00 pm

BOCC Board Room
308 Byers Ave, Hot Sulphur Springs, CO 80451

AGENDA

- I. Call to Order and Role Call
- II. Approval of Meeting Minutes from 7/12/2018 (*handout #1*)
- III. Conflict of Interest Disclosures
- IV. Financial Report (*handout #2*)
 - a. 2018 Fall funding cycle funds available
- V. Items of Business
 - A. 2018 Fall funding cycle
 1. Review and discuss Open Lands grant (1 received) (*handout #3*)
 2. Review and discuss Trails grants (5 received) (*handouts #4-8*)
 3. Next steps
 - B. Revision of Bylaws originally dated July 25, 2017 (*handout #9*)
 - C. Other items
 1. Next meetings
 1. October 25, 2018, 3-5pm, BOCC Boardroom, OLRTAC Meeting
 2. November 1, 2018, 12:30-2:30pm, BOCC Lunchroom, Grant Review Subcommittee Meeting
 3. November 1, 2018, 3-5pm, BOCC Boardroom, OLRTAC Meeting
 4. November 13, 2018, 1:00-2:30pm, BOCC Boardroom, OLRTAC make recommendations to BOCC
- VI. Adjournment

MEETING MINUTES of
Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting Agenda
October 4, 2018 at 3:00 pm

BOCC Board Room
308 Byers Ave, Hot Sulphur Springs, CO 80451

Committee Members Present:

Paul Bruchez	District 2 Rep
Gray Bumgarner	District 3 Rep
Joanna Goodman	Winter Park Rep
Maura McKnight	Fraser Rep
Jeff Miller	Kremmling Rep
Bob Saint	Granby Rep
Steve Sears	District 1 Rep
Cindy Southway	Grand Lake Rep

Others Present:

Anna Drexler-Dreis, OLRTAC Administrator
Meara McQuain, HTA Executive Director/President
Erica Bean, HTA Field Project Manager
Stewart McNab, CHLT Board President
Jeremy Krones, CHLT Program Director
Mary Anne Wilcox, Resident Clayton Ranch Acres (Hurd Creek Ranch)

- I. Call to Order made by Mr. Bruchez at 3:04pm.
- II. Motion to approve July 12, 2018 Meeting Minutes, made by Ms. McKnight, seconded by Mr. Sears, unanimously approved by all Committee members present.
- III. Conflict of Interest Disclosures
 - a. None.
- IV. Financial Report as of August 31, 2018 (*handout #2*)
 - a. 2018 Fall funding cycle funds available
 - i. \$100,680.01 available for trail maintenance.
 - ii. \$635,666.07 available for open lands/rivers project.
- V. Items of Business
 - a. 2018 Fall funding cycle
 - i. Review and discuss Open Lands grant (1 received) (*handout #3*)
 1. Granby Trails Highlands submitted by Colorado Headwaters Land Trust for \$10,850; 92% of total project cost.

- i. Mr. McNab: CHLT's approach is to successfully protect the 460 acres (no water rights) and then discuss protection of additional property closer to the river and protection of water rights with the Town of Granby.
 - ii. There is potential for tremendous density abutting the conservation easement.
 - iii. Protection of water rights or riverfront property would make this a stronger application.
 - iv. Mr. McNab will talk to Town of Granby and the appraiser to get the cost for appraising the entire property. Mr. McNab will provide this information to Ms. Drexler-Dreis ASAP, so the Advisory Committee can consider this cost in the grant ranking process.
 - v. Mr. McNab: CHLT has reached out to various people in regard to the Hurd Creek Ranch auction and CHLT is very interested in placing a purchased conservation easement on Tract 1.
- ii. Review and discuss Trails grants (5 received) (*handouts #4-8*)
 - 1. Grants were submitted for a total of \$112,681.
 - 2. Adopt-A-Trail, submitted by Headwaters Trails Alliance for \$11,361; 44% of total project cost.
 - i. 20 projects will occur throughout the County. Pending AAT program in place with the BLM, which will open up trail adoptions in Kremmling and Tabernash.
 - ii. AAT program is an annual ongoing cost. HTA went into the negative \$22,000 in 2017 to pay for staffing costs.
 - iii. Ms. McKnight: AAT is one of the most valuable programs HTA organizes because: county-wide, community involvement, big impact on trail maintenance, and lots of in-kind support.
 - iv. Idlewild Gateway Project has an adopter but is not part of the AAT program.
 - 3. Idlewild Gateway Project, submitted by HTA for \$15,440; 30% of total project cost.
 - i. Not part of TSS project.
 - ii. Located within the James Peak Special Interest Area. Trail increase of 0.18 mile. Homestead trail (0.2 mile) will be

decommissioned, therefore there is no net gain or loss in trail miles.

4. Trail Smart Sizing Phase 1, submitted by HTA for \$34,700; 20% of total project cost for 2019 TSS.
 - i. TSS is a multi-year project that will take 5-7 years to complete. Phase 1 involves trail improvements/reroutes/connectivity/bridges and Phase 2 is trailhead improvements. 2018 was the first full year of construction.
 - ii. OLRTAC can expect to see grant applications for this project each year until complete.
 - iii. TSS projects do not overlap with what OLRT funds have already funded.
 - iv. Grant report for TSS project funded in Spring 2018 was received today prior to the meeting.
5. Nine Mile Trail Reconstruction, submitted by Snow Mountain Ranch for \$17,980; 45% of total project cost.
 - i. SMR does not pay property tax; they pay sales tax.
 - ii. SMR charges day use and/or member fees for summer and winter trail access.
 - iii. Some agreement within the Committee that OLRT money should not be spent on trails that require a fee. The Committee acknowledged that this is not so “black and white” because SMR also provides their trail system free of charge to middle and high schoolers and other Grand County nonprofits.
 - iv. Add to 2019 grant application: Is there a fee associated with the trail?
 - v. Ms. Drexler-Dreis will ask SMR to clarify the timeline for the project. Currently the grant application states this project was completed in Spring 2018.
6. Hiking Trails Maintenance and Equipment Repair, submitted by Grand Lake Metro Rec. District for \$33,200; 78% of total project cost.
 - i. Winter trail usage requires a fee.

- ii. The proposed budget separates funds requested for wildfire mitigation (\$15,200) and funds requested for winter trail maintenance (\$18,000).
 - iii. Next steps
 - 1. By 10/22 each Committee member should rank each grant application using the scoresheet.
 - 2. 10/25 (3-5pm), OLRTAC meeting to review grant ranking.
 - 3. 11/1 (12:30-2:30pm), Grant Review Subcommittee (Mr. Bruchez, Mr. Crosby, Mr. Saint, Ms. Southway) meeting to prepare grant recommendation. All Committee members are invited to participate.
 - 4. 11/1 (3-5pm), OLRTAC meeting to finalize grant recommendation. Quorum confirmed.
 - 5. 11/13 (1:00-2:30pm), Mr. Bruchez will present OLRTAC recommendations to BOCC.
- b. Revision of Bylaws originally dated July 25, 2017 (*handout #9*)
 - i. Changes regarding Treasurer position and voting via conference call were reviewed. These changes were reviewed by Grand County Legal Counsel.
 - ii. Motion to approve the revision of bylaws originally dated July 25, 2017 with the following changes: (1) add “or an Administrative consultant, if hired” to Section 2.d, and (2) remove the last sentence in Section 2.d, made by Ms. McKnight, seconded by Ms. Southway, unanimously approved by all Committee members present.
 - iii. Ms. Drexler-Dreis will send the updated bylaws to Grand County Legal Counsel and BOCC.
- c. Other items
 - i. Ms. Goodman—Sees a pattern of receiving more requests for trails than money available and would like to submit a letter to the BOCC regarding removing or increasing the cap for trail maintenance.
 - 1. Several Committee members opposed changing the cap for trail maintenance. It was acknowledged that the Open Lands/Rivers portion of the OLRT fun needs to continue to grow so this fund can be used to purchase high-priority property such as Hurd Creek Ranch tracts.

2. Ms. Drexler-Dreis will invite Grand County Legal Counsel to 10/25 meeting to discuss the process for changing the cap and why the cap was not included in the ballot language.
 3. Instead of sending a letter to the BOCC, the AC will give feedback to the BOCC regarding trail maintenance needs in Grand County on 11/13 when the grant recommendations are presented to the BOCC.
- ii. Next meetings
1. October 25, 2018, 3-5pm, BOCC Boardroom, OLRTAC Meeting
 2. November 1, 2018, 12:30-2:30pm, BOCC Lunchroom, Grant Review Subcommittee Meeting
 3. November 1, 2018, 3-5pm, BOCC Boardroom, OLRTAC Meeting
 4. November 13, 2018, 1:00-2:30pm, BOCC Boardroom, OLRTAC make recommendations to BOCC

VI. Adjournment. Ms. McKnight made a motion to adjourn at 5:04pm, seconded by Mr. Miller, unanimously approved by all Committee members present.

Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting Agenda
October 25, 2018 at 3:00 pm

BOCC Board Room
308 Byers Ave, Hot Sulphur Springs, CO 80451

AGENDA

- I. Call to Order and Role Call
- II. Approval of Meeting Minutes from 10/4/2018 (*handout #1*)
- III. Conflict of Interest Disclosures
- IV. Financial Report (*handout #2*)
- V. *Pending Guest Speaker*: Bob Franek, Grand County Legal Counsel
- VI. Items of Business
 - A. 2018 Fall funding cycle ranking (*handout #3*)
 1. Review and make recommendation on funding for Open Lands grant (1 received)
 2. Review and make recommendation on funding for Trails grants (5 received)
 - B. Other items
 1. Next meetings
 1. November 1, 2018, 12:30-2:30pm, BOCC Lunchroom, Grant Review Subcommittee Meeting—POSSIBLE cancellation if recommendation made at 10/25 meeting.
 2. November 1, 2018, 3-5pm, BOCC Boardroom, OLRTAC Meeting—POSSIBLE cancellation if recommendation made at 10/25 meeting.
 3. November 13, 2018, 1:00-2:30pm, BOCC Boardroom, OLRTAC make recommendations to BOCC
 2. Others?
- VI. Adjournment

MEETING MINUTES of
Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting Agenda
October 25, 2018 at 3:00 pm

BOCC Board Room
308 Byers Ave, Hot Sulphur Springs, CO 80451

Committee Members Present:

Paul Bruchez	District 2 Rep
Mike Crosby	Hot Sulphur Springs Rep
Joanna Goodman	Winter Park Rep
Maura McKnight	Fraser Rep
Jeff Miller	Kremmling Rep
Bob Saint	Granby Rep
Steve Sears	District 1 Rep
Cindy Southway	Grand Lake Rep

Others Present:

Anna Drexler-Dreis, OLRTAC Administrator
Bill Pierce, Nordic and Trails Director, Snow Mountain Ranch
Jeremy Krones, Program Director, Colorado Headwaters Land Trust
Meara McQuain, President/Director, HTA
Erica Bean, Field Project Manager, HTA

- I. Call to Order made by Mr. Bruchez at 3:10pm.
- II. Motion to approve October 4, 2018 Meeting Minutes with the following edit: add amount requested for Grand Lake Metro Rec District Nordic trails (\$18,000) and wildlife mitigation (\$15,200), made by Mr. Miller, seconded by Mr. Sears, unanimously approved by all Committee members present.
- III. Conflict of Interest Disclosures
 - a. None.
- IV. Financial Report as of September 30, 2018 (*handout #2*)
 - a. Trails maintenance: \$118,848.28
 - b. Open lands/rivers: \$738,619.56
 - c. Ms. Drexler-Dreis will make the financial reports available online (<http://co.grand.co.us/851/Open-Lands-Rivers-and-Trails-Advisory-Co>).
- V. Pending Guest Speaker: Bob Franek, Grand County Legal Counsel

- a. Mr. Staab informed OLRTAC of a BOCC workshop on January 15, 2019 (date pending). Discussions with Mr. Franek will occur at that meeting. OLRTAC will continue to operate under the guidance given to us by BOCC and the bylaws.

VI. Items of Business

- a. 2018 Fall funding cycle ranking (*handout #3*)
 - i. Review and make recommendation on funding for Open Lands grant (1 received)
 1. Colorado Headwaters Land Trust—Granby Trails Highlands
 - i. OLRTAC reason for support: This project is a high-quality property due to wildlife habitat for winter range and sage grouse, the proximity to the Colorado River corridor, and scenic value from preserving this property from development. The Grand County Open Space Plan identifies this property as the #1 piece of property to protect with a conservation easement.
 - ii. Motion to recommend funding the Granby Trails Highlands grant application for the full amount of \$16,400 with the requirement that any cost overruns be paid by the Colorado Headwaters Land Trust, made by Mr. Sears, seconded by Mr. Saint, unanimously approved by all Committee members present.
 - ii. Review and make recommendation on funding for Trails grants (5 received)
 1. Snow Mountain Ranch—Nine Mile Trail Reconstruction and Maintenance
 - i. OLRTAC reason for support: SMR gives back to the Grand County community and the school system, there is a significant match from the grantee, the trail is in need of maintenance and connects to the larger trail-system, and the request is only for trail materials.
 - ii. OLRTAC reason for no support: Fee based trails should not receive OLRT funds because it takes away funding available for free trails.
 - iii. Motion to recommend funding the Nine Mile Trail Reconstruction and Maintenance grant application for the full amount of \$17,980 made by Ms. Goodman, seconded by Ms. McKnight. Vote was 6-2 for; motion passes.

2. Grand Lake Rec District—Nordic trails
 - i. OLRTAC reason for support: The Nordic trails at the Grand Lake Metro Rec Center support the community, allow trail users to bring their dogs, and Nordic skiing is an important recreational sport for 6-months out of the year.
 - ii. OLRTAC reason for no support: Fee based trails should not receive OLRT funds because it takes away funding available for free trails and the grant application and maps were vague.
 - iii. Motion to recommend funding the Nordic portion of the grant application for the full amount of \$18,000, seconded by Mr. Sears. Vote was 6-2 for; motion passes.
3. Grand Lake Metro Rec District—Summer trails
 - i. OLRTAC reason for support: The Grand Lake Metro Rec District was affected by a 21-acre forest fire and the hiking and biking trails that were affected need maintenance.
 - ii. Motion to recommend funding the summer portion of the grant application for the full amount of \$15,200 with the requirement to receive an updated report on how the Spring and Fall trail projects work together, made by Mr. Saint, seconded by Ms. McKnight, unanimously approved by all Committee members present.
4. Headwaters Trails Alliance—Adopt a Trail Program
 - i. Vote on all three HTA projects together, made by Mr. Sears, motion not seconded; motion fails.
 - ii. OLRTAC reason for support: This project encourages community and youth involvement, is county-wide, creates environmental stewards, and is an important program that maintains many trails.
 - iii. Motion to recommend funding the Adopt a Trail Program grant application for the full amount of \$11,361 with the requirement that HTA provide a list of projects there are working on when their field schedule is set, made by Mr. Sears, seconded by Ms. McKnight, unanimously approved by all Committee members present.
5. Headwaters Trails Alliance—Idlewild Gateway Project

- i. OLRTAC reason for support: This project is an important gateway to high-usage trail systems, the community uses this trail to commute Fraser to/from Winter Park, and the trail will be rerouted around a sensitive wetland habitat.
 - ii. Motion to recommend funding the Idlewild Gateway Project for the full amount of \$15,440, made by Mr. Crosby motions, seconded by Ms. McKnight, unanimously approved by all Committee members present.
 - 6. Headwaters Trails Alliance—Fraser Valley Trail Smart Sizing Phase I - 2019
 - i. OLRTAC reason for support: This larger project will reduce future trail maintenance costs, reduce wildlife habitat fragmentation, and is needed because the trail system was adopted from old USFS extraction routes that were created in an unsustainable way.
 - ii. Motion to recommend funding the Fraser Valley Trail Smart Sizing Phase I – 2019 for the full amount of \$34,700, made by Ms. McKnight, seconded by Mr. Crosby unanimously approved by all Committee members present.
 - iii. Insights gained from two grant cycles
 - 1. This will be removed from the recommendation memo. Instead, Mr. Bruchez and Ms. Drexler-Dreis will work on a narrative which will be sent to the Advisory Committee in advance of the November 13th recommendation to the BOCC. Insights gained from two grant cycles will be shared verbally with the BOCC.
- b. Other items
 - i. Next meetings
 - 1. November 1, 2018, 12:30-2:30pm, BOCC Lunchroom, Grant Review Subcommittee Meeting
 - i. Cancelled.
 - 2. November 1, 2018, 3-5pm, BOCC Boardroom, OLRTAC Meeting
 - i. Cancelled.
 - 3. November 13, 2018, 1:00-2:30pm, BOCC Boardroom, OLRTAC make recommendations to BOCC
 - 4. Next meeting: December 13th, 2018, 3-5pm.

VI. Adjournment. Ms. Southway made a motion to adjourn at 5:01pm, seconded by Ms. Goodman, unanimously approved by all Committee members present.

Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting Agenda
December 13, 2018 at 3:00 pm

Hot Sulphur Springs Town Hall
513 Aspen Street, Hot Sulphur Springs, CO 80451

AGENDA

- I. Call to Order and Role Call
- II. Approval of Meeting Minutes from 10/25/2018 (handout #1)
- III. Conflict of Interest Disclosures
- IV. Financial Report (handout #2)
- V. Items of Business
 - A. Recap from Fall 2018 Grant Cycle recommendations (handout #3)
 - B. Set Spring 2019 Grant Cycle Dates (handout #4)
 1. Discuss any changes to current grant application (handout #5)
 - C. 2019 Officer elections (handout #6)
 - D. OLRTAC Term Limits (handout #7)
 - E. Anna Drexler-Dreis/Administrator contract renewal (handout #8) and end-of-year bonus
 - F. January BOCC workshop preparation
 - G. Other items
 1. Schedule next meetings
 2. Others?
- VI. Adjournment

MEETING MINUTES of
Grand County Open Lands, Rivers, and Trails Advisory Committee
Regular Meeting Agenda
December 13, 2018 at 3:00 pm

Hot Sulphur Springs Town Hall
513 Aspen Street, Hot Sulphur Springs, CO 80451

Committee Members Present:

Mike Crosby	Hot Sulphur Springs Rep
Maura McKnight	Fraser Rep
Bob Saint	Granby Rep
Cindy Southway	Grand Lake Rep

Committee Members on the Phone:

Paul Bruchez	District 2 Rep
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Others Present:

Anna Drexler-Dreis, OLRTAC Administrator

- I. Call to Order made by Mr. Bruchez at 3:08pm.
- II. Mr. Saint made a motion to approve the October 25, 2018 Meeting Minutes with the following edit: change the typo in Section 1 to read "3:10pm", seconded by Mr. Crosby, unanimously approved by all Committee members present.
- III. Conflict of Interest Disclosures
 - a. None.
- IV. Financial Report as of October 31, 2018 (*handout #2*)
 - a. Ms. Drexler-Dreis will make the financial reports available online (<http://co.grand.co.us/851/Open-Lands-Rivers-and-Trails-Advisory-Co>).
 - b. Due to timing with Grand County, we can expect to review the previous month's financial statements at each Advisory Committee meeting.
 - c. We can expect to see an increase in OLRT funds due to Amazon.com collecting the full sales tax for each town.
 - d. Before the Fall cycle was awarded we had \$137,672.10 for trails and \$845,287.87 for open lands/rivers. After awarding the Fall cycle we have around \$25,000 for trails and around \$829,000 for open lands/rivers.
- V. Items of Business
 - a. Recap from Fall 2018 Grant Cycle (*handout #3*)

- i. OLRTAC fall grant recommendations and bylaws amendment were fully supported by the BOCC.
- ii. Commissioner Cimino asked to remove the 15% cap for trail maintenance and to open the OLRT fund to new trail construction. Attorney Franek stated that the 15% cap and “maintenance of hiking and biking trails” are stated in the resolution and therefore should be followed. Discussions on these topics and others will occur at a January (date pending) workshop.
- b. Set 2019 Grant Cycle Dates (*handout #4*)
 - i. Trail groups prefer earlier date due to the timing of their field season. The earlier date would allow grantees to apply for OLRT funds as seed money for larger projects.
 - ii. Motion by Mr. Saint to have a 2019 spring grant cycle with applications posted January 2nd, due February 20th, and recommendations made to BOCC on March 26th and to have a 2019 fall grant cycle with applications posted August 14th, due September 25th, and recommendations made to BOCC on November 5th or 12th, seconded by Ms. McKnight, unanimously approved by all Committee members present.
 - iii. Discuss changes to current grant application (*handout #5*). Ms. Drexler-Dreis will make the following changes:
 - 1. Ask the applicants to provide a one-page profit and loss statement and a one-page balance sheet.
 - 2. Clarify “Committed funds—other sources” on page 2 so applicants include their organization’s committed funding to the project.
 - 3. Add a question under “Trail Requests” on page 3 re: if there is a fee associated with the trail maintenance project.
- c. 2019 Officer elections (*handout #6*)
 - i. Officers will be elected at the first meeting in 2019.
 - ii. Ms. Southway won’t seek re-election of the Vice-Chair. Mr. Crosby has put his name in for Vice-Chair.
- d. OLRTAC Term Limits (*handout #7*)
 - i. Term limits for Ms. Goodman, Mr. Miller, and Mr. Saint end in April 2019 and each member has the option to start their second term for 4-years.
 - ii. At the March 2019 Advisory Committee meeting committee members will make recommendations to the BOCC for re-appointment.
- e. Anna Drexler-Dreis/Administrator contract renewal (*handout #8*) and end-of—year bonus

- i. Ms. Drexler-Dreis left the room while committee members discussed an end-of-year bonus. Ms. Southway motions to give Ms. Drexler-Dreis a \$3,000 end-of-year bonus for excellent service in our kickoff year of OLRT grant funding recognizing that she was not paid for sick leave, vacation time, or any other benefits, seconded by Mr. Crosby, unanimously approved by all Committee members present.
 - ii. Mr. Crosby motions to change the dates of Anna's contract from January 1, 2019 to December 31, 2019, seconded by Ms. McKnight, unanimously approved by all Committee members present. Mr. Bruchez would like the contract to be longer but acknowledges that a one-year contract is appropriate for this position.
 - f. January BOCC workshop preparation
 - i. Ms. Drexler-Dreis will follow up with County staff on the timing of this workshop and let the Advisory Committee know ASAP.
 - ii. If the workshop is scheduled, Ms. Drexler-Dreis will put together a PowerPoint that will be a short educational session on the ins and outs of the OLRT fund.
 - g. Other items
 - i. Schedule next meeting
 - 1. If there is no workshop, we will not have a meeting in January and instead meet in February after the Spring 2019 grants are due. Ms. Drexler-Dreis will send out a doodle poll to set the next meetings.
- VI. Adjournment. Ms. McKnight made a motion to adjourn at 4:30pm, seconded by Mr. Crosby, unanimously approved by all Committee members present.