

**Grand County Open Lands, Rivers, and Trails Advisory Committee (OLRTAC)**  
**Regular Meeting Agenda**  
**January 6, 2022 at 3:00pm**

Join Zoom Meeting: <https://us02web.zoom.us/j/86492776825>

Call in: 669 900 6833

Meeting ID: 864 9277 6825

- I. Call to Order and Roll Call
- II. Conflict of Interest Disclosures
- III. Approval of Meeting Minutes from September 29, 2021 (Attachment #1)
- IV. Financial report – October 31, 2021 (Attachment #2)
- V. Items of Business
  - A. Elect Officers (Attachment #3)
  - B. Grand County legal to discuss appropriate use of OLRT administrative funds
  - C. Marketing & Outreach: End-of-year advertorial (Attachment #4)
  - D. Update on grants
    - i. Spring 2021 grant update
    - ii. Fall 2020: HTA, Grand County Hazard Tree & Forest Fuels Mitigation extension letter (Attachment #5)
  - E. Anna Drexler-Dreis 2022 contract (Attachment #6)
  - F. Other topics
- VI. Next meetings and important dates
  - A. Spring 2021 grant cycle: opens February 7, 2022 / closes March 11, 2022 / recommendations to BOCC April 19, 2022
  - B. March 24, 2022 @ 3pm: OLRTAC meeting
  - C. April 7, 2022 @ 3pm: OLRTAC meeting
- VII. Adjournment

**Grand County Open Lands, Rivers, and Trails Advisory Committee (OLRTAC)**  
**Regular Meeting Minutes**  
**January 6, 2022 at 3:00pm**

BOCC Boardroom, Grand County Courthouse  
308 Byers Ave., Hot Sulphur Springs, CO 80451

Committee Members Present:

Paul Bruchez	District 2 Rep
Mike Crosby	Hot Sulphur Springs Rep, Chair
Joanna Goodman	Winter Park Rep
Maura McKnight	Fraser Rep
Bob Saint	Granby Rep
Cindy Southway	Grand Lake Rep
Stacy Starr	District 1 Rep

Others Present:

Anna Drexler-Dreis, OLRTAC, Administrator  
Christopher Leahy, Grand County Legal

- I. Mr. Crosby called the meeting to order at 3:05pm.
- II. Conflict of Interest Disclosures
  - A. None reported.
- III. *Mr. Saint made a motion to approve the September 29, 2021 meeting minutes (Attachment #1) with the spelling error corrected in section V.F., seconded by Ms. Southway, unanimously approved by all Committee members present.*
- IV. Financial report – October 31, 2021 (Attachment #2). *Ms. Southway makes a motion to accept the October 31, 2021 financial report, seconded by Mr. Crosby, unanimously approved by all Committee members present.*
  - A. Funding available for open lands/rivers projects - \$3,354,210.77
  - B. Funding available for trails - \$185,558.23
  - C. On a monthly average, \$7,600 is deposited into the admin portion, \$123,000 into the open lands/rivers portion, and \$23,000 into the trails portion.
  - D. Sales tax is coming back down to average amounts after a very high sales tax summer. July 2021 was the second highest month of sales tax received with December 2019 being the highest.
  - E. Ms. Drexler-Dreis will follow up with CHLT regarding the results of the CPW grant for Granby Trails Highlands project.
- V. Items of Business

- A. Elect Officers (Attachment #3)
  - i. *Mr. Saint makes a motion to keep the same Officers for 2022 (Mike Crosby as Chair, Paul Bruchez as Vice-Chair, Cindy Southway as Treasurer, and Joanna Goodman as Secretary), seconded by Ms. McKnight, unanimously approved by all Committee members present.*
- B. Grand County legal to discuss appropriate use of administrative funds
  - i. Average monthly administrative revenue: \$7,600; Average monthly administrative expense: \$3,900.
  - ii. Administrative expenses include Grand County Treasurer fees, consultant invoices, marketing, and outreach.
  - iii. Use of administrative fund is detailed in sections V.E, VII.B., and VII.C.4. in the 2016-8-18 Resolution.
  - iv. Guidance from Grand County legal
    - 1. Cannot spend more than 5% on admin. Money that is not spent on admin must be spent within the guidelines and constraints of the OLRT fund.
    - 2. Signage is an appropriate use of any portion of the OLRT fund.
    - 3. Admin portion cannot be used to market or promote the OLRT fund in the context of the sunset date.
    - 4. Admin funds can be used to report back to the public on how sales tax dollars were spent.
    - 5. If funds are not used for admin, then 15% has to go into trails and 80% into open lands/rivers.
    - 6. Additional costs of a complex transaction (i.e., water right purchase) could come out of admin or the open lands/rivers portion.
- C. Marketing & Outreach: End-of-year advertorial (Attachment #4)
  - i. Costs:
    - 1. \$150 – design fee (Firebird Design Works)
    - 2. \$250 – full page ad (Grand Gazette)
    - 3. \$514 – full page ad (Sky Hi News)
  - ii. *Mr. Crosby makes a motion to accept the advertorial with corrections, seconded by Ms. Southway, unanimously approved by all Committee members present.*
- D. Update on grants
  - i. Spring 2021 grant update

1. Received grant reports from CDTC, Lunch Loop and Fraser River Trail (Town of Fraser). All other trail grant reports due 4/13/2022. Fraser River Trail funding came in under requested amount by \$2,769.61.
  - ii. Fall 2020: HTA, Grand County Hazard Tree & Forest Fuels Mitigation extension letter (Attachment #5)
    1. *Mr. Bruchez makes a motion to grant an extension until September 30, 2022, seconded by Mr. Crosby, unanimously approved by all committee members present.*
- E. Anna Drexler-Dreis 2022 contract (Attachment #6)
  - i. *Mr. Crosby made a motion to renew Anna Drexler-Dreis' contract with a \$10/hour increase, seconded by Ms. Southway, unanimously approved by all committee members present.*
  - ii. OLRTAC feels the increase is warranted due to efficiencies and cost of living.
- F. Other topics
  - i. Town of Grand Lake is trying to help Continental Divide Trail hikers find camping opportunities within Town of Grand Lake. Send ideas to Ms. Southway!
  - ii. Mr. Bruchez has meeting space available in Kremmling, CO.
- VI. Next meetings and important dates
  - A. Spring 2021 grant cycle: opens February 7, 2022 / closes March 11, 2022 / recommendations to BOCC April 19, 2022
  - B. March 24, 2022 @ 3pm: OLRTAC meeting
  - C. April 7, 2022 @ 3pm: OLRTAC meeting – Mr. Saint will not be available.
- VII. Adjournment at 4:06pm. *Ms. Goodman makes a motion to adjourn, seconded by Ms. Starr, unanimously approved by all Committee members present.*